

## WITHDRAWAL & REFUND SCHEDULE FOR SUMMER 2017

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

### WITHDRAWAL & REFUND SCHEDULE FOR SUMMER 2017:

#### **SUMMER I - first six weeks (5/22/17-6/30/17)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
May 23.....	100% refund
May 25.....	without course on record
May 25.....	50% refund
After May 25.....	No refund
June 21.....	a "W" grade
June 21.....	Change to an Audit Grade with Instructor Approval
After June 21.....	No Withdrawals

#### **SUMMER ESL - 9 weeks (5/22/17-7/28/17)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
May 25.....	100% refund
June 1.....	without course on record
June 1.....	50% refund
After June 1.....	No refund
July 10.....	a "W" grade
July 10.....	Change to an Audit Grade with Instructor Approval
After July 10.....	No Withdrawals

#### **FULL TERM – 12 weeks (5/22/17-8/18/17)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
May 30.....	100% refund
June 5.....	without course on record
June 5.....	50% refund
After June 5.....	No refund
July 25.....	a "W" grade
July 25.....	Change to an Audit Grade with Instructor Approval
After July 25.....	No Withdrawals

**SUMMER III - 9 weeks (6/12/17-8/18/17)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
June 15.....	100% refund
June 20.....	without course on record
June 20.....	50% refund
After June 20.....	No refund
July 31.....	a "W" grade
July 31.....	Change to an Audit Grade with Instructor Approval
After July 31.....	No Withdrawals

**SUMMER II - second six weeks (7/10/17-8/18/17)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
July 12.....	100% refund
July 14.....	without course on record
July 14.....	50% refund
After July 14.....	No refund
August 7.....	a "W" grade
August 7.....	Change to an Audit Grade with Instructor Approval
After August 7.....	No Withdrawals

**On or after the first day of any Nursing Orientation session, the student will not be eligible for a refund.**

## SUMMER 2017 Payment Calendar

April 21, 2017	Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
May 8, 2017	\$50 late registration fee begins for Full-Term, ESL 9-Week & Summer I First 6-Week Sessions.
May 22, 2017	Full-Term, ESL 9-Week & Summer I First 6-Week Session classes begin.
May 30, 2017	\$50 late registration fee begins for Summer III 9-Week Session.
June 12, 2017	Summer III 9-Week Session classes begin.
June 26, 2017	\$50 late registration fee begins for Summer II Second 6-Week Session.
July 10, 2017	Summer II Second 6-Week Session classes begin.