

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' REGULAR MEETING
OCTOBER 26, 2021

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, October 26, 2021, via Zoom Webinar. Chairman Robert P. Wise called the Regular Board of Trustees meeting to order at 5:00 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act of the State of New Jersey.”

Swearing-in New Board of Trustee Members – Nidhi Makhija and Margaret Sullivan

Richard Flaum, College counsel, swore in new Board of Trustees members Nidhi Makhija and Margaret Sullivan.

Mrs. Makhija currently works as a Chief Digital Strategist at Gestalt Inc., a company that specializes in digital talent transformation. She is a business technology leader with more than 20 years of digital transformation experience. Mrs. Makhija has worked with companies like KPMG, Bearing Point, Deloitte and Siemens, and has advised organizations such as General Motors, SSM Healthcare, Sanofi-Aventis, Siemens Manufacturing and Symbol Technologies on their digital transformation initiatives.

Active in the community, she is a Charter Member of the New Jersey chapter of TIE (The Indus Entrepreneurs) and has successfully served on several boards including Emerge America and Westrick Music Academy. She is a promoter of arts and culture among the youth and has actively organized talent programs showcasing diverse arts forms. She is the recipient of the 2019 Eleanor Roosevelt Service Award. Since 2019, she has been serving as an Executive Member of the New Jersey State South Asian Caucus.

An alumna of Columbia University for Digital Business Leadership, Mrs. Makhija received a Bachelor's Degree in Engineering and a Master's Degree in Financial Management, from Mumbai University in India.

Margaret Wolan Sullivan, PhD, is a developmental psychologist by training and Professor Emeritus of Nursing and Behavioral Health at Rutgers University. Her career of more than 25 years was focused on understanding and improving the emotional and behavioral development of infants and young children. During her research career, she directed or co-directed several research projects funded by the National Institute for Mental Health, the National Science Foundation, and other private foundations while at the Institute for the Study of Child Development and the Department of Pediatrics, Robert Wood Johnson Medical School in New Brunswick, now part of Rutgers.

In 2012, she became Associate Dean of Research at Rutgers Nursing, the position from which she retired in 2018. She currently serves on the board of the Central New Jersey Family Health Consortium, the Heritage Trail Association, and the Somerset County Cultural and Heritage Commission. An author of numerous peer-reviewed articles and other publications, Dr. Sullivan has continued to use her editorial and grantsmanship skills during her retirement on

behalf of local cultural and heritage nonprofits and the municipal committee on which she serves in Somerville.

Dr. Sullivan graduated with honors from Kean College of New Jersey (now known as Kean University) and received her PhD from Rutgers, the State University of New Jersey.

Dr. Sullivan of Somerville and Mrs. Makhija of Bridgewater were both appointed to the RVCC Board by the Somerset County Board of County Commissioners.

On behalf of the Board of Trustees, President McDonough, and the entire College community, Chairman Wise welcomed new members Margaret Wolan Sullivan and Nidhi Makhija to the Board and indicated that he looks forward to working with them in their new roles.

II. Roll Call of Members

The roll call was taken as follows:

Present: Caren Bateman
Thomas Borkowski
Zenon Christodoulou
Lauren Ciotola
W. Timothy Howes
Roger Jinks
Roger Locandro
Nidhi Makhija
Margaret Sullivan
Helena Swanicke
James Von Schilling
Juan Torres
Robert P. Wise

Absent: Paul J. Hirsch
Tracy DiFrancesco Zaikov

Also in attendance: Michael J. McDonough, President; Richard Flaum, Esq., College Counsel; and members of the College community.

A quorum was present.

III. Executive Session

An announcement was then made to enter into Executive Session. Chairman Wise read into record the following statement – “In accordance with the provision of the Open Public Meetings Act of the State of New Jersey, I hereby entertain a motion to close the public meeting for the purpose of discussing the Board of Trustees Self-Evaluation and a legal matter and the matters discussed in closed session will be made public when action is taken on those matters. It is anticipated that the Regular Meeting public session will reopen at approximately 5:45 p.m.”

A motion to enter into Executive Session was made by Chairman Wise, and seconded by Trustee Swanicke, and approved by voice vote. The Board entered into Executive Session at 5:06 p.m. No formal action was taken during Executive Session.

The Public Session of the Regular meeting reopened at 5:45 p.m.

IV. Agenda Items

1. Approval of Meeting Minutes

The Regular Meeting minutes of September 21, 2021 were moved by Trustee Locandro, seconded by Trustee Bateman, and approved unanimously by voice vote.

2. Committee Reports

A. Educational Programs and Services Committee

Trustee Caren Bateman presented Consent Agenda Resolutions #130-2021 through #132-2021. The resolutions were moved by Trustee Bateman, seconded by Trustee Von Schilling, and approved by voice vote. The President expressed his appreciation to the Board of Trustees for their continued support of the Legacy Sabbatical and Faculty Emeritus for senior faculty.

Trustee Bateman reported that the Committee received an update on the Student Services and also on the Child Care Center grant.

Resolution #130-2021 Human Resources Action Report

The Board resolves that the following personnel actions be taken:

1. Returning- Adjunct Faculty

The following individual is recommended as adjunct faculty for the Fall Semester 2021 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$1001 to \$1067.

Last Name	First Name	Rank	Department	Per credit hour rate	Hire Date
Deo	Lisa	Assistant Professor	Arts & Design	\$1,023	9/17/21

2. New Hire- Support Staff

The following individual is recommended for the indicated Support Staff position at the salary specified:

Name	Title	Salary	Department	Start date
*Ashley Osaki	Administrative Assistant II- Academic Support	\$43,318	Academic Support	10/25/21

*Budget code 100-3013-5310-40 replacing R. Harmon

3. Status Change- Administrator- Date correction only from September Resolution

The following individual is recommended for the indicated salary change specified: *

Name	Title	Salary	Department	Start date
Gregory DeSanctis	Director of Honors Programs & Alumni Outreach	\$90,414	Academic Affairs	9/16/21

4. Resignation

The following reflects an employee who has resigned from the college.

Name	Title	Department	Effective Date
Joanne Travaglini	Program Manager, High School Outreach & Academics	K-12 Partnerships	10/15/21

5. Retirements

The following reflects an employee who intends to retire from the college.

Name	Title	Department	Effective Date
Cathy Griffin	Director of Child Care	Child Care	12/31/21

Resolution #131-2021 Legacy Sabbatical

WHEREAS, the Board of Trustees of Raritan Valley Community College did by Resolution #188-2021 (dated January 26, 2021) reappoint Professor Maria DeFilippis for the 2021-2022 academic year; and

WHEREAS, the Board of Trustees of Raritan Valley Community College did by Resolution #157-2019 (dated August 21, 2019) approve the Legacy Sabbatical Program for Full-Time Tenured Faculty; and

WHEREAS, Professor Maria DeFilippis has requested to participate in the Legacy Sabbatical Program for Full-Time Tenured Faculty and would receive a half-year sabbatical for the Spring 2022 term paid at the rate of half her base annual salary, and relinquish her tenure as of June 30, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the Legacy Sabbatical Leave to Professor Maria DeFilippis for Spring 2022.

Resolution #132-2021 Faculty Emeritus (Posthumously)

WHEREAS, the Board of Trustees of Raritan Valley Community College established the honorary title of “Professor Emeritus” (Resolution #96-86) to recognize distinguished service to the College on the part of faculty members at retirement, and

WHEREAS, the Board of Trustees, upon the recommendation of the President, approved revised Faculty Emeritus benefits (Resolution #132-2019, dated June 25, 2019); and

WHEREAS, as part of the procedure for awarding Emeritus rank at Raritan Valley Community College, a Professor Emeritus Selection Committee was formed to review eligibility requirements and to determine if meritorious performance has been met in teaching, contributions to the College, and to the professional and geographic community; and

WHEREAS, the Chairperson of the Professor Emeritus Selection Committee has notified the President in writing on the Committee’s affirmation; and

WHEREAS, the Chairperson of the Professor Emeritus Selection Committee has further notified the President in writing on the Committee’s affirmation to extend the honorary title of Professor Emeritus posthumously to Professor Tatyana Stepanova;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the President, the Board of Trustees acknowledges the distinguished service of Professor Stepanova to Raritan Valley Community College by extending the honorary title of Professor Emeritus with all of the rights and privileges associated with this honor.

B. Finance Committee

John Trojan, Vice President of Finance and Facilities, reported on the Treasurer's Report (Resolution #134-2021) for the period 09/01/21 to 09/30/21. On motion by Trustee Locandro, seconded by Trustee Swanicke, the Treasurers' Report was approved by voice vote.

Trustee Roger Locandro then presented Consent Agenda Resolutions #135-2021 through #144-2021 and Resolution #146-2021. The Resolutions were moved by Trustee Locandro, seconded by Trustee Von Schilling, and approved by voice vote. Resolution #145-2021 was removed from the Consent agenda and voted on separately. The resolution was moved by Trustee Locandro, seconded by Chairman Wise, and approved by voice vote. Trustees Sullivan and Torres respectfully abstained.

Trustee Locandro reported that the Committee received updates on the FY 21 and 22 budgets and on capital projects.

Resolution #135-2021 – Various Vouchers for Payment

BE IT RESOLVED, that the following September 2021 vouchers be approved for payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	326595-327517	
ACH#s	3	
Total Checks		\$1,645,293.48
Total ACH		17,750.89
Total Vouchers		1,663,044.37
Construction and Architect Vouchers		2,425.00
Less Previously Approved		(612.50)
Total		<u>\$1,664,856.87</u>

Resolution #136-2021 Student Accounts Receivable

WHEREAS, the Board of Trustees is required to approve the write-off of accounts deemed to be uncollectible;

WHEREAS, College management has identified 1,445 individual regular student accounts totaling \$1,465,295.76 of previously billed revenue and spanning primarily two fiscal years 2016 and 2017; and

WHEREAS, management has also identified 15 Workforce Training grant accounts totaling \$11,119.44 of previously billed revenue for fiscal years 2019 through 2021; and

WHEREAS, management has further identified 385 RISE prison program accounts totaling \$516,075 of previously billed revenue in FY 2021; and

WHEREAS, management has performed all reasonable due diligence to collect moneys legitimately owed to the College;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College hereby authorizes the write-off of \$1,992,489.20 in total student accounts. This amount will be charged to reserves previously established for this purpose.

John Trojan
Vice President of Finance and Facilities

Resolution #137-2021 Potential Settlement

WHEREAS, The College had entered into an agreement with Campus EAI in July 2012 to provide a variety of technology managed site services succeeding the prior vendor Ellucian; and

WHEREAS, several disputes regarding the quality of software development and the level of operational support arose in the second renewal term; and

WHEREAS, College management tried to negotiate resolution of these matters, withholding payment of a number of invoices, but was not able to satisfactorily resolve these matters resulting in the termination of the agreement in June 2018; and

WHEREAS, subsequently both parties countersued the other leading to protracted legal actions and discussions as to alleged damages; and

WHEREAS, College counsel negotiated a mutually agreeable settlement providing for the withdrawal of all claims asserted by both parties.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes College Management to sign the agreement with Campus EAI and pay \$160,000 as full settlement of all claims. The College had previously reserved sufficient funds to cover the potential cost.

John Trojan
VP Finance & Facilities

Resolution #138-2021 Campus Loop Road Resurfacing Project

WHEREAS, Raritan Valley Community College advertised for bids for the milling of existing pavement, the installation of new surface and pavement markings at several locations along the Campus Loop Road; and

WHEREAS, in order to keep the project on schedule, the Board of Trustees of Raritan Valley Community College authorized the award of the Campus Loop Road Resurfacing Project bid at the June 2021 Board Meeting via Resolution #83-2021; and

WHEREAS, the College Administration stated that the pertinent information for this bid would be reported once the specifications had been developed and the bid process completed; and

WHEREAS, seven (7) bids were distributed to vendors and four (4) bids were received and opened on Tuesday, September 28, 2021; and

WHEREAS, the bid specifications included a Base Bid and two alternates as follows:

Alternate #1: Supplemental Bid – Athletic Way Section 2

Alternate #2: Supplemental Bid – Athletic Way Section 3

WHEREAS, it was decided to award both the Base Bid and Alternate #1 to the lowest responsible bidder whose related information is presented below:

<p>Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857 <u>Base Bid: \$150,338.90</u> <u>Alternate #1: \$100,867.00</u> <u>Total Amount: \$251,205.90</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue a purchase order as described above to Black Rock Enterprises, LLC.

Michael DePinto
Director of Purchasing

Resolution #139-2021 Electrical Services at the RVCC Enrollment Center

WHEREAS, Chapter 12 capital funds have been approved for the creation of a new centralized Enrollment Center, which would house key student admissions and support functions to better serve new and existing students; and

WHEREAS, Raritan Valley Community College advertised for bids for electrical services to be performed in preparation of the new campus Enrollment Center project for a second time; and

WHEREAS, three (3) bids were distributed to vendors but zero (0) bid responses were received at the Bid Opening on Wednesday, October 20, 2021; and

WHEREAS, the College previously received zero (0) bid responses at the first Bid Opening for this project on Thursday, September 9, 2021, which was reported to the Board of Trustees at the September 2021 meeting via Resolution #122-2021; and

WHEREAS, in order to keep the project on schedule the College administration would like to enter into negotiations with some electrical contractors and award this project prior to the next regularly scheduled meeting of the Board of Trustees on Tuesday, December 7, 2021; and

WHEREAS, N.J.S.A. 18A:64A-25.5(c) states that if a county college has advertised for bids pursuant to Section 4 of P.L. 1982, c.189 (C. 18A:64A-25.4) on two occasions and has received no bids on both occasions in response to its advertisement; any such contract or agreement may then be negotiated by a two-thirds affirmative vote of the authorized membership of the Board of Trustees authorizing such contract or agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the College administration to enter into negotiations,

make this award and report the pertinent information at the December 2021 Board Meeting.

Michael DePinto
Director of Purchasing

Resolution #140-2021 Emergency Roof Repairs at the Events Center and Student Center Buildings

WHEREAS, the intensity of Hurricane Ida caused significant damage to both the Events Center and Bateman Student Center roofs which now require substantial repairs; and

WHEREAS, damage to the roof flashings above the Events Center near the parapet walls necessitates their replacement due to evidence of numerous tears; and

WHEREAS, the most problematic issue is the confirmation of mold spores at the Bateman Student Center, which were caused by leaks located above the Student Life office; and

WHEREAS, as a result, this area has been closed to the public with staff being relocated to the student lounge one floor above; and

WHEREAS, beyond physical damage concerns is the propagation of mold and employee health risks at both locations due to the current state of the compromised roof areas; and

WHEREAS, in accordance with N.J.S.A. 18A: 64A-25.6, any purchase, contract, or agreement may be made, negotiated, or awarded by a county college without public advertising for bids, when an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials, or supplies, or the performance of the work required to rectify such conditions; and

WHEREAS, the Facilities and Grounds department has requested and obtained proposals to repair the damaged roof areas at both locations with RVCC Management estimating that the total cost of the repairs will not exceed \$120,000.00; and

WHEREAS, the funding for these repairs is available through the Chapter 12 capital funds allocated for Mechanical System and Infrastructure Upgrades; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders to the following vendor for emergency roof repairs at the Events Center and Bateman Student Center buildings:

<p>Badger Roofing Company, Inc. 5 Smalley Avenue Middlesex, NJ 08846 <u>Total Amount Not to Exceed: \$120,000.00</u></p>
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Michael DePinto,
Director of Purchasing

Resolution #141-2021 Bid Rejection – Plaza Rehabilitation – Phase Four

WHEREAS, Raritan Valley Community College advertised for bids for the rehabilitation of the lower exterior plaza near the Physical Education, Library and College Center areas; and

WHEREAS, sixteen (16) bids were distributed to vendors and two (2) bids were received and opened on Thursday, September 30, 2021; and

WHEREAS, the funding for this project has been allocated from the Chapter 12 Major Capital Project resources; and

WHEREAS, all of the bids submitted were in excess of the funds budgeted for this project; and

WHEREAS, the College will perform a value engineering analysis with the intention to re-bid this project with modifications to the bid specifications; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to reject all bids as being over budget.

Michael DePinto
Director of Purchasing

Resolution #142-2021 Reupholstering Services for the Cafeteria Seating (Revised – Price Increase)

WHEREAS, the Board of Trustees of Raritan Valley Community College approved Garwood Upholstery to provide reupholstering services to repair the existing RVCC Cafeteria seating, via Resolutions 44-2021 and 84-2021, for an amount not to exceed \$24,445.00; and

WHEREAS, it was discovered that additional repairs were required for concealed damage which could not be detected until the furniture was removed and taken apart to reupholster; and

WHEREAS, the funding for this additional charge is being allocated through the special Cafeteria Renovations capital fund provided by CulinArt; and

WHEREAS, the College requests to increase the amount of the purchase order to Garwood Upholstery by \$3,850.00; and

WHEREAS, an increase to the purchase order will be issued as follows:

<p>Garwood Upholstery 469 South Avenue East Suite B Westfield, NJ 07090 <u>Purchase Order Increase Amount: \$3,850.00</u> <u>Revised Purchase Order Amount Not to Exceed: \$28,295.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to increase the purchase order to Garwood Upholstery in the amount shown above. The new total for this purchase order will be \$28,295.00.

Michael DePinto
Director of Purchasing

Resolution #143-2021 Replacement Transformers for the Physical Education and Hunterdon Hall Buildings

WHEREAS, Raritan Valley Community College requires the replacement of the two (2) transformers located at the Physical Education and Hunterdon Hall buildings; and

WHEREAS, the existing transformers at each location are over forty-seven (47) years old, which is significantly past their expected lives; and

WHEREAS, availability within the construction and materials manufacturing industries continues to suffer from supply chain issues relating to unusually high demand and labor shortages; and

WHEREAS, due to the significant disruption a prolonged power failure would have on our operations in these buildings, we recommend buying new equipment now in order to be ready for either an unexpected failure or a scheduled installation; and

WHEREAS, the College administration estimates that the total cost of purchasing the two (2) replacement transformers for the Physical Education and Hunterdon Hall buildings will be approximately \$75,000.00; and

WHEREAS, the funding for this purchase is available through the Chapter 12 capital funds allocated for the Replacement of Transformers; and

WHEREAS, the Facilities and Grounds department plans to request proposals from vendors who are associated with National, State, County or Regional purchasing cooperatives or consortiums, which are competitively bid and exempt from the public bid process; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the College administration to purchase two (2) replacement transformers for the Physical Education and Hunterdon Hall buildings for a total amount not to exceed \$75,000.00, and report the pertinent information at the December 2021 Board Meeting.

Michael DePinto
Director of Purchasing

Resolution #144-2021 Career and Technical Education Consultant (Castle Grace Services)

WHEREAS, Raritan Valley Community College requires the employment of a consultant to provide contractual grant services for the successful implementation of the Office of the Secretary of Higher Education, On-Ramps to College grant; and

WHEREAS, these consulting services will assist in the expansion and improvement of the Career and Technical Education for workforce training programs; and

WHEREAS, these services are considered professional services and are therefore exempt from public bidding in accordance with N.J.S.A. 18A:64A-25.5(a) (1); and

WHEREAS, purchase orders will be issued as follows:

<p>Castle Grace Services, LLC 336 Black Point Road Neshanic Station, NJ 08853-0885 <u>Year 1: Not to Exceed \$60,000.00</u> <u>Year 2: Not to Exceed \$60,000.00</u> <u>Total Amount: Not to Exceed \$120,000.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Vice President for Student Affairs and Outreach to enter into a contract and have purchase orders issued to Castle Grace Services, LLC in the amounts shown above for the two-year period of November 1, 2021 through September 30, 2023.

Jacki Belin
Vice President for Student Affairs and Outreach

Resolution #145-2021 Perkins Amendment

WHEREAS, the Board of Trustees of Raritan Valley Community College previously approved a resolution on June 29, 2021 to apply and for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) grant in the amount of \$485,731 including a rural allocation to provide quality occupational program improvements and ensure access to these programs; and

WHEREAS, the Board of Trustees of Raritan Valley Community College accepts the funding for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V); and

WHEREAS, the State of New Jersey Department of Education requires a formal resolution to accept the funds and recognize an amendment of the Perkins V plan; and

WHEREAS, several budget line items will be adjusted, such as the reduction of a full time instructor and fringe benefits for Engineering Technology, and additional equipment, supplies, and professional development in Perkins eligible program, as part of the amended budget; and

WHEREAS, the Board of Trustees has determined that funding for these project activities will continue to enhance the quality of the College's CTE programs; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College approve the amendment of the Perkins V grant.

Resolution #146-2021 CCAMPIS Acceptance of Grant Funds

WHEREAS, Raritan Valley Community College's Children's Campus Preschool and Childcare Center is committed to serving the needs of families by providing quality childcare options for students, staff, and the community; and

WHEREAS, the Child Care Access Means Parents in School (CCAMPIS) program grant under the U.S. Department of Education, Office of Postsecondary Education CFDA Number 84.335A supports the participation of low-income parents in postsecondary education with access to childcare, leveraging local resources, and using a sliding fee scale; and

WHEREAS, the CCAMPIS grant provides funds for a part-time CCAMPIS project coordinator to administer the activities, part-time classroom aides to expand hours and capacity, subsidies for low-income students, and workshops for parents, as well as indirect costs; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College accepts the CCAMPIS grant funds of \$80,945 for each year beginning October 1, 2021 and continuing for four years contingent upon successful management of the grant, and further authorizes Dr. Michael McDonough President of the College to adhere to the regulations and assurances in the grant award notice dated September 16, 2021 and any amendments thereto.

C. Governance, Policy, and President Evaluation Committee

The Campus Safety Report for the period September 10, 2021 to October 12, 2021 was discussed by the Committee and was provided to the full Board of Trustees via SharePoint.

Chairman Wise commended the President and his staff for responding to the JCP&L power outage and for taking additional steps to mitigate the risk of future power issues.

The Committee discussed the Board's self-evaluation results, all of which were very positive and informative. It was agreed that the suggestions made by trustees provided an excellent framework for collaborative governance, for improving internal processes, for enriching discussions concerning important issues, and for reinforcing of best practices related to effective board governance.

Dr. Michael Baston, our Middle States visiting team chair, is scheduled for his pre-site visit to our campus on October 28, 2021. The Middle States Commission on Higher Education (MSCHE) recently approved the continued use of virtual evaluation visits for Spring 2022. Therefore, the College's self-study evaluation visit in Spring 2022 will now be virtual. This decision was made to ensure the ongoing health and safety of our institutional representatives, peer evaluators, and staff.

The Committee reviewed and approved the proposed 2022 Board meeting schedule. A recommendation will be made to the full Board at the Annual Reorganization Meeting scheduled for December 7, 2021.

January 18 , 2022
February 22, 2022
March 29, 2022
April 26, 2022
May 17, 2022
June 28, 2022

August 30, 2022
September 20, 2022
October 25, 2022
November 22, 2022 (Audit Committee only)
December 13, 2022

It was noted that the schedule may need to be changed from time-to-time because of unforeseen conflicts.

The Nominating Subcommittee, which is charged by the Governance Committee to oversee the nomination of officers (Board Chair, Vice-Chair from Hunterdon, Vice-Chair from Somerset, Secretary, Treasurer, and members of the Board of School Estimate) will meet in November to discuss and review the current slate of officers. The recommended 2022 slate of officers will be presented to the Board of Trustees at their Annual Reorganization meeting. Additional nominations by the Board may also be made at that time.

V. Old/New Business
None

VI Public Questions/Comments
Chairman Wise read the following statement into record:

“The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes.”

A few faculty spoke about their individual pedagogical teaching approach online and in the classroom. Professor Pattiann Kletz, president of the Faculty Federation, expressed her appreciation to the faculty for their presentations and commented that their methodology of teaching further supports the College’s mission and values. Professor Kletz further commented on negotiations.

VII Adjournment
There being no further business to bring before the Board, the Regular Meeting adjourned at 6:15 p.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of
Trustees