

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' REGULAR MEETING
FEBRUARY 22, 2022

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, February 22, 2022 via Zoom Webinar. Chair Caren Bateman called the Regular Board of Trustees meeting to order at 5:00 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act of the State of New Jersey.”

II. Roll Call of Members

The roll call was taken as follows:

Present:	Caren Bateman	Absent:
	Thomas Borkowski	
	Zenon Christodoulou	
	Lauren Ciotola	
	W. Timothy Howes	
	Roger Jinks	
	Paul J. Hirsch	
	Roger Locandro	
	Nidhi Makhija	
	Margaret Sullivan	
	Helena Swanicke	
	Juan Torres	
	James Von Schilling	
	Robert P. Wise	
	Tracy DiFrancesco Zaikov	

Also in attendance: Michael J. McDonough, President; and Richard Flaum, Esq., College Counsel; and members of the College community.

A quorum was present.

III. Agenda Items

1. President's Report

The President reported that RVCC will keep its current mask policy in place until May 11, 2022. All students, staff, and visitors are required to wear a mask in all campus buildings. We will continue to review local and national metrics and we will continue to monitor and consult with local and national agencies responsible for public health. RVCC's priority is to protect the health and safety of all members of our academic community. The President expressed his appreciation to the College community for following our guidelines and for understanding our caution and our concern for those most vulnerable members of our campus. It was noted that Governor Murphy's announcement concerning the mask mandate

and facial coverings on March 7, 2022 applies to K-12 and childcare centers, but not institutions of higher education.

2. Chair's Report

Chair Caren Bateman announced that planning for an in-person 2022 ceremony has begun and that this will be our first Commencement since 2019, so a time to celebrate not only our students but our return to a more traditional academic life. DeAnna Minus-Vincent will be our 2022 Commencement Speaker. She is Executive Vice President, Chief Social Justice and Accountability Officer at RWJ Barnabus Health.

Chair Bateman invited Board members to participate in the annual RVCC Foundation Giving Day 2022 scheduled for March 24, 2022 (details to follow.)

3. Approval of Meeting Minutes

The Regular Meeting minutes of January 18, 2022 were moved by Trustee Wise, seconded by Trustee Hirsch, and approved unanimously by voice vote. The Special Meeting minutes of February 7, 2022 were moved by Trustee Swanicke, seconded by Trustee Sullivan, and approved by voice vote. Trustee Torres respectfully abstained.

4. Committee Reports

A. Labor Relations Committee

Trustee Tracy DiFrancesco Zaikov reported that the Committee met earlier in the day to review a one-year contract extension with the Faculty Federation. The Committee unanimously recommends to the full Board the following resolution:

Resolution #187-2022 Faculty Federation One-Year Contract Extension

WHEREAS, the Board of Trustees of Raritan Valley Community College previously ratified contracts with full-time and adjunct faculty for the three-year period July 1, 2019 through June 30, 2022 via resolution # 210-2019; and

WHEREAS, during this period the covid-19 pandemic struck resulting in significant disruptions to the broad economy, the College's enrollment in particular, and an increased level of near-term uncertainty; and

WHEREAS, it is in the best interests of both the faculty and the College to extend the current contract for only a one-year term to provide an opportunity to better assess the strategic consequences of the pandemic and the resulting other economic factors; and

WHEREAS, Management recommends that all of the terms and conditions of the expiring contract will continue for the period July 1, 2022 through June 30, 2023 with the exception that all unit member salaries will increase by 3.0%; and

WHEREAS, in addition it is recommended that full-time faculty healthcare contributions remain at tier 3 rates with Direct 15 as the base plan and those enrolled in Direct 10 shall pay the full premium difference between the two plans. At contract expiration tier 3 shall sunset with future contributions based on tier 4 rates and Direct 10 becomes the base plan; and

WHEREAS, it is further recommended that no full-time faculty member will be laid off during the contract period.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College ratifies and approves the attached Memorandum of Agreement Management negotiated to modify the underlying collective bargaining agreements with the full-time and adjunct Faculty.

John Trojan, VP Finance & Facilities

The Resolution was moved by Trustee Wise, seconded by Trustee Hirsch, and approved unanimously by vote.

B. Finance Committee

Trustee Roger Locandro reported on the Treasurer's Report (Resolution #188-2022) for the period 01/01/22 to 01/31/22. On motion by Trustee Locandro, seconded by Trustee Borkowski, the Treasurers' Report was approved by voice vote.

Trustee Roger Locandro then presented Consent Agenda Resolutions #189-2022 through #199-2022. The Resolutions were moved by Trustee Locandro, seconded by Trustee Wise, and approved by voice vote. Trustee Torres respectfully abstained from Resolution #199-2022.

Trustee Locandro reported that the Committee received an update on the FY22 budget, budget planning for the FY23 budget, and on capital projects.

Resolution #189-2022 – Various Vouchers for Payment

BE IT RESOLVED, that the following January 2022 vouchers be approved for payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	335398-355898	
ACH#s	3	
Total Checks		\$1,315,917.60
Total ACH		12,481.25
Total Vouchers		1,328,458.85
Construction and Architect Vouchers		351,563.18
Less Previously Approved		(636,999.93)
Total		<u>\$1,043,022.10</u>

Resolution #190-2022 Somerset County Commodity Resale Agreement

WHEREAS, Raritan Valley Community College Management is always desirous of pursuing cost savings opportunities as developed from its own initiatives or presented by third parties; and

WHEREAS, RVCC currently benefits from the utilization of services made available by the Somerset County Departments of Public Works and Purchasing pursuant to an agreement first adopted by the Board of Trustees in October 2007; and

WHEREAS, RVCC recognizes that the County of Somerset is a leader in the concept of shared services in accordance with P.L. 2007; C.63, Uniform Shared Services and Consolidation Act; and

WHEREAS, the County of Somerset is desirous of implementing Commodity Resale System #201SCCRS, in accordance with N.J.A.C. 5:34-17.1 for the resale of gasoline, diesel fuel, snow removal chemicals, public works materials and supplies, and other items that might be added; and

WHEREAS, RVCC wishes to enter into a Master Agreement with the County of Somerset to participate in such joint purchases of goods and services for a period not to exceed five years;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Vice President Finance & Facilities to execute such an agreement on behalf of the College for the period November 1, 2021 through October 30, 2026.

John Trojan, VP Finance & Facilities

Resolution #191-2022 Replacement of a Chilled Water Coil at the New Science Wing - Pay to Play

WHEREAS, the replacement of a ruptured lower chilled water coil for the Trane roof-top HVAC unit is needed at the new Science Wing; and

WHEREAS, three (3) quotes were requested (two (2) quotes were received and one (1) contractor failed to respond) with Mechanical Preservation Associates (MPA) presenting the College with the most favorable proposal; and

WHEREAS, the funding for this work is available through the Chapter 12 capital funds allocated for Mechanical System and Infrastructure Upgrades; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2021 through June 30, 2022, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Mechanical Preservation Associates, Inc. 399 Roycefield Road Hillsborough, NJ 08844 <u>Amount: \$32,798.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Resolution #192-2022 Sidewalk for RVCC Parking Lots 2 and 3

WHEREAS, Raritan Valley Community College advertised for bids for the installation of a sidewalk to connect the West Building to the Workforce Training Center through Parking Lots 2 and 3; and

WHEREAS, the Bid Opening is scheduled for Thursday, March 3, 2022, which is after the February 2022 Board Meeting; and

WHEREAS, as of February 21, 2022, seventeen (17) bids have been distributed to vendors; and

WHEREAS, in order to keep the project on schedule the College administration would like to award this bid prior to the next regularly scheduled meeting of the Board of Trustees on Tuesday, March 29, 2022; and

WHEREAS, the funding for this work is available through the Chapter 12 capital funds allocated for Circulation Improvements – Additional Sidewalks, Landscaping; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the College administration to make this award and report the pertinent information at the March 2022 Board Meeting.

Michael DePinto
Director of Purchasing

Resolution #193-2022 Emergency Remediation Services at the Bateman Student Center – Pay to Play

WHEREAS, Raritan Valley Community College requires emergency microbial remediation services be performed in the Bateman Student Center offices; and

WHEREAS, in accordance with N.J.S.A. 18A: 64A-25.6, any purchase, contract, or agreement may be made, negotiated, or awarded by a county college without public advertising for bids, when an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials, or supplies, or the performance of the work required to rectify such conditions; and

WHEREAS, the discovery of mold spores have been confirmed at the Bateman Student Center, which were caused by leaks located above the Student Life office; and

WHEREAS, as a result, this area has been closed to the public with staff being relocated to the student lounge one floor above; and

WHEREAS, the primary concern is the propagation of mold and employee health risks due to the current state of the compromised area; and

WHEREAS, three (3) quotes were obtained with Consolidated Environmental, Inc. presenting the College with the most favorable proposal; and

WHEREAS, funding for these services is available in the Fiscal Year 2022 Facilities and Grounds operating budget; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2021 through June 30, 2022, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Consolidated Environmental, Inc. 26 Law Drive Suite B Fairfield, NJ 07004 <u>Total Amount Not to Exceed: \$22,970.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Resolution #194-2022 Outdoor Condenser Unit for 74 Lamington Road – Pay to Play

WHEREAS, the purchase and installation of a four-ton, five-zone outdoor condenser unit is needed at the College's 74 Lamington Road location; and

WHEREAS, the work additionally includes the furnishing and installation of five (5) one-ton fan coil units, including refrigerant piping and low voltage control wiring; and

WHEREAS, three (3) quotes were obtained with DeSesa Engineering Company, Inc. presenting the College with the most favorable proposal; and

WHEREAS, Somerset County will reimburse the College for the full amount of the purchase as this improvement to the 74 Lamington Road location was allocated under the special funding RVCC originally received to purchase the property; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2021 through June 30, 2022, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>DeSesa Engineering Company, Inc. 83 Dorsa Avenue Livingston, NJ 07039 <u>Total Amount Not to Exceed: \$29,930.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Resolution #195-2022 Suspended Lighting for the New Enrollment Center – Pay to Play

WHEREAS, Chapter 12 capital funds have been approved for the creation of a new centralized Enrollment Center, which would house key student admissions and support functions to better serve new and existing students; and

WHEREAS, the purchase and installation of wirelessly controlled suspended ambient lighting is needed for the new Enrollment Center offices and conference rooms; and

WHEREAS, three (3) quotes were obtained with L.B. Electric Supply presenting the College with the most favorable pricing; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2021 through June 30, 2022, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

L.B. Electric Supply Co., Inc.
5202 New Utrecht Avenue
Brooklyn, NY 11219
Amount: \$31,200.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Resolution #196-2022 Technology Staff Augmentation Services Contract 2021-2022
(Revised – Price
Increase)

WHEREAS, the Board of Trustees approved the renewal of the Technology Staff Augmentation Services agreement with Pinakin IT Solutions, LLC for the period of July 1, 2021 through June 30, 2022, via Resolution #56-2021; and

WHEREAS, the Board of Trustees approved an increase to the Technology Staff Augmentation Services agreement to hire a temporary remote programmer analyst, via Resolution #97-2021; and

WHEREAS, the original resolution amount approved by the Board of Trustees on May 18, 2021 was \$224,396.00, with the increase amount approved on June 29, 2021 being \$24,600.00, for a total of \$248,996.00; and

WHEREAS, the College's long-time senior programmer analyst retired at the end of 2020, causing a continued, critical need to employ a temporary remote programmer analyst to service the Banner and Argos systems and assist the recently hired new programmer analyst; and

WHEREAS, acting as the current Technology staff augmentation service provider, Pinakin IT Solutions submitted a proposal to RVCC for a temporary remote programmer analyst for the period of January 1, 2022 through June 30, 2022; and

WHEREAS, the estimated amount of these additional services is \$24,600.00; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.5(1), a county college without advertising for bids may purchase professional services; and

WHEREAS, an increase to the existing purchase order will be issued as follows:

Pinakin IT Solutions, LLC
1201 North Orange Street
Suite #7407
Wilmington, DE 19801
Agreement Increase Amount: \$24,600.00

REVISED Agreement Amount: \$273,596.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to increase the current purchase order to Pinakin IT Solutions for additional temporary programmer analyst services in the amount shown above, for the period of January 1, 2022 through June 30, 2022.

Michael DePinto,
Director of Purchasing

Resolution #197-2022 Renewal of the Microsoft Enrollment for Education Solutions Agreement

2022-2023

WHEREAS, the renewal of the Microsoft Enrollment for Education Solutions (EES) agreement is needed for the period of April 1, 2022 through March 31, 2023; and

WHEREAS, the agreement provides a site license for the Microsoft Office and Office 365 products as well as licenses and support for the Microsoft Windows and SharePoint servers; and

WHEREAS, RVCC relies on Microsoft desktop and systems software to deliver Academic and Administrative applications making continued use of this software critical to the daily operation of the College; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by national or regional cooperatives or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the licensing and support of the Microsoft Licensing Solution Providers Services is available through the NJEDge.net technology purchasing consortium, administered by Software House International (SHI) via Contract #269EMCPS-19-001; and

WHEREAS, NJEDge.net is a non-profit technology consortium of academic and research institutions in New Jersey of which RVCC is a member; and

WHEREAS, a purchase order will be issued as follows:

Software House International (SHI)
290 Davidson Avenue
Somerset, NJ 08873
Amount: \$48,746.38

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Software House International (SHI) for the period of April 1, 2022 through March 31, 2023.

Michael DePinto
Director of Purchasing

Resolution #198-2022 Annual Maintenance and Support Agreement for Evisions Software Systems 2022-2025

WHEREAS, RVCC requires the renewal of the existing Evisions software systems annual maintenance and support agreement which expires on June 30, 2022; and

WHEREAS, the College currently utilizes the following Evisions administrative software systems:

- Argos Report Writer
- FormFusion Print Formatting
- IntelleCheck Accounts Payable and Payroll Check Management

WHEREAS, Evisions, Inc. has submitted a maintenance and support proposal for the three-year period of July 1, 2022 through June 30, 2025, which will limit annual cost increases to 4%; and

WHEREAS, in accordance with N.J.S.A 18A:64A-25.5(19) providing for goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development is exempt from public bidding; and

WHEREAS, upgrade, support and maintenance services will be needed for these software systems and are only available through Evisions; and

WHEREAS, purchase orders will be issued as follows:

<p>Evisions, Inc. 440 Exchange Suite 200 Irvine, CA 92602 <u>Fiscal Year 2023: \$34,419.00</u> <u>Fiscal Year 2024: \$35,796.00</u> <u>Fiscal Year 2025: \$37,226.00</u> <u>Three-Year Total Amount: \$107,441.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into an agreement for the period of July 1, 2022 through June 30, 2025 and issue purchase orders as described hereinabove to Evisions, Inc.; and

Michael DePinto
Director of Purchasing

Resolution #199-2022 Apple iMac Computers for the Graphic Design and Visual Arts Programs – Pay to Play

WHEREAS, the purchase of ten (10) iMac desktop computers with 27-inch Retina 5K displays and AppleCare+ extended four-year service agreements are required for the RVCC Graphic Design and Visual Arts Programs; and

WHEREAS, three (3) quotes were obtained with CDW-G presenting the College with the most favorable pricing; and

WHEREAS, the approved Fiscal Year 2022 Perkins Grant budget includes the purchase of the iMac desktop computers via Budget Line #R560; and

WHEREAS, funding is available in the Fiscal Year 2022 Technology Services operating budget for the purchase of the AppleCare+ extended four-year services agreements; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2021 through June 30, 2022, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>CDW-G 2 Corporate Drive Suite 800 Shelton, CT 06484-6249 <u>Amount: \$26,193.20</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

C. Educational Programs and Services Committee

Trustee James Von Schilling presented Consent Agenda Resolutions #200-2022 and #201-2022. The resolutions were moved by Trustee Sullivan, seconded by Trustee Von Schilling, and approved unanimously by voice vote.

Trustee Von Schilling reported that the Committee received updates on the faculty union request for a one-year extension, RVCC's application for Securing Our Children's Future Bond Act, and on enrollment.

Resolution #200-2022 Human Resources Action Report

The Board resolves that the following personnel actions be taken:

1. New Adjunct Faculty

The following individuals are recommended as new adjunct faculty for the Spring Semester 2022 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$1,001 to \$1067.

Last Name	First Name	Rank	Discipline	Per contact hour rate	Hire Date
Berman	Will	Instructor	Arts & Design	\$1,001	10/1/2021
Schultz	Dawn	Assistant Professor	Arts & Design	\$1,023	1/19/2022
Valoura	Melissa	Assistant Professor	Science & Engineering	\$1,023	1/19/2022
Weir	Bonnie	Instructor	Business & Public Service	\$1,001	1/19/2022

2. Returning Adjunct Faculty

The following individuals are recommended as returning adjunct faculty for the Spring Semester 2022 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$1,001 to \$1,067.

Last Name	First Name	Rank	Discipline	Per contact hour rate	Hire Date
D'Angelo	Anthony	Assistant Professor	Science & Engineering	\$1,023	1/19/2022
Goel	Nandita	Associate Professor	Math & Computer Science	\$1,044	1/19/2022
Langeveld	Charlotte	Assistant Professor	Humanities, Social Science & Education	\$1,023	1/19/2022

3. Status Change- Support Staff

The following individuals are recommended for the indicated Support Staff position at the salary specified:

Name	Title	Salary	Department	Start date
Marco Coque	Custodian-Lead	\$35,634	Housekeeping	11/1/2021
Andrew Sclafani	Human Resources Recruiter	\$54,041	Human Resources	2/16/2022

4. New Hire- Administrator

The following individuals are recommended for the indicated Administrator position at the salary specified:

Name	Title	Grade	Salary	Department	Start date
*Dr. Windy Paz-Amor	Director of Diversity, Equity & Inclusion	2	\$91,000	Human Resources	2/14/2022
**Peaches Bocalan	Assistant Director Recruitment & Communications	4	63,216	Admissions	2/1/2022

*Budget code 100-2100-5010-60 New

** Budget code 100-2210-5010-60 replacing P. Noel

5. Status Change- Administrator

The following individuals are recommended for the indicated job change specified:

Name	Title	Salary	Department	Start date
Jill Erwin	Director Theater & Conference Services	\$84,000	Theater	11/1/2021
Andrea Faschan	Assistant Director Advising & Counseling	\$69,346	Advising & Counseling	11/1/2021
Jamal Kassim	Transfer Articulation & Graduation Associate	\$61,447	Enrollment Services	10/1/2021
Kiswah Khan	Coordinator of Student Enrollment Center	\$56,342	Admissions	10/1/2021
*Katisha Gloster	Testing Center Coordinator	\$60,599	Testing Center	2/1/2022

***Education Attainment- salary change**

6. Resignation

The following reflects employees who intend to resign from the college.

Name	Title	Department	Effective Date
Nadine Larson	Coordination of Health Science Education	HSE	3/2/2022
Frank Rekofsky	Coordinator of Emergency Management	Security	2/10/2022

7. Retirement

The following reflects employees who intend to retire from the college.

Name	Title	Department	Effective Date
Paul Michaud	Director of Transfer & Career Services	Transfer & Career Services	6/30/2022
William Harden	Regional Director of Small Business Development	SBDC	4/29/2022

Resolution #201-2022 Sabbatical Leave

WHEREAS, the Board of Trustees of Raritan Valley Community College did by Resolution #118-2022 dated January 18, 2022, reappoint Assistant Professor Jessica Darkenwald-DeCola, Professor Karen Gaffney, Professor Karen Gutshall-Seidman, Instructor John Harford, and Associate Professor Alyssa Valenti for the 2022-2023 academic year; and

WHEREAS, Instructor John Harford has requested a sabbatical leave for the 2022-2023 academic year; and

WHEREAS, Assistant Professor Jessica Darkenwald-DeCola and Professor Karen Gaffney have requested a sabbatical leave for the Fall 2022; and

WHEREAS, Professor Karen Gutshall-Seidman and Associate Professor Alyssa Valenti have requested a sabbatical leave for the Spring 2023; and

WHEREAS, the provisions of the Board/Faculty Agreement concerning sabbatical leaves have been complied with;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby grant sabbatical leave to Assistant Professor Jessica Darkenwald-DeCola for Fall 2022, Professor Karen Gaffney for Fall 2022, Professor Karen Gutshall-Seidman for Spring 2023, Instructor John Harford for academic year 2022-2023, and Associate Professor Alyssa Valenti for Spring 2023.

C. Governance, Policy, and President Evaluation Committee

The Campus Safety Report for the period January 12, 2022 and February 14, 2022 was discussed by the Committee and was provided to the full Board of Trustees via SharePoint.

A regular review of the Board's ethics policies is being overseen by the Governance Committee. The Committee will review the policies in more detail at future meetings and report to the full Board as the review progresses.

The Committee also received updates on the College's mask policy, the extension of a one-year contract with the Faculty Federation, our application for the Securing Our Children's Future Bond Act program, the Middle States virtual team visit, spring commencement, an end-of-March budget meeting with the County Commissioners, and on the College's telecommuting policy.

Trustee Paul Hirsch read into record the following resolution to acknowledge Trustee Robert Wise:

Resolution #-202-2022 Acknowledgement of Service for Robert Wise

WHEREAS, Robert P. Wise has been a member of the Raritan Valley Community College Board of Trustees since 2004, including serving with the highest distinction as Chair of the Board from 2015 to 2021, and as a Vice Chair (Hunterdon County) of the Board from 2011 to 2015; and

WHEREAS, during Trustee Wise's many years of service on the Board, he has helped guide the growth and success of the College through major building expansions and record student enrollment, to its present position as a nationally recognized institution of higher learning, receiving accolades for its Service Learning Program, sustainability initiatives, and commitment to diversity, and ranking as the top community college in New Jersey by Niche.com and WalletHub.com; and

WHEREAS, under Trustee Wise's exemplary leadership as Chair, the College made a number of major advancements, including completing the 23,500 square-foot expansion to the Christine Todd Whitman Science Center in 2016, to accommodate the growing number of students interested in majoring in science-related fields; opening, in 2017, a state-of-the-art, 47,000 square foot Workforce Training Center, designed to better serve the community's economic and employment needs; and adopting two new Strategic Plans to guide the future growth and direction of the College; and

WHEREAS, Trustee Wise has proven to be an exceptional leader, including during the unprecedented, challenging times of the pandemic, making RVCC a better institution because of his selfless service to the College and the Board of Trustees; and

WHEREAS, Trustee Wise has been a tireless advocate for the College, its students, and the entire New Jersey community college system, spreading the word about the benefits of an RVCC education in communities throughout Somerset and Hunterdon counties and beyond; and

WHEREAS, Trustee Wise's vision and dedication have been instrumental in creating a culture on campus that embraces diversity, encourages civic engagement, fosters innovation, and supports academic success for all students; and

WHEREAS, during his long tenure on the Board, Trustee Wise has been a constant presence on campus, attending student and College events and nurturing a strong and dedicated RVCC community; and

WHEREAS, for many years Trustee Wise has shared his expertise and knowledge in Somerset and Hunterdon counties and throughout the state, representing the Colleges as a valued member of the Board of School Estimate and as a trustee delegate to the New Jersey Council of County Colleges; and

WHEREAS, Trustee Wise has been a visionary and valued member of the Board, a mentor to fellow trustees, a champion for students, and an advocate for high standards and fiscal accountability;

NOW, THEREFORE, BE IT RESOLVED, that the RVCC Board of Trustees, President Michael J. McDonough, and members of the College community wish to express their deepest gratitude and appreciation to Robert P. Wise for his service as Chair, Vice Chair, and member of the Raritan Valley Community College Board of Trustees, a tenure characterized by his outstanding leadership, deep compassion for students, commitment, and vision; wish him well in all of his endeavors; and look forward to his continued relationship with RVCC in the future.

Several Board members and President McDonough expressed their gratitude to Trustee Robert Wise for his wisdom, guidance, and commitment to the Board of Trustees and to the College community.

There being no further comments, the Resolution was approved unanimously by voice vote.

V. Old/New Business

Richard Flaum, College Counsel, then swore in new Board of Trustees member Howard J. Opdyke. Mr. Opdyke, a resident of Milford, was appointed to the RVCC Board by the Hunterdon County Board of County Commissioners. Mr. Opdyke serves as Owner and President of several companies in the construction industry, including H.J. Opdyke Lumber Company, Inc., Lehigh Structural Components, LLC, and Central States Millwork. He previously served on the Board of Directors of LMC, a building materials co-op. Mr. Opdyke has held leadership positions with a number of community organizations, including serving as former Fire Chief of the Frenchtown Fire Department and as former Captain and EMT of the Frenchtown Rescue Squad. He also has volunteered with the Delaware Valley Regional High School Board of Education, the Frenchtown Borough Council, and the Hunterdon County Polytech. He received a Bachelor's degree in Business from Otterbein University. Chair Caren Bateman welcomed Mr. Opdyke to the Board and expressed that she looks forward to working with him in his new capacity.

VI Public Questions/Comments

Chair Bateman read the following statement into record:

“The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes.”

A number of faculty spoke about their individual pedagogical teaching approach and on individual accomplishments. The president of the Faculty Federation, expressed her appreciation to the faculty for their presentations and also expressed her appreciation to the Board of Trustees and the President for their approval of the one-year extension of the contract.

VII Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of
Trustees