RARITAN VALLEY COMMUNITY COLLEGE

118 Lamington Road

Branchburg, New Jersey 08876-1265

REQUEST FOR PROPOSAL FOR: **FOOD SERVICES**

PROPOSALS WILL BE RECEIVED UNTIL: **May 31, 2022 at 2:00 PM**

AT THE OFFICE OF: **VP Finance & Facilities**
Raritan Valley Community College
118 Lamington Road
Branchburg, New Jersey 08876

SPECIFICATIONS

TO FURNISH

FOOD SERVICE PROGRAM

FOR

RARITAN VALLEY COMMUNITY COLLEGE

118 LAMINGTON ROAD

BRANCHBURG, NEW JERSEY 08876

INSTRUCTIONS FOR PROPOSAL PREPARATION

1. RECEIPT OF PROPOSALS

Raritan Valley Community College (RVCC) invites proposals to be submitted to the College in the office of the VP Finance & Facilities anytime **prior** to **Tuesday, May 31, 2022 at 2:00 PM.** The College may reject any proposals not prepared or submitted in accordance with the provisions hereof. Any bids received after the time and date specified shall not be considered.

2. PROPOSAL CONTENT

In order to qualify and be considered for evaluation, each proposal must contain the following:

A. New Jersey Business Registration Certificate
B. At least three references and a list of present clients, within a 100 mile radius, with emphasis on those which are relevant to a university/college environment especially a Community College. Include names, titles and telephone numbers of client contacts.
C. Proposed financial model cost and/or return to the College. Expressed either as a flat fee or percentage.
D. Menu item pricing and portion guide reflective of the financial model.
E. Bank references - including a statement of willingness to allow a credit check.
F. Several forms required by the State of New Jersey included in Exhibit A.

3. PROPOSAL EVALUATION

The awarding of the contract to the successful vendor will be predicated on the proposal most advantageous to Raritan Valley Community College (RVCC), taking into consideration such factors as qualifications, financial responsibility, business experience, cost to the College, potential monetary return, capability of rendering service, ability of vendor to market products effectively, quality of food to be served and portion size, and favorable references. A College team may visit one or more current vendor sites before a selection decision is made.

It must be understood that (RVCC) has an exclusive contract with the Pepsi Bottling Group for all cold beverage vending on this campus. The vendor proposal should separate food service from vending for hot beverages and snacks. Beverages sold in the cafeteria must be Pepsi branded items, unless a particular type is not available. The vendor would buy the beverages it would sell directly from Pepsi and include in their menu pricing plan.

The County College Contracts Law does not require advertisement or solicitation of proposals for Food Services. Hence, the College is not required to accept the proposal offering the lowest cost or highest return. The final determination will be based on that proposal which,

in the sole opinion of the College, best serves the interests of the College. The College reserves the right to withdraw from this project at any time and in no way has the obligation to make an award of a contract.

4. BUSINESS CONDITIONS & FINANCIAL MODEL

The College recognizes that the effects of the pandemic still linger in many sectors of the economy with respect to availability of labor, pricing of materials and supplies, and how people work (fewer in-person meetings). College enrollment has also suffered declines over the last three years.

The College realizes that responding vendors may have differing business development strategies. It will evaluate proposals that may reflect sales less cost plus management fee leading to some level of profit sharing at pre-determined performance levels. An important aspect of assuring mutual satisfaction with the agreement is the necessity to share accurate financial information to be sure that sales can be maximized and costs minimized. Accordingly, every six months during the term of this contract we will assess performance (primarily sales volume) to determine whether adjustments are warranted with respect to hours of operation, service delivery locations, menu options, and product pricing.

5. KEY COLLEGE METRICS

Employees: 320 full-time faculty and staff; 400 part-time.

Students on campus:		Fall		Spring	
		Full-time	Part-time	Full-time	Part-time
Calendar year	2022	n/a		1,680	2,288
	2021	2,368	2,935	0 = pandemic	
	2020	0 = pandemic		2,340 (went virtual 3/16/20)	3,397
	2019	2,886	3,541	2,447	3,593

Food Service sales.
Just the last ten months are provided as others were significantly affected by the pandemic.

	Cafeteria & Café	Catering	Snack Vending
September/December	$ 178,685	$ 18,813	$ 34,123
January/March	96.197	2,846	33,315
April/June estimate	80,000	35,000	20,000
TOTAL	$ 354,882	$ 56,659	$ 87,438

6. TERM OF AGREEMENT

The initial term of this agreement shall be for three (3) years, commencing on August 15, 2022 and ending August 14, 2025, subject to the availability and appropriation annually of sufficient funds. There shall be the option to renew for an additional three-year term beginning August 15, 2025. The Agreement may be amended from time to time by mutual consent in writing. The College reserves the right to terminate the contract for any reason, at its sole discretion without penalty, at any time, with written notice of not less than ninety (90) days to the vendor.

7. AWARD & NOTIFICATION

It is the intention of the College to notify the successful vendor on or about June 14, 2022. However, the award will be subject to final approval by the Board of Trustees at its June 28th meeting.

8. EXCLUSIVE FRANCHISE

RVCC agrees that during the period of the contract the successful vendor shall have an exclusive franchise for the sale of over-the-counter foods at the College with the following exceptions: items sold in the College Bookstore, College Theatre, Planetarium or student fundraising projects acceptable and agreed to by the College.

It is expressly understood and agreed that no building, structure, equipment or space is leased to the vendor; that the vendor is a licensee; and that the vendor's right to occupy the same and to operate the concession hereby granted shall continue so long as each and all undertakings, provisions, covenants, agreements, stipulations and conditions of these specifications are strictly adhered to by the Contractor.

The vendor shall neither use College facilities, equipment, utilities or premises to conduct any other business nor prepare food for any other location than food services for the College.

9. HOURS OF OPERATION

The minimum basic operation shall be a cafeteria and satellite café operated during the following hours:

- Breakfast foods will be available in the cafeteria from 7:30 A.M. to 11:00 A.M., Monday through Friday.
- Lunch foods will be available in the cafeteria between 11:00 A.M. and 2:30 P.M., Monday through Thursday. Dinner will not be served in the cafeteria at this time, but some typical items can be served in the café.
- A café (The Brew Ha Ha Café) with limited breakfast and other food items will be operational Monday- Thursday, 7:30 AM to 7:30 PM; and Fridays from 7:30 AM to 2:30 PM. Our preference is to continue the Starbucks branded hot and cold beverages.

10. CAFETERIA SERVICE

Vendors are encouraged to make imaginative recommendations with regard to areas in which menus, special events, decor and equipment could be improved or offered. The vendor will be expected to offer healthy menus which reflect proper nutritional values. The proposed menu cycle should include: grill items, daily deli specials, salads, soup, a minimum of one (1) hot entrees with a choice of at least two (2) vegetables, and a selection of desserts including fresh fruit.

The vendor shall be able to make various ethnic meals and suggestions. The College recently completed a survey of student and staff preferences (see Exhibit B).

RVCC reserves the right to specify and/or forbid sale of any particular items. The successful vendor will be expected to adhere to the list of all items to be dispensed unless a change is agreed to by the College. Include in proposal a three-week cycle menu incorporating the above plus any other categories you may wish to provide, as well as portions, sizes and prices.
The vendor is to provide flatware and all paper and/or plastic ware necessary to serve the food. Plates and cups must be sturdy quality and recyclable. Permanent plastic trays shall also be provided by vendor as needed. Quality levels of all items must be acceptable to the College. To the extent possible the vendor is to use only environmentally friendly paper products consistent with the college's sustainability initiatives.

The vendor shall post menus on a section provided on the College's internal website. That would include quantities/portions and item prices.

11. CATERING

Full-scale catering may not be viable at this time because of a change in culture about on-campus meetings. However, there will continue to be a few traditional larger student-oriented events such as the Fall and Spring picnics, various academic award ceremonies, graduation, limited food selections could be serviced on self-pick up basis. The vendor will have the first opportunity to price potential catering events. The vendor shall submit a special function menu and official price list including quantities/portions, special services and table accoutrements.

The College also reserves the right to use outside caterers for certain events at its own discretion.

12. VENDING OPERATION

Vending operations refers solely to vending machines dispensing foods snacks and hot beverages. Vending machines dispensing cold beverages are specifically excluded because of the College's existing exclusive contract with Pepsi. All reference throughout this document to vending machines pertains only to those dispensing food, snacks, and hot beverages.

The College may choose to award vending operations separately if it is in the best interest of RVCC. However it is requested that food service vendors separately identify vending operations and the appropriate financial arrangements for the College.

There are currently eight (8) machines in eight (8) locations around the campus. RVCC reserves the right to determine the locations of any vending machines. The vendor may suggest alternate and additional locations, subject to College approval. The vendor is required to provide attractive machines that accept credit cards as well as cash. Drawings or photographs of proposed machines should be included with bid response.

The vendor may sub-contract this service, providing the vendor is wholly responsible for performance and indemnifies the College from any losses resulting from the subcontractor(s) failure to perform.

The existing equipment is the property of the current vendor. All vending machines are to be new, state of the art equipment, which are programmable for pricing. It shall be understood that all food, snack and hot beverage vending machines are and shall remain the property of the vendor. The vendor, at his own expense, shall perform all services required during normal business hours, including installing, maintaining, cleaning and stocking of vending machines at proper operating levels with standard brands of product acceptable to the College. Cigarette vending is prohibited on the College campus.

The vendor shall submit a complete pricing list of all items to be sold through vending machines. The vendor shall post their company name and telephone number on each machine so they may be contacted in the event of a problem or request for a refund.

13. UTILITIES & EQUIPMENT

RVCC shall assume the responsibility of providing electricity and water without charge. To the extent new and or replacement equipment is required and deemed a reasonable request by the College, RVCC will purchase and install the items without any cost to the vendor.

The College will provide telephone services and internet access which others have used for their point-of-sale systems. Vendor shall be responsible for its credit card processing and authorization system, and all postage, printing, and administrative supply items.

The College shall have unlimited access to inspect facilities at all times and the use of dining areas for special occasions. If the College uses these facilities for any functions not involving the vendor, the College will absorb the cost of furniture set-up and clean-up.

The College will be responsible for the regular maintenance and repair of all its owned equipment. The vendor is expected to take reasonable care in the use of such equipment and notify the College promptly about any failures or need for repairs. However, the vendor will reimburse the College for costs incurred due to damage, abuse or improper use of equipment by the vendor's personnel.

RVCC will be responsible for exterminating services and for the cleaning of hoods, fans, and ducts over cooking areas.

The College will provide adequate means for garbage storage and removal outside the receiving area at no cost to the vendor. The vendor will make certain all boxes, cartons, containers, etc. are broken down, separated for recycling and flattened to alleviate excess daily trash accumulation. The College has a mandatory recycling program for bottles, cans, paper, and other metal items. Waste food that is not given away to any community help programs will be put aside for a composting machine also in the receiving area. The successful vendor will be required to comply with all aspects of these program.

The vendor must comply with all state and local health, safety, fire regulations and any and all orders of the health department or body having jurisdiction.

If the vendor chooses to use College equipment, the vendor indemnifies, defends and holds harmless the College from any claims, liabilities, damages, injuries and costs, including legal fees, resulting from use of this equipment. The College will insure that all equipment be current, reliable and meet all safety and operating standards of the industry.

Photos highlight existing facilities are in Exhibit C.

14. REQUIRED CAPITAL INVESTMENT

None for the initial three-year period. Negotiable afterwards.

15. PERSONNEL

All personnel shall be thoroughly trained and qualified in the work assigned to them. They must be neatly attired and visibly identified as vendor's employee, with uniform and/or by identification tag.

The vendor shall cause all of its employees assigned to duty at the College premises to submit to periodic health examinations at least as frequently as required by law and to submit satisfactory evidence of compliance with all health regulations to the College upon request.

The vendor shall agree to maintain an adequate staff of employees or efficient operation, and to provide expert administrative supervision. Vendor personnel shall strictly adhere to College regulations, including personal behavior, no smoking, parking and others either presently in effect or as may, from time to time, be promulgated. All personnel of the vendor shall be subject to exclusion from the campus for conduct considered offensive to the College's administration.

All vendor personnel shall be employees of the vendor and shall not be deemed to be employees or agents of the College for any purpose.

The vendor personnel shall during normal operations and for catering events bus tables, clean spills, wash tables/chairs daily, return trays, empty trash containers into exterior dumpsters, mop floors in the kitchen area, and otherwise maintain a generally clean appearance in all dining areas and leave these areas in good condition after each day's operation. This includes cleaning equipment and all areas in the servery, cooking and food preparation area.

16. MANAGEMENT

The site manager must be approved by and acceptable to the College. The site manager will have regular contact with the VPFF. When the site manager is not on campus, an alternate should be designated to act knowledgeably whenever problems arise. Either the site manager or alternate shall be present at all significant special functions involving catering services to direct food preparation, service and clean-up.

17. QUALITY CONTROL

Food products shall be processed and handled in strict accordance with all local, state and federal laws regulating same. The successful vendor will be expected to take such measures as are necessary to insure freshness and purity of food products dispensed, and will be responsible for filing all reports governing same. The vendor shall take such measures as are necessary to insure acceptable quality of all products to the College.

18. SECURITY

The College assumes the responsibility of providing reasonable precautions to protect the kitchen, servery, dining area and any vendor property included therein. The vendor's designated employees shall be certain that all equipment has been turned off, windows closed, lights and fans turned off, and all doors locked when the cafeteria and café are closed. The College will provide all the appropriate keys.

The College reserves the right of access to all campus areas operated by the vendor for security and safety inspections.

19. TAXES

The College is exempt from Federal and State Sales Taxes involved in the completion of work under this contract. The vendor shall pay all employee-related social security and unemployment taxes and will be responsible for withholding taxes and any other local, State or Federal requirements. The vendor will be responsible for all licenses and permits.

20. INSURANCE

The vendor shall provide the following required insurance policies naming Raritan Valley Community College (including its' trustees, officers, employees, volunteers and agents) as Additional Insureds and a Certificate of Insurance evidencing these insurances shall be provided:

A. COMPREHENSIVE GENERAL LIABILITY INSURANCE

The minimum limit of liability shall be $1,000,000 per occurrence and $5,000,000 aggregate for bodily injury and property damage together with excess coverage or umbrella coverage with the same terms and conditions as the primary underlying coverage (following form) in an amount such that the primary and excess coverage or primary and umbrella coverage together equals or is greater than $10,000,000. Said excess or umbrella policy shall contain a clause stating that it takes effect (drops down) in the event the primary coverage is impaired or exhausted.

The above required Comprehensive General Liability policy and excess or umbrella policy shall name Raritan Valley Community College, its officers and employees, as additional insureds.

The coverage to be provided under this policy shall be at least as broad as that provided by standard basic unamended and unendorsed Comprehensive General Liability coverage forms currently in use in the State of New Jersey, which shall not be circumscribed by an endorsement limiting the breadth of coverage. Moreover, such policy shall be endorsed so as to delete any exclusions applying to property damage liability arising from explosions or arising from damage to underground utilities and collapse of foundations.

The insurance policy will be endorsed to include contractual liability coverage, premises/operations coverage, products; completed operations coverage, broad form property damage coverage, independent Contractors coverage and personal injury coverage and professional errors and omissions liability (Where Applicable).

B. COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE

The policy shall cover owned, non-owned, hired vehicles, plus garage keeper's legal liability, with minimum limits of liability in the amount of $1,000,000 per occurrence, as a combined single limit for bodily injury and property damage, together with excess coverage or umbrella coverage with the same with the same terms and conditions as the primary underlying coverage (following form) in an amount such that the primary and excess coverage or primary and umbrella coverage together equals or is greater than $10,000,000. Said excess or umbrella policy shall contain a clause stating that it takes effect (drops down) in the event the primary coverage is impaired or exhausted.

C. WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

Workers' Compensation insurance will be provided in accordance with the requirements of the laws of this State and shall include all states endorsement to extend coverage to any state, which may be interpreted to have legal jurisdiction. Employer's Liability Insurance will be provided with the following minimum limits:

- $1,000,000 each accident
- $1,000,000 disease each employee
- $1,000,000 disease aggregate limit.

21. OTHER USES OF THE CAFETERIA

It is specifically understood that the College shall use the cafeteria dining area, from time to time, for such purposes as it sees fit. These might include registration, examinations, dances, lectures, meetings or other College approved functions. Appropriate set-up and clean-up will be undertaken by the College for such events.

22. INSPECTION

The cafeteria serving the kitchen areas shall be subject to inspection by the Branchburg Township, Somerset County or State Health Authorities and by the College. Discrepancies found in violation of statutes or College regulations shall be corrected forthwith by the vendor or the College, whichever party has responsibility for the discrepancy. Copies of all health inspection reports shall be provided to the College by the vendor within one (1) working day of receipt.

23. FINANCIAL INFORMATION & PAYMENTS

The vendor will maintain detail information regarding sales and costs. Sales information by source, product (if available) and time period will be helpful in making decisions regarding potential changes in operations. When the College is billed for services rendered, it must be accompanied by a detailed itemization as to source of sales and nature of costs incurred during the billing period. College departments utilizing catering services will be billed separately. The VPFF will explain the College's accounting system when convenient to the successful vendor. The College will pay invoices within 30 days of receipt.

The vendor shall also agree to allow its books and records to be subject to audit by the College and/or its public accountants at all reasonable times. An annual year-end statement of sales by source and costs is required.

24. PARKING

The College will provide two (2) parking spaces at the back of the kitchen for vendor usage. The primary College receiving area is next to the kitchen, making the receipt of foodstuffs and other supplies convenient.

25. MISCELLANEOUS INSTRUCTIONS & NOTIFICATIONS

All questions must be directed in writing to John Trojan, VP Finance & Facilities, via E-Mail: john.trojan@raritanval.edu or Fax: (908) 526-5235.

Vendor acknowledges that this proposal and the award of a contract are governed by the County College Contracts Law N.J.S.A. 18A:64A-25.1 et seq., and that any legal challenges to the bidding process, the award or non-award of a contract, or the rejection of any bids, must be pursued before the College Board of Trustees in accordance with P.L. 1994 h. 48, Sec. 6(f). The challenge or objection must be presented by filing a petition with the Secretary of the Board of Trustees within ten (10) calendar days of the decision to award or not award a contract. Proceedings on the petition shall be governed by the Raritan Valley Community College Rules for Hearings before the College Board of Trustees, which rules may be obtained at the office of the Purchasing Agent.

The vendor must deliver two (2) copies of the bid to RVCC attention: John Trojan, VP Finance & Facilities. It is the sole responsibility of the vendor to insure that all bids are delivered on time. RVCC shall not be liable for any bids lost in transit.

RVCC reserves the right to retain all proposals for consideration for a period not to exceed sixty (60) days. The College reserves the right in its sole discretion to waive any insubstantial irregularities in the bidding procedures and further reserves the right in its sole discretion to permit insubstantial defects to be cured.

If awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c.127 (N.J.A.C. 17:27).

Each bid proposal form must give the full business address, business phone, fax, e-mail, the contact person of the bidder, the bidder's Federal Tax Identification number, and be signed by an authorized representative as follows:

- Bids by partnerships must furnish the full name of all partners and must be signed in the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and designation of the person signing.
- Bids by corporations must be signed in the legal name of the corporation, followed by the name of the State in which incorporated and must contain the signature and designation of the president, secretary or other person authorized to bind the corporation in the matter.
- Bids by sole-proprietorship shall be signed by the proprietor.
- When requested, satisfactory evidence of the authority of the officer signing shall be furnished.

The vendor should be aware of the following statutes that represent the "Truth in Contracting" laws:

- N.J.S.A. 2C:21-34, et seq. governs false claims and representation by bidders. It is a serious crime for the bidder to knowingly submit a false claim and/or knowingly make material misrepresentation.
- N.J.S.A. 2C:27-10 provides that a person commits a crime if said person offers a benefit to a public servant for an official act performed or to be performed by a public servant, which is a violation of official duty.
- N.J.S.A. 2C:27-11 provides that a bidder commits a crime if said person, directly or indirectly, confers or agrees to confer any benefit not allowed by law to a public servant.
- The bidder should consult the statutes or legal counsel for further information.

All interpretations, clarifications, and any supplemental instructions will be in the form of written addenda to the specifications, and will be distributed to all prospective bidders. All addenda so issued shall become part of the specification and bid documents, and shall be acknowledged by the bidder in their bid. RVCC's interpretations or corrections shall be final.

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE (P.L. 2004, c.57)

Effective September 1, 2004, P.L. 2004 c 57 requires that organizations or individuals doing business in New Jersey register with the New Jersey Department of the Treasury, Division of Revenue. All bidders must be registered before the bid opening date.

FORCE MAJEURE

No Party shall be liable for any failure to perform its obligations where such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service.

Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

DEBARMENT AND SUSPENSION (Federal Executive Orders #12549 and #12689)

No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.'s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the simplified acquisition threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

Therefore, any contractor exceeding the minimum threshold must certify that they are not excluded from doing business with the government. Information on this can be found at https://www.sam.gov/portal/public/SAM/##11.

NEW JERSEY RIGHT TO KNOW ACT (N.J.S.A.34:5A-13)

The Worker and Community Right to Know Act requires New Jersey public employers to make information available to their employees who are exposed or potentially exposed to hazardous chemical substances in the work place. Therefore the successful bidder must comply with the following:

> All direct use containers shall bear a label indicating the chemical name(s) and Chemical Abstract Service numbers (s) of all hazardous substances in the container, and all other substances which are among the five most predominant substances in the container, or their trade secret registry number(s). (N.J.A.C. 8:59-5).
>
> "Container" means a receptacle used to hold a liquid, solid or gaseous substance such as bottles, bags, barrels, cans, cylinders, drums and cartons. (N.J.A.C. 8:59-1.3)
>
> Should you need assistance with labeling, please contact the NJ Department of Health and Senior Services right to know program for assistance in proper labeling. The number is (606) 984-2202.
>
> In addition, a Material Safety Data Sheet (MSDS) should be forwarded to the Purchasing and Contracts Office for each substance stored on campus during the duration of the project. This MSDS will be added to our Central Right to Know file.

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance and EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C. § 12191 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commended pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

BIDDERS PREQUALIFICATION AFFIDAVIT OF NON-COLLUSION

STATE OF }
ss.
COUNTY OF }

RE:_____ for Raritan Valley Community College
(project, item, or service)

I, _____ of the City of _____

_____, in the County of _____

and the State of _____, of full age, being duly sworn

according to on my oath depose and say that:

I am _____ of _____,
(President, Partner, as applicable) (Name of Contractor)

the bidder making the proposal for the above named proposal for the above named project, item, or service, and that I executed the said with full authority so to do; that said bidder has not, directly or indirectly; entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that Raritan Valley Community College relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by:

_____ _____
Name of Contractor Signature of Authorized Officer

_____ _____
Address Title

Subscribed and sworn to before me
this day of , 20___ Affix Notary Seal:

_____
(Notary Public's Signature)

AFFIRMATIVE ACTION AGREEMENT/Mandatory Language

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

To: Director of Purchasing
Raritan Valley Community College
118 Lamington Road
Branchburg, New Jersey 08876

This is to acknowledge receipt and understanding of the Affirmative Action Agreement mandatory language, Exhibit "A".

_____ _____
Name Signature

_____ _____
Address Title

Subscribed and sworn to before me
this day of , 20__
Affix Notary Seal:

_____
Notary Public's Signature

"IF AWARDED A CONTRACT YOUR COMPANY/FIRM WILL BE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C.127 {NJAC 17:27}"

Required Affirmative Action evidence must be one of the following:

1. A **Federal Affirmative Action Plan Approval**, which consists of a valid letter from the Office of Federal Contract Compliance Programs. (A photocopy of the Letter of Approval is to be submitted to the Public Agency.)
   Or

2. A **Certificate of Employee Information Report** (A photocopy of the certificate is to be submitted to the Public Agency.)
   Or

3. An **Affirmative Action Employee Information Report** (Form AA302, Copy marked Public Agency is to be submitted to the Public Agency.)

STATEMENT OF OWNERSHIP
(OWNERSHIP DISCLOSURE CERTIFICATION)
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This Statement Shall Be Included with
All Bid and Proposal Submissions

Name of Business: _____

Address of Business: _____

Name of person completing this form:_____

N.J.S.A. 52:25-24.2:

"No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or proposal, or accompanying the bid or proposal of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.
The Attorney General has advised that the provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships apply to limited partnerships, limited liability partnerships, and Subchapter S corporations.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

Failure of the bidder/proposer to submit the required information is cause for automatic rejection of the bid or proposal.

Part I

Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- ☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Limited Liability Partnership
- ☐ Limited Liability Company
- ☐ For-profit Corporation (including Subchapters C and S or Professional Corporation)
- ☐ Other (be specific): _____

Part II

☐ I certify that the list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

OR

☐ I certify that no one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or that no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be.

Sign and notarize the form below, and, if necessary, complete the list below.
(Please attach additional sheets if more space is needed):

Name: _____

Address: _____

_____

Name: _____

Address: _____

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Name: _____

Address: _____

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Name: _____

Address: _____

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<u>Part III</u> - Any Direct or Indirect Parent Entity Which is Publicly Traded:

"To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

☐ Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

☐ Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

_____

_____

AND

☐ Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

_____

_____

Subscribed and sworn before me this ___ day of

_____, 2_____.

(Notary Public)

My Commission expires:

_____
(Affiant)

_____
(Print name of affiant and title if applicable)

(Corporate Seal if a Corporation)

EXECUTIVE ORDER #34:
MINORITY AND WOMEN BUSINESS ENTERPRISES

On September 15, 2006, Governor Corzine signed Executive Order 34 establishing a Division of Minority and Women Business Development at the State level. The Division is charged with administering and monitoring policies, practices and programs to ensure that New Jersey owned minority and women business enterprises (MWBE) are afforded an equal opportunity to participate in New Jersey's purchasing and procurement processes.

Governmental entities, including colleges, are required to report to the Division the ethnic and gender composition of the vendors with which we do business. Since you are doing business with RVCC, we are requesting the information below:

1. Company Name: _____

2. Is more than fifty percent (50%) of your company minority owned? YES NO

3. Is more than fifty percent (50%) of your company woman owned? YES NO

4. What is the ethnicity of the owner of your company: (Check All that Apply)

   African American _____
   Asian American _____
   Caucasian American Female _____
   Hispanic American _____
   Multiple Ethnicities _____
   Native American _____
   Non-Minority _____
   Unspecified _____

Raritan Valley Community College is required to solicit the foregoing information. Your response, however, is **strictly voluntary**. Please be advised that any contracting decisions made by Raritan Valley Community college will **not** be influenced in any way by your decision to provide the above information.

VERIFICATION OF ASSUMED, TRADE, OR FICTITIOUS NAMES OF BIDDERS

Any prospective bidder transacting business in the State of New Jersey under an assumed name, trade name, or corporate fictitious name must, as a condition precedent to the acceptance of a bid on a project, item, or service, present to Raritan Valley Community College verification of authorization to use such assumed, trade, or fictitious name. Such verification shall be in the following form:

1. Assumed names, trade names, or use of designator "and Company" or "& CO." (individuals, partnerships, proprietorships): A copy of the certificate or statement certified by the County Clerk in who's office it was filed, or by the Secretary of State. N.J.S.A. 56:1-1 t 1-5.

2. Corporate fictitious names: A certified copy of the certificate approved by the Secretary of State. N.J.S.A. 14A:2-2.1.

The undersigned certifies that the bidder has complied with the section of these instructions to bidders entitled "Verification of Assumed, Trade, or Fictitious Names of Bidders", if such assumed, trade, or fictitious name is used by bidder.

_____

Name of Contractor Signature of Authorized Officer

_____

Address Title

Subscribed and Sworn to before me
this day of , 20___

Affix Notary Seal:

_____

(Notary Public's Signature)

RARITAN VALLEY COMMUNITY COLLEGE
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders **must** review this list prior to completing the below certification. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☐ **I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed** on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

☐ **I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive** and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name: _____

Relationship to Bidder/Offeror: _____

Description of Activities: _____

_____

_____

Duration of Engagement: _____

Anticipated Cessation Date: _____

Bidder/Offeror Contact Name: _____

Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature: _____

Title: _____ Date: _____

Bidder/Vendor: _____

NOTE: This form must be duly notarized and sealed.

RARITAN VALLEY COMMUNITY COLLEGE
DISCLOSURE OF INVESTMENT ACTIVITIES IN RUSSIA OR BELARUS

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE

Governor Phil Murphy signed legislation (S-1889/A-3090) that prohibits certain government dealings with businesses associated with Russia or Belarus, in response to Russia's invasion of Ukraine. The signing of this bipartisan legislation follows Governor Murphy's executive order requiring all state agencies to review their authority to suspend or revoke licenses, permits, registrations, and certifications of businesses that invest directly in companies owned or controlled by the Government of Russia, Belarus, or its instrumentalities.

"New Jersey cannot and will not stand idly by as a tin-pot dictator invades the free and independent nation of Ukraine," said Governor Murphy. "We are sending a strong message today to Vladimir Putin and his cronies in Belarus that their actions will not be tolerated. I am proud to have worked with Senator Sarlo, Assemblyman Schaer, and the Legislature to make certain that our state plays its part in ensuring that the exodus of businesses leaving Russia and Belarus continues. Our Administration stands with President Zelenskyy and the people of Ukraine in their valiant effort to fight back against Russia's illegitimate and brutal invasion."

Failure to complete the certification may render a bidder's proposal non- responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☐ **I certify, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates does not invest directly in companies owned or controlled by the government of Russia, Belarus, or its instrumentalities. I further certify**

that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ **I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates does invest directly in companies owned or controlled by the government of Russia, Belarus, or its instrumentalities. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.**

PART 2: ADDITIONAL INFORMATION

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN RUSSIA, BELARUS, OR ITS INSTRUMENTALITIES. You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activates in I Russia, Belarus, or its instrumentalities on additional sheets provided by you.

PART 3: CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the *Raritan Valley Community College* is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with *Raritan Valley Community College* to notify the College in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the *College* and that the College at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature: _____

Title: _____ Date: _____

Bidder/Vendor: _____

NOTE: This form must be duly notarized and sealed.

By: _____
(Signature of Authorized Representative)

Name: _____
(Print or Type)

Title: _____

Date: _____

_____

Name of person completing this form:_____

RVCC Food Survey Results 2022

Link to Microsoft Form (must have permission to view):
https://forms.office.com/Pages/DesignPage.aspx?fragment=FormId%3DaKkS4hV8qEuNzXhgLP7fgSnLHm1Iq5BEm9PGcRE5B5hUMkE0U09HMkc4Vlc4RVM5S0Y0OFNGS00yNS4u

Go to "Responses" tab to view results, including graphs / visuals, and individual comments from respondents.

Summary of Survey Results

As of 3/17 (survey closed) we have 585 responses

Notes & Observations (by question #):

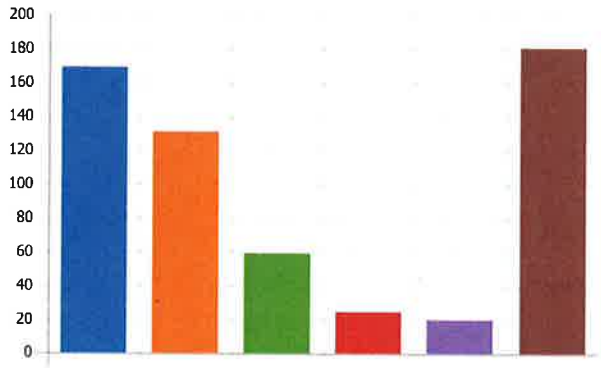
1. Most respondents take 12 credits

2. About ½ of respondents eat 1-2 times per week on campus, while 181 respondents (about ⅓) never eat on campus

2. How often do you eat at the campus cafeteria or cafe, on average?

More Details

Once a week	169
Twice a week	131
Three times a week	59
Four times a week	25
Every day	20
Never	181

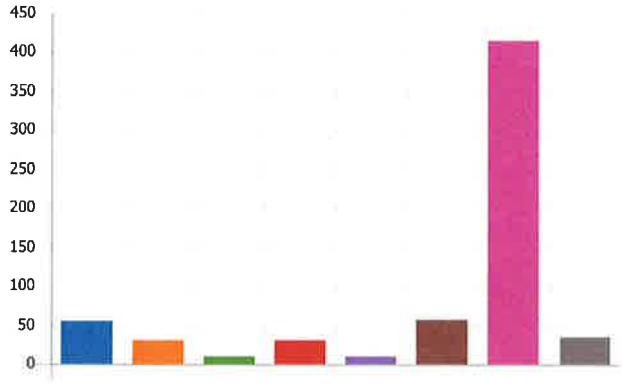


3. 100 combined vegetarians/vegans, 30 halal, 400 no dietary restrictions

3. What dietary restrictions do you have, if any? (Select all that apply)

More Details

Vegetarian	55
Vegan	30
Kosher	11
Halal	31
Pescatarian	10
Food allergy	58
None	416
Other	34

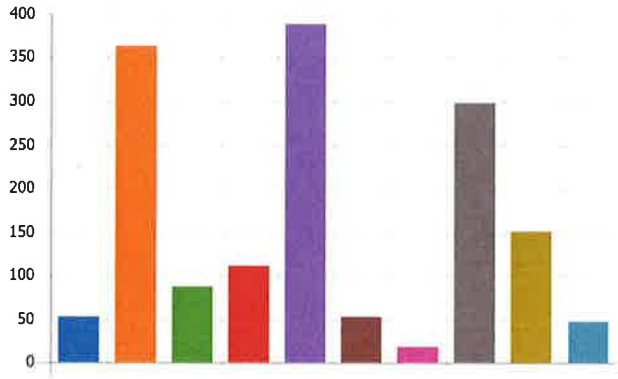


4. Most popular is chicken weekly (about ⅔), then beef weekly, then fish weekly

4. How often do you eat meat? (Select all that apply)

More Details

Beef: daily	53
Beef: weekly	363
Beef: not at all	87
Chicken: daily	111
Chicken: weekly	389
Chicken: not at all	52
Fish: daily	19
Fish: weekly	298
Fish: not at all	151
Other	47

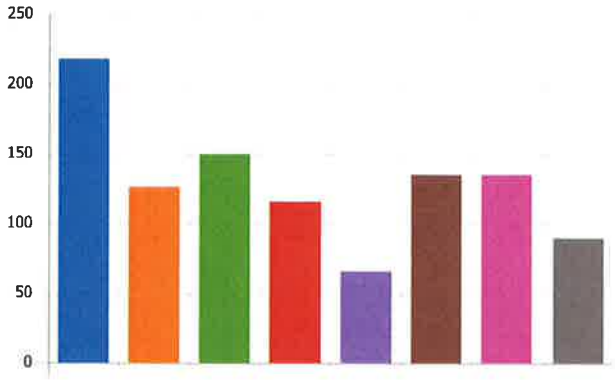


5. Most popular food is pizza, salad is second most popular

5. What do you currently eat in the cafeteria? (Select all that apply)

More Details

Pizza	218
Paninis	126
Salads	150
Sandwiches w/ meat, Burgers	116
Sandwiches w/ vegetables	66
I eat what is available, no pref...	135
N/A	135
Other	90



6. Needs interpretation- (1/3 people said n/a to "health food on campus" → could be indifferent, or just don't eat campus food).

6. Do you agree or disagree with the following statement: The cafeteria has healthy food options that I would like to eat.

More Details

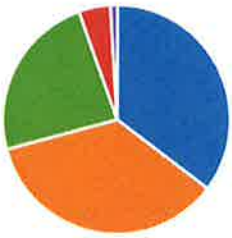
Strongly Agree	44
Agree	211
Neither	182
Disagree	100
Strongly Disagree	48

7. 2/3 of people want more environmental food choices

7. Do you agree or disagree with the following statement: I would like for our cafeteria to offer more options of food that take environmental concerns into account (USDA organic certified, Fair trade, locally grown, rainforest alliance)?

More Details

Strongly Agree	206
Agree	208
Neither	139
Disagree	26
Strongly Disagree	6



8. If RVCC offered certified environmentally sustainable options in the cafeteria, how much more would you be willing to pay for this choice?

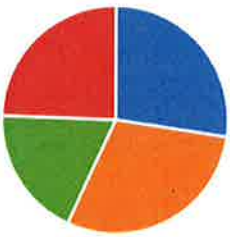
Comments #13, 90, 282, 337, 431, 454 (see comments for relevant answers)

9. Most people (about ¾) said they are fine with a veggie only day (varying levels of frequency)

9. How often would you be open to serving **only** vegetarian (meatless) options in the cafeteria?

More Details

Once a week	160
Two-three times a week	173
Every day	109
Never	143

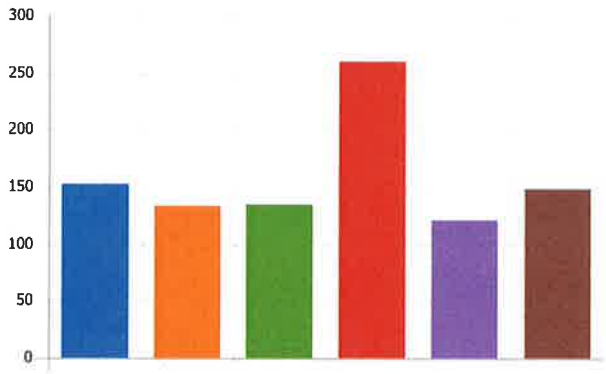


10. People find the food appetizing, equal amounts find it healthy and unhealthy (74, 82, 120, 357) (see comments for quotes)

10. What words would you use to describe the cafeteria food? (Select all that apply)

More Details

Fresh	153
Healthy	134
Unhealthy	135
Appetizing	260
Unappetizing	122
Other	148

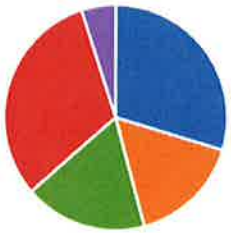


11. Most people (about ⅔) want food from other culture, also healthy and fresh (see chart) (75,78, 90, 282, 445) (see comments for quotes)

11. What other options/menu items would you like to see in the cafeteria? (Select all that apply)

More Details

Foods from other cultures	395
Options that are certified as s...	215
Options for vegetarians or veg...	237
Options that are healthy and f...	419
Other	66



12. Do you know any local businesses that might be interested in/you would like to see partnering with RVCC to serve their food in the cafeteria?

Answers included: Basil Bandwagon, Moe's, Just Salad, Panera Bread, Cafe Nune, Masa Sushi, Subway, Zone 7 as a supplier, Flavor Bliss, King Wing, Wegmans, zen bowls, grounded for life, stoney brook grill, chipotle, sage dining, il fornos, division cafe, CAVA, …….

13. Any other comments, suggestions, or concerns regarding the quality or sustainability of our cafeteria's offerings (ex: discounts, menu items, hours, affordability):

Comments #15, 30, 44, 47, 48, 57, 58, 78, 82, 83, 91, 100, 105, 309, 327, 332, 349, 354, 362, 375, 379, 382, 387, 395, 398, 399, 406, lots more….

- People want dining services open for more hours, affordability, meal plans, healthier options, more cultural foods (healthy, filling, well-rounded nutritionally), people don't like pre-packaged foods serving currently
- Some people think prices are fair now, but most people don't
- Some people would pay more for sustainability, but most people (especially students) can't afford it

CAFETERIA SERVERY

- Approximately 1,200 square feet
- Renovated 2016
- Quarry tile floor
- Stainless steel countertops
- Electric grilling station – with 2 separate refrigerators, warming sections
- Sandwich station
- Pizza area – 4-drawer ove, separate refrigerator
- Salad / soup bar
- Walk-in beverage cabinets
- Cashier station with camera view of servery

Servery area

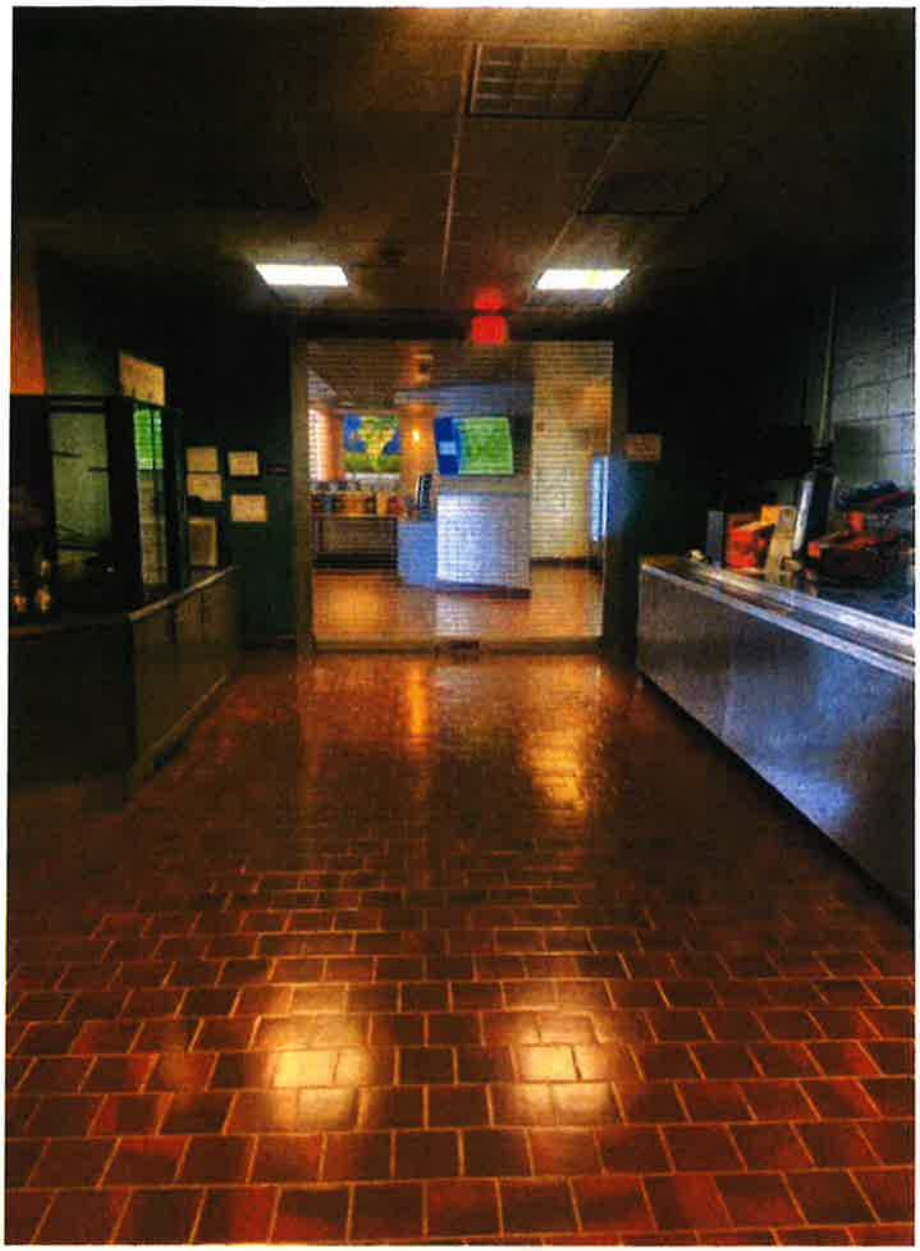
grilling station

behind servery – grill station view

Pizza service counter with 4-drawer oven & refrigerator

Close-up pizza oven & adjacent refrigerator

behind servery – pizza area view



Servery - cashier stations

CAFETERIA KITCHEN

- Approximately 3,700 square feet
- One floor above Starbucks location
- Quarry tile floor
- Stainless steel countertops and sinks
- Walk-in freezer / refrigerator. Updated 2019
- Two dry storage pantries
- Several gas cooking countertops
- Locker rooms for men, women
- Delivery access at roadway level
- Elevators just outside rear door

cafeteria kitchen view

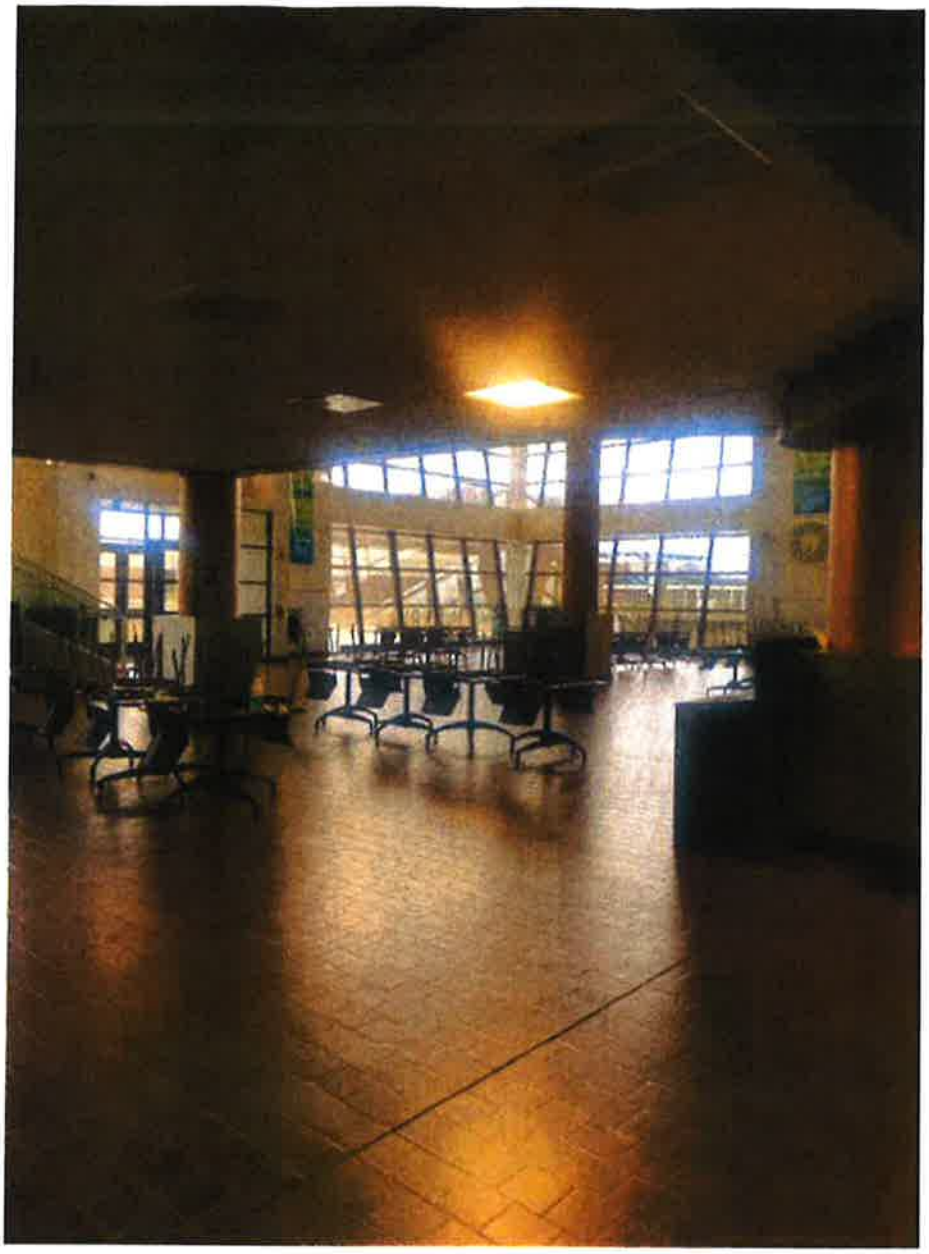
cafeteria kitchen view

cafeteria kitchen view

cafeteria kitchen view

CAFETERIA DINING

- Approximately 7,000 square feet main level
- Mezzanine area 1,800 square feet
- Middle of campus location
- Quarry tile floor
- Seating – up to 300
- Booths reupholstered 2021
- Near phys ed and student center buildings



dining area view

dining area view

Cafeteria exterior view from courtyard

STARBUCKS

- Approximately 300 square feet area
- Storage closet behind serving station
- Seating for 40-50 in adjacent hallway and lobby
- Active location off of main entrance
- Proximity to primary student support functions & bookstore

Starbucks service area

hallway view – Starbucks at end

front lobby – Starbucks on left