

## WITHDRAWAL & REFUND SCHEDULE FOR FALL 2022

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your drop/add form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

### WITHDRAWAL & REFUND SCHEDULES FOR FALL 2022:

#### **FIRST 3½ WEEKS - 1st quarter (8/31/22-9/24/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 1.....	100% refund
September 2.....	50% refund
September 2.....	without course on record
After September 2.....	No refund
September 19.....	a "W" grade
September 19.....	Change to an Audit with Instructor Approval
After September 19.....	No Withdrawals

#### **FIRST 7 WEEKS - 1st half (8/31/22-10/18/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 2.....	100% refund
September 7.....	50% refund
September 7.....	without course on record
After September 7.....	No refund
October 5.....	a "W" grade
October 5.....	Change to an Audit with Instructor Approval
After October 5.....	No Withdrawals

#### **FULL TERM – 14 weeks (8/31/22-12/12/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 7.....	100% refund
September 14.....	50% refund
September 14.....	without course on record
After September 14.....	No refund
November 16.....	a "W" grade
November 16.....	Change to an Audit with Instructor Approval
After November 16.....	No Withdrawals

**12 WEEK SESSION - 12 weeks (9/14/22-12/10/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 20.....	100% refund
September 26.....	50% refund
September 26.....	without course on record
After September 26.....	No refund
November 18.....	a “W” grade
November 18.....	Change to an Audit with Instructor Approval
After November 18.....	No Withdrawals

**SECOND 3½ WEEKS – 2nd quarter (9/26/22-10/18/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 27.....	100% refund
September 28.....	50% refund
September 28.....	without course on record
After September 28.....	No refund
October 13.....	a “W” grade
October 13.....	Change to an Audit with Instructor Approval
After October 13.....	No Withdrawals

**TEN WEEK SESSION - 10 weeks (9/28/22-12/10/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 3.....	100% refund
October 6.....	50% refund
October 6.....	without course on record
After October 6.....	No refund
November 21.....	a “W” grade
November 21.....	Change to an Audit with Instructor Approval
After November 21.....	No Withdrawals

**THIRD 3½ WEEKS – 3rd quarter (10/19/22-11/12/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 20.....	100% refund
October 21.....	50% refund
October 21.....	without course on record
After October 21.....	No refund
November 7.....	a “W” grade
November 7.....	Change to an Audit with Instructor Approval
After November 7.....	No Withdrawals

**SECOND 7 WEEKS - 2nd half (10/19/22-12/10/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 21.....	100% refund
October 25.....	50% refund
October 25.....	without course on record
After October 25.....	No refund
November 23.....	a “W” grade
November 23.....	Change to an Audit with Instructor Approval
After November 23.....	No Withdrawals

**FOURTH 3½ WEEKS – 4th quarter (11/14/22-12/12/22)**

<u>Last day to withdraw:</u>	<u>to receive:</u>
November 15.....	100% refund
November 16.....	50% refund
November 16.....	without course on record
After November 16.....	No refund
December 6.....	a “W” grade
December 6.....	Change to an Audit with Instructor Approval
After December 6.....	No Withdrawals

## **Fall 2022 Enrollment & Payment Calendar**

April 4, 2022	In-person, mail and web registration for all students.
April 15, 2022	Financial Aid deadline for <b>renewal</b> students who have received state aid in the past.
August 1, 2022	Fall 2022 Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
August 31, 2022	\$50 late registration fee begins for Full Term, First 7-Week Session and First 3½-Week Session.
August 31, 2022	Fall semester Full Term, First 7-Week Session & First 3½-Week Session classes begin.
September 14, 2022	\$50 late registration fee begins for 12-Week Session.
September 14, 2022	12-Week Session classes begin.
September 15, 2022	Financial Aid deadline for <b>new</b> students enrolling for Fall 2022.
September 26, 2022	\$50 late registration fee begins for Second 3½-Week Session.
September 26, 2022	Second 3½-Week Session classes begin.
September 28, 2022	\$50 late registration fee begins for Ten Week Session.
September 28, 2022	Ten Week Session classes begin.
October 19, 2022	\$50 late registration fee begins for Second 7-Week Session and Third 3½-Week Session.
October 19, 2022	Second 7-Week Session & Third 3½-Week Session classes begin.
November 14, 2022	\$50 late registration fee begins for Fourth 3½-Week Session.
November 14, 2022	Fourth 3½-Week Session classes begin.