HOW TO CREATE A PARENT ACCOUNT FOR NELNET
AUTHORIZE PARENT/GUARDIAN TO MAKE PAYMENTS ON YOUR BEHALF TOWARDS YOUR ACCOUNT

- Go to raritanval.edu
- Login to Lion’s Den:
  - G#@stu.raritanval.edu
  - Rv password (Case Sensitive)
- Login issues?
  Contact Tech Services at helpdesk@raritanval.edu or call 908-526-1200 x7887 for password reset
In the **Student** section, click on the **Make a Payment** tile.
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- Select the Term

Select Term

PLEASE NOTE: The online payment system requires Internet Explorer 8 or newer, Mozilla Firefox 27 or newer, and Adobe Flash Player 11.2 or newer.

Select a Term: Fall 2022

Submit

RELEASE: 8.7.1

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QUESTIONS? registrar@raritanval.edu
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- Enter an Amount
  (This is required to advance to the next step and doesn’t carry forward to payment screen in Nelnet)
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- Select Authorize Payers
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- Select Add New
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- Add your Parent/Guardian information
- Ensure to use a private email
- Create a Login Name for your Parent/Guardian (The login name must be at least six (6) characters long and can only include letters and numbers)
- Click Save
- NOTE: If a family has more than one student at the College, the Parent/Guardian needs a separate login for each student.

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- You will see a confirmation that the authorized payer has been added
- **Sign out of Lion’s Den**
  (Click the sign out arrow tile next to your name at the top right hand corner of the page)
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The authorized payer will receive an email to their assigned email address and should finalize the account setup via provided links.

Your Parent/Guardian will receive an email message similar to this one:

“Dear [Parent Name], [Student Name] has set you up as an authorized payer on their online student account. You have been assigned the following username: [Username] Please use this link below to set your password: [link]. After setting your password, you can login in the future at [link]. Regards, QuikPAY College"
After the Parent Account is set-up, visit the Pay Tuition Now page at www.raritanval.edu/paying-for-college/pay-tuition-now

Scroll down & click on the Parents Pay Tuition Now link

Parents/Guardians can sign in with their login name and password