

PUBLIC NOTICE

RARITAN VALLEY COMMUNITY COLLEGE

Project No. 2023-01

Sealed proposals will be received by the Director of Purchasing for Raritan Valley Community College on **Friday, March 17, 2023 at 11:00 a.m.** prevailing time in the Raritan Valley Community College **Conference Center, Room ATCC 101**, 118 Lamington Road, Branchburg Township, North Branch, NJ 08876, at which time bids will be opened and read for:

SECURITY SERVICES 2023-2025

The following are minimum Contractor eligibility requirements for all bidders:

1. Must have been in business for at least seven (7) years.
2. Must have a proven track record of providing security services for a facility of comparable size to RVCC (at least 400,000 square feet).
3. Must have at least 200 full-time employees.
4. Must have a New Jersey office with managerial presence within 40 miles of the main campus.
5. Must have a readily available security tour management system to install at the College within the first month of the contract term.
6. Must have current experience in higher education with a school of at least 2,000 total students.
7. Must have in place an effective pre-employment and continuing training program.
8. The contractor's management team must consist of at least two security professionals who can demonstrate expertise in emergency management, active shooter response and other security-related capabilities relevant to a school/college setting.
9. Must provide at least three (3) letters of recommendation from prior or current clients.
10. Must have an Affordable Care Act compliant health care plan for employees.
11. Must have an employee performance appraisal, recognition and reward process in place.
12. The Contractor must submit with their bid the Contractor's current training program for new and continuing security officers.
13. The Contractor must comply with the New Jersey Security Officer Registration Act (SORA).
14. Your bid package must include documentation of the above requirements.

Please note that only contractors meeting the above requirements are eligible to bid.

Specifications and Instructions to bidders may be obtained from **Michael DePinto, Director of Purchasing**, via E-Mail: Michael.DePinto@raritanval.edu.

It is strongly suggested that all prospective bidders attend the Pre-Bid Conference that was scheduled for **Wednesday, February 15, 2023 at 11:00 a.m.** All prospective bidders are to meet in the **Conference Center, Room ATCC 101**.

Please note that the last date for all questions to be submitted by bidders for this project is Friday, February 24, 2023 at 12:00 p.m. (Noon)

All questions must be directed in writing to Michael DePinto, via E-Mail: Michael.DePinto@raritanval.edu.

Bidders are subject to the provisions of the County College Contracts Laws N.J.S.A. 18A:64A-25.5 governing bidding requirements. Bidders must comply with P.L. 2004, c. 57, Business Registration Act, as amended.

Bidders are required to comply with the requirements of **N.J.S.A 10:5-31 et seq. and N.J.A.C. 17:27.**

During the performance of this contract, the Contractor agrees to comply with P.L. 1975, c. 127, "Law Against Discrimination", current regulations.

No bidder may withdraw his bid for a period of sixty (60) days after the actual date of the opening thereof.

The owner reserves the right to select any combination of bids or to award the contract in part or whole and to waive any informalities in or to reject any and all bids if deemed to be the best interest of the Owner to do so.

By Order of: Michael DePinto
Director of Purchasing
Raritan Valley Community College
118 Lamington Road
North Branch, New Jersey 08876