

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' REGULAR MEETING
MAY 2, 2023

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, May 2, 2023, in-person and via Zoom Webinar. Chair Caren Bateman called the Regular Board of Trustees meeting to order at 4:06 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act of the State of New Jersey.”

II. Roll Call of Members

The roll call was taken as follows:

Present: Caren Bateman
Thomas Borkowski
Zenon Christodoulou
Preston Clawson
Jinnee Min DeMarco
Roger Jinks
Roger Locandro
Nidhi Makhija
Howard Opdyke
Adam Shain
Margaret Sullivan
Helena Swanicke
Juan Torres
James Von Schilling

Absent: W. Timothy Howes

Also in attendance: Michael J. McDonough, President; and Richard Flaum, Esq., College Counsel; and members of the College community.

A quorum was present.

III. Executive Session

An announcement was then made to enter into Executive Session. Chair Bateman read into record the following statement – “In accordance with the provision of the Open Public Meetings Act of the State of New Jersey, I hereby entertain a motion to close the public meeting for the purpose of the Annual President’s Evaluation, negotiations, and personnel issues. No formal action would be taken during Executive Session and any action taken by the Board would be held public session.” The Chair further announced that the Regular Meeting public session would reopen in approximately one hour. A motion to enter into Executive Session was made by Trustee Swanicke, and seconded by Trustee Locandro, and approved by voice vote. The Board entered into Executive Session at 4:07 p.m.

The Public Session of the Regular meeting reopened at 5:04 p.m.

IV. Agenda Items

1. Approval of Meeting Minutes

The Regular Meeting minutes of March 28, 2023 were unanimously approved by voice vote.

2. President's/Chair's Report

Chair Caren Bateman reminded Trustees to complete their Annual Financial Disclosure statement before the April 30, 2023 deadline. The Chair encouraged Board members to attend upcoming student celebration events if their schedules permitted and noted that she looks forward to also seeing several trustees at the upcoming Commencement ceremony scheduled for Saturday, May 13, 2023.

3. Committee Reports

A. Audit Committee

Chair Caren Bateman reported that the Audit Committee met earlier in the day to discuss internal control policies and procedures, which will be reviewed by the Committee at future meetings. The Foundation Audit Report for the Years Ended June 30, 2022 and 2021 will be reviewed at a future meeting and reported on to the full Board at that time.

B. Labor Relations Committee

Chair Caren Bateman reported that the Labor Relations Committee met earlier in the day and discussed ongoing negotiations. The Chair commented that the Board looks forward to success prior to the current contract expiration date of June 30, 2023. The Committee will continue to update the full Board at future meetings.

C. Strategic Planning Committee

Trustee Zenon Christodoulou reported that the Committee discussed the importance of strategic planning, especially in the competitive environment of higher education. Opportunities in student housing, workforce development, community engagement, and green energy were discussed.

D. Finance Committee

Trustee Roger Locandro reported on the Treasurer's Report (Resolution #134-FY23) for the period 03/01/23 through 03/31/23. On motion by Trustee Locandro, seconded by Trustee Torres, the Treasurer's Report was approved by voice vote.

Trustee Roger Locandro then presented Consent Agenda Resolutions #135-FY23 through #147-FY23. The above stated resolutions were moved by Trustee Locandro, seconded by Trustee Sullivan, and approved unanimously by voice vote.

Resolution #135-FY23 – Various Vouchers for Payment

BE IT RESOLVED, that the following March 2023 vouchers be approved by payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	346177-347848	
ACH#s	2	
	Total Checks	\$2,938,457.40
	Total ACH	14,738.37
	Total Vouchers	2,953,195.77

Construction and Architect Vouchers	115.00
Less Previously Approved	<u>(105,043.09)</u>
Total	<u>\$2,848,267.68</u>

Resolution #136-FY23 Date and Time of Board of School Estimate Meeting

WHEREAS, N.J.S.A. 18A:64A-17 requires the Board of Trustees to fix a date, place and time for the holding of a public hearing by the Board of School Estimate of Raritan Valley Community College with respect to the 2023/2024 Operating Budget, the 2023/2024 Capital and Minor Capital Budgets, and the 2023/2024 Chapter 12 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College, in compliance with N.J.S.A. 18A:64A-17, does hereby fix a date, place, and time for a public hearing by the Board of School Estimate of Raritan Valley Community College as:

DATE: May 17, 2023
PLACE: Via Zoom
TIME: 11:00 A.M.

at which time and place the Board of School Estimate of Raritan Valley Community College will hold a public hearing with respect to the itemized statement of the amount of money estimate to be necessary for the operation of the College for 2023/2024; and

BE IT FURTHER RESOLVED, that the Vice President of Finance and Facilities is hereby directed to advertise in The Courier News and The Hunterdon Democrat the date, Zoom meeting link, and time of said meeting of the Board of School Estimate of Raritan Valley Community College along with the proposed 2023/2024 Operating Budget, the 2022/2023 Capital and Minor Capital Budgets, and the 2023/2024 Chapter 12 Budget; and

BE IT FURTHER RESOLVED, that said itemized statement of operating funds shall be on file and open to the public between the business hours of 9 a.m. and 4 p.m. at the Office of the Vice President of Finance and Facilities of Raritan Valley Community College, North Branch through the close of business on May 16, 2022.

Resolution #137-FY23 Campus Loop Road Resurfacing Project – Phase 2

WHEREAS, Raritan Valley Community College advertised for bids for the milling of existing pavement, the installation of new surface and pavement markings along the Campus Loop Road near the Arts Building and Athletic fields; and

WHEREAS, fourteen (14) bids were distributed to vendors and five (5) bids were received and opened on Wednesday, April 19, 2023; and

WHEREAS, the lowest responsible bidder and related information are presented below:

Capital Paving and Contracting, LLC
67 Beaver Avenue
Suite 25
Annandale, NJ 08801
Amount: \$97,878.06

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue a purchase order as described above to Capital Paving and Contracting, LLC.

Michael DePinto
Director of Purchasing

Resolution #138-FY23 Event Center Emergency Generator

WHEREAS, the Board of Trustees of Raritan Valley Community College authorized the purchase and installation of a new emergency generator for the Events Center building, via Resolution #36-FY23, for a total amount not to exceed \$150,000.00; and

WHEREAS, a breakdown of the project was provided estimating that the purchase of the generator would be \$85,000.00 while the engineering and survey work would be \$10,000.00; and

WHEREAS, the College Administration stated that all pertinent information for this project would be reported as each portion of the work was awarded; and

WHEREAS, four (4) quotes were requested for the purchase of the new emergency generator (three (3) quotes were received and one (1) vendor declined), with Modern Group, LTD presenting the College with the most favorable pricing; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by national or regional cooperatives or other states which were competitively bid; and

WHEREAS, Generac Power Systems has entered into an agreement with the Sourcewell purchasing cooperative (Contract #092222-GNR), of which RVCC is a member; and

WHEREAS, Modern Group, LTD is an authorized dealer for Generac equipment; and

WHEREAS, KSI Consulting Engineers, LLC submitted a proposal and was selected to provide engineering and electrical design services for the installation of the new Generac diesel generator at the Event Center building; and

WHEREAS, the Chapter 12 capital funds allocated for the Replacement of Three Transformers was used for both of these purchases; and

WHEREAS, the pertinent information for the remaining portions of the project: Installation of the Generator by an Electrical Contractor and the General Contractor and Site Work for the Generator, will be submitted to the Board once those segments of the work have been awarded; and

WHEREAS, purchase orders for the Event Center Emergency Generator purchase and the associated engineering and survey work were issued as follows:

<p>Modern Group, LTD 2501 Durham Road Bristol, PA 19007 <u>Amount:</u> \$46,790.00</p>
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KSI Consulting Engineers, LLC
149 Yellowbrook Road
Farmingdale, NJ 07727
Amount: \$5,000.00

Michael DePinto
Director of Purchasing

Resolution #139-FY23 Ceiling Tiles for the New Enrollment Center – Pay to Play

WHEREAS, Chapter 12 capital funds have been approved for the creation of a new centralized Enrollment Center, which would house key student admissions and support functions to better serve new and existing students; and

WHEREAS, the purchase of 126 cartons of Armstrong ceiling tiles are needed for the new Enrollment Center area; and

WHEREAS, four (4) quotes were requested (three (3) quotes were received and one (1) vendor could not source the material), with Foundation Building Materials presenting the College with the most favorable pricing; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2022 through June 30, 2023, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Foundation Building Materials
470 Mundet Place
Hillside, NJ 07205
Amount: \$23,939.60

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order in the amount shown above to Foundation Building Materials.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Resolution #140-FY23 Concrete Installation and Repair Services – Pay to Play

WHEREAS, the College requires the labor, materials and equipment needed to perform concrete installation and repair services in order to ensure that the campus grounds remain safe and operational; and

WHEREAS, RVCC has spent \$21,985.00 to date with C. Lombardi Construction during Fiscal Year 2023 for work performed independently from the larger projects that the Board of Trustees has previously authorized; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2022 through June 30, 2023, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>C. Lombardi Construction, LLC 40 Grover Lane West Caldwell, NJ 07006 <u>Amount: Not to Exceed \$37,000.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #141-FY23 Replacement of the Physical Education Building Transformer – Pay to Play

WHEREAS, Raritan Valley Community College requires the replacement of the 1000 KVA transformer located at the Physical Education building; and

WHEREAS, the existing Hunterdon Hall transformer is over forty-five (45) years old which is significantly past its expected life; and

WHEREAS, three (3) quotes were obtained with MetroTek Electrical Services presenting RVCC with the most favorable proposal; and

WHEREAS, the funding for this work is available through the Chapter 12 capital funds allocated for the Replacement of Three Transformers; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2022 through June 30, 2023, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

MetroTek Electrical Services Company
2200 Northwood Avenue
Suite #2
Easton, PA 18045
Amount: \$34,977.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order in the amount shown above to MetroTek Electrical Services Company.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #142-FY23 Cabinetry for the New Enrollment Center - Pay to Play

WHEREAS, Chapter 12 capital funds have been approved for the creation of a new centralized Enrollment Center, which would house key student admissions and support functions to better serve new and existing students; and

WHEREAS, the purchase and installation of Steelcase storage cabinetry is needed for the Admissions, Financial Aid and Registrar areas located in the new Enrollment Center; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by national or regional cooperatives or other states which were competitively bid; and

WHEREAS, Steelcase, Inc. has entered into a contract with E&I Cooperative Services (E&I Contract #EI00140-2021MA), of which RVCC is a member; and

WHEREAS, Dancker, LLC is an authorized distributor of Steelcase furniture; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2022 through June 30, 2023, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Dancker, LLC
291 Evans Way
Somerville NJ 08876
Total Amount: Not to Exceed \$30,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #143-FY23 Cosmetology Equipment and Supplies 2022-2023

WHEREAS, the Cosmetology program requires the purchase of the appropriate equipment and supplies needed to ensure that students are provided with the tools necessary to properly navigate both the Cosmetology and Esthetics curriculums; and

WHEREAS, RVCC has spent \$39,189.05 to date with The Burmax Company, Inc. during Fiscal Year 2023; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the Hunterdon County Educational Services Commission Cooperative Purchasing Program (New Jersey State Approved Purchasing System #34HUNCCP) has awarded a contract for Cosmetology Supplies and Equipment to The Burmax Company via Contract #HCEC-CAT-22-06; and

WHEREAS, purchase orders will be issued as follows:

The Burmax Company, Inc.
28 Barretts Avenue
Holtsville, NY 11742
Amount: Not to Exceed \$75,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove to The Burmax Company, Inc.

Michael DePinto
Director of Purchasing

Resolution #144-FY23 Cosmetology Equipment and Supplies 2022-2023 – Pay to Play

WHEREAS, the Cosmetology program requires the purchase of the appropriate equipment and supplies needed to ensure that students are provided with the tools necessary to properly navigate both the Cosmetology and Esthetics curriculums; and

WHEREAS, RVCC has spent \$18,001.30 to date with Circadia by Dr. Pugliese, Inc. during Fiscal Year 2023; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2022 through June 30, 2023, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Circadia by Dr. Pugliese, Inc. 1025 James Drive Leesport, PA 19533 Amount: Not to Exceed \$37,000.00</p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #145-FY23 Elevator Maintenance Services 2023-2024 – Pay to Play

WHEREAS, Raritan Valley Community College requires Elevator Maintenance Services for the period of May 1, 2023 through April 30, 2024; and

WHEREAS, these services include inspection, maintenance and repair activities; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9, a county college without advertising for bids, may purchase any materials, supplies, good, services or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Champion Elevator has entered into an agreement with the State of New Jersey for Elevator Maintenance, Repair, Testing and Inspection Services (Contract #22-GNSV2-01885); and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2023 through June 30, 2024, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Champion Elevator Corp. 6 State Route 173 Floor 2 Clinton, NJ 08809 <u>Amount: \$24,759.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #146-FY23 Fire Alarm Testing and Inspection Services 2023-2024 – Pay to Play

WHEREAS, Raritan Valley Community College requires Fire Alarm Testing and Inspection Services for the period of July 1, 2023 through June 30, 2024; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2023 through June 30, 2024, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Fire and Security Technologies (FAST) 217 Halls Mill Road Lebanon, NJ 08833 <u>Amount: \$21,290.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #147-FY23 Panopto Lecture Capture and Video Management Software 2023-2024 - Pay to Play

WHEREAS, the College has identified a need to enter into an agreement for a lecture capture and video management software which allows faculty to record class segments and sessions for distance learning to make them accessible as needed; and

WHEREAS, Panopto is a software program utilized for classroom recording, streaming and as a supplement to the Canvas learning management system for online courses; and

WHEREAS, this software additionally allows for the live streaming of campus events such as commencement; and

WHEREAS, N.J.S.A. 18A:64A-25.5(3) permits the purchase, without the requirement for advertising, of materials or supplies which are not available from more than one potential bidder, including without limitation of materials or supplies which are patented or copyrighted; and

WHEREAS, Panopto has provided documentation indicating that it is the sole source provider in the field of video capture and video content management, and as the original and sole manufacturer holds all rights to licensing, maintenance and technical support; and

WHEREAS, entering into a three (3) year commitment with Panopto, Inc. will guarantee the College fixed pricing over the life of the agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a three (3) year agreement, for the period of July 1, 2023 through June 30, 2026, and issue purchase orders for the Panopto lecture capture and video management software as follows:

<p>Panopto, Inc. 502 2nd Avenue Suite 1600 Seattle, WA 98104 <u>Year-1 Amount: \$24,582.00</u> <u>Year-2 Amount: \$25,443.00</u> <u>Year-3 Amount: \$26,333.50</u> <u>Total Three-Year Amount: \$76,358.50</u></p>
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Michael DePinto
Director of Purchasing

C. Educational Programs and Services Committee

Trustee James Von Schilling presented Consent Agenda Resolution #148-FY23. The above stated resolutions were moved by Trustee Von Schilling, seconded by Trustee Sullivan, and approved unanimously by voice vote.

The Committee was provided updates on new labor market data, the College’s FY24 budget, and on enrollment.

Resolution #148-FY23 Human Resources Action Report

1. New Adjunct Faculty

The following individual is recommended as a new adjunct faculty for Summer 2023 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$1,031 to \$1,099.

Last Name	First Name	Rank	Discipline	Per contact hour rate	Hire Date
Fisher	Jeffrey	Instructor	Returning & Incarcerated Student Education (RISE)	\$1,031	4/5/2023

2. Retirement

The following reflect an employee who intend to retire from the college.

Name	Title	Department	Effective Date
Lance Hemlow	Assistant Professor-Mathematics	Mathematics & Computer Science	8/30/2023

D. Governance, Policy, and President Evaluation Committee

Trustee Howes reported that the Campus Safety Report for the period March 21, 2023 to April 25, 2023 was discussed by the Committee and was provided to the full Board of Trustees via SharePoint.

The Governance Committee and the full Board met in Executive Session to review the Survey Monkey results for the President’s annual evaluation. After review, the Committee met with the President to share and discuss the outstanding results. It was reported that the evaluation was uniformly enthusiastic and positive, with excellent comments throughout the entire evaluation. It was noted that the President met and exceeded the Board’s high expectations and that the President’s evaluation was the best to date. The President’s annual amendment to his contract will be recommended to the full Board at the May 30, 2023 Regular Board meeting.

The Committee was provided updates on the FY24 budget and on enrollment.

Future Educational Retreat topics and schedule are as follows:

- *June 2023 – Year End Review and Campus Tour
- *October 2023 – Workshop on Trusteeship

V. Old/New Business

There was no old/new business at the time.

VI Public Questions/Comments

Chair Bateman read the following statement into record:

“The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes.”

A few faculty members spoke about their individual pedagogical teaching approaches. Faculty Federation President Pattiann Kletz addressed the Board concerning negotiations. Student Government officers provided updates on their activities.

IX. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 5:30 p.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of Trustees