

WITHDRAWAL & REFUND SCHEDULE FOR FALL 2023

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your drop/add form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

WITHDRAWAL & REFUND SCHEDULES FOR FALL 2023:

FIRST 3½ WEEKS - 1st quarter (8/30/23-9/23/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
August 31.....	100% refund
September 1.....	50% refund
September 1.....	without course on record
After September 1.....	No refund
September 18.....	a "W" grade
September 18.....	Change to an Audit with Instructor Approval
After September 18.....	No Withdrawals

FIRST 7 WEEKS - 1st half (8/30/23-10/17/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 1.....	100% refund
September 6.....	50% refund
September 6.....	without course on record
After September 6.....	No refund
October 5.....	a "W" grade
October 5.....	Change to an Audit with Instructor Approval
After October 5.....	No Withdrawals

FULL TERM – 14 weeks (8/30/23-12/11/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 6.....	100% refund
September 13.....	50% refund
September 13.....	without course on record
After September 13.....	No refund
November 13.....	a "W" grade
November 13.....	Change to an Audit with Instructor Approval
After November 13.....	No Withdrawals

12 WEEK SESSION - 12 weeks (9/13/23-12/09/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 19.....	100% refund
September 25.....	50% refund
September 25.....	without course on record
After September 25.....	No refund
November 14.....	a “W” grade
November 14.....	Change to an Audit with Instructor Approval
After November 14.....	No Withdrawals

SECOND 3½ WEEKS – 2nd quarter (9/25/23-10/17/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 26.....	100% refund
September 27.....	50% refund
September 27.....	without course on record
After September 27.....	No refund
October 11.....	a “W” grade
October 11.....	Change to an Audit with Instructor Approval
After October 11.....	No Withdrawals

TEN WEEK SESSION - 10 weeks (9/27/23-12/09/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 2.....	100% refund
October 6.....	50% refund
October 6.....	without course on record
After October 6.....	No refund
November 17.....	a “W” grade
November 17.....	Change to an Audit with Instructor Approval
After November 17.....	No Withdrawals

THIRD 3½ WEEKS – 3rd quarter (10/18/23-11/11/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 19.....	100% refund
October 20.....	50% refund
October 20.....	without course on record
After October 20.....	No refund
November 6.....	a “W” grade
November 6.....	Change to an Audit with Instructor Approval
After November 6.....	No Withdrawals

SECOND 7 WEEKS - 2nd half (10/18/23-12/09/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 20.....	100% refund
October 24.....	50% refund
October 24.....	without course on record
After October 24.....	No refund
November 28.....	a “W” grade
November 28.....	Change to an Audit with Instructor Approval
After November 28.....	No Withdrawals

FOURTH 3½ WEEKS – 4th quarter (11/13/23-12/11/23)

<u>Last day to withdraw:</u>	<u>to receive:</u>
November 14.....	100% refund
November 15.....	50% refund
November 15.....	without course on record
After November 15.....	No refund
December 5.....	a “W” grade
December 5.....	Change to an Audit with Instructor Approval
After December 5.....	No Withdrawals

Fall 2023 Enrollment & Payment Calendar

April 3, 2023	In-person, mail and web registration for all students.
April 15, 2023	Financial Aid deadline for renewal students who have received state aid in the past.
August 10, 2023	Fall 2023 Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
August 30, 2023	\$50 late registration fee begins for Full Term, RISE 14-Week Session, First 7-Week Session and First 3½-Week Session.
August 30, 2023	Fall semester Full Term, RISE 14-Week Session, First 7-Week Session & First 3½-Week Session classes begin.
September 13, 2023	\$50 late registration fee begins for 12-Week Session.
September 13, 2023	12-Week Session classes begin.
September 15, 2023	Financial Aid deadline for new students enrolling for Fall 2023.
September 25, 2023	\$50 late registration fee begins for Second 3½-Week Session.
September 25, 2023	Second 3½-Week Session classes begin.
September 27, 2023	\$50 late registration fee begins for Ten Week Session.
September 27, 2023	Ten Week Session classes begin.
October 18, 2023	\$50 late registration fee begins for Second 7-Week Session and Third 3½-Week Session.
October 18, 2023	Second 7-Week Session & Third 3½-Week Session classes begin.
November 13, 2023	\$50 late registration fee begins for Fourth 3½-Week Session.
November 13, 2023	Fourth 3½-Week Session classes begin.