

WITHDRAWAL & REFUND SCHEDULE FOR WINTER 2024

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

WITHDRAWAL & REFUND SCHEDULE FOR WINTER 2024:

FULL TERM (Three weeks) 12/20/23-1/12/24

<u>Last day to withdraw:</u>	<u>to receive:</u>
December 21.....	100% refund
December 26.....	without course on record
December 26.....	50% refund tuition only
After December 26.....	No refund
January 5.....	a "W" grade
January 5...Change to an Audit Grade with Instructor Approval	
After January 5.....	No Withdrawals

Winter 2024 Enrollment & Payment Calendar

December 6, 2023	Winter 2024 Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
December 20, 2023	\$50 late registration fee begins for Full Term.
December 20, 2023	Winter semester Full Term classes begin.