

Occupational Therapy Assistant Application Checklist

Please check each item below for each completed requirement.

Applicants must be at least 18 years of age before Pediatric Fieldwork I Course (1st Fall Semester)

Current RVCC student: Proceed to next step.

If not a current RVCC student: Apply to the [RVCC](#) or visit www.raritanval.edu
Make sure to receive a G-number before applying directly to the OTA program.

Complete Accuplacer placement Test (if required).
RVCC Testing Center is located in Room L029 in the Lower Level of the Library/Theatre Building. For more information, consult the testing Center website: <https://www.raritanval.edu/placement-testing>

In order to continue in the application process:

- Accuplacer score must place student into English I (recommended workshop allowed).
- Accuplacer score must place student into Intermediate Algebra.
- One must have a minimum cumulative **GPA of 2.75** (Recent High school graduate's GPA will be used if the student is applying directly from high school).

If students do not have a documented GPA, they must complete 12 college credits to establish a cumulative GPA.

- Complete OTA application on [OTACAS](#) (Fee: \$25.00)
<https://otacas.liaisoncas.com>

- **Read & Understand both Prospective Student Letter & Technical Standards for OTA Students on [RVCC OTA WEBSITE](https://www.raritanval.edu/career-training/health-professions/occupational-therapy-assistant)**
(<https://www.raritanval.edu/career-training/health-professions/occupational-therapy-assistant>)
- **AOTA requires OTACAS application to have 2 letters of recommendations and a resume uploaded. Please note these items will not affect scoring and ranking of applications.**

Obtain a criminal history background check and upload to OTACAS application. Contact Adam Safeguard at <http://www.adamsafeguardstudents.com/> Use school code: **rvccota (Fees will vary)**

Complete Health Sciences Reasoning Test (HSRT-AD) & Essay Question
@ TESTING CENTER

Qualified students will be informed via EMAIL of test dates by OTA Department. Please do not contact testing center regarding dates. One must provide 2 checks made out to RVCC and provide upon arrival to testing center:

Check One: Proctor Fee \$45.00

Check Two: HSRT Fee \$15.00

If you are interested in applying for financial aid for the OTA program, you must complete the FAFSA at www.fafsa.ed.gov. For more information, consult the RVCC Financial Aid web site at www.raritanval.edu/financialaid

*****Please note all applications will be scored on a Rubric based on the following:**

- 1. Completed OTACAS application**
- 2. GPA**
- 3. HSRT-AD Score**
- 4. Written Essay.**