

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 26, 2025

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, August 26, 2025, in person and via Zoom Webinar. Trustee Chair Zenon Christodoulou called the Regular Board of Trustees meeting to order at 4:00 p.m. and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the
Open Public Meetings Act of the State of New Jersey.”

II. Swearing In New Alumni Representative to the Board of Trustees

Nicholas Pellitta, College Counsel, swore in new Alumni Representative Victor Komosinski to the Board of Trustees. Victor graduated from RVCC Summa Cum Laude in May 2025 with an Associate of Arts degree in Social Science. While at RVCC, he served as president of the Student Government Organization. He was also a member of the RVCC Honors College and Phi Theta Kappa, the honor society for two-year colleges. Victor will be continuing his education this fall at Rutgers University in New Brunswick to pursue a bachelor’s degree in political science. Chair Christodoulou welcomed Victor Komosinski to the Board of Trustees, noting that he looks forward to working with Victor in his new role.

III. Roll Call of Members

The roll call was taken as follows:

Present:	Caren Bateman	Absent:	Thomas Borkowski
	Zenon Christodoulou		Jinnee Min DeMarco
	Michael Goldberg		Juan Torres
	Roger Jinks		
	Victor Komosinski		
	Roger Locandro		
	Nidhi Makhija		
	Howard Opdyke		
	Adam Shain		
	Margaret Sullivan		
	Helena Swanicke		
	James Von Schilling		

Also in attendance: Michael J. McDonough, President; Nicholas Pellitta, Esq., College Counsel; and members of the College community.

A quorum was present.

IV. Executive Session

An announcement was then made to enter into Executive Session. Chair Christodoulou read into record the following statement – “In accordance with the provision of the Open Public Meetings Act of the State of New Jersey, I hereby entertain a motion to close the public meeting for the purpose of discussing personnel and legal matters. No formal action would be taken during Executive Session, and any action taken by the Board would be held in public session.” Chair Christodoulou further announced that the

Regular Meeting public session would reopen in approximately one hour. A motion to enter into Executive Session was made by Trustee Roger Jinks, seconded by Trustee Caren Bateman, and approved by voice vote. The Board entered into Executive Session at 4:08 p.m.

The Public Session of the Regular meeting reopened at 5:10 p.m.

V. Agenda Items

1. Approval of Meeting Minutes

The Regular meeting minutes of June 24, 2025, were moved by Trustee Jinks, seconded by Trustee Margaret Sullivan, and approved by voice vote. Trustees Bateman, Komosinski, and Opdyke respectfully abstained from the vote.

2. President/Chair Reports

President McDonough expressed optimism as the Fall 2025 semester approaches, noting positive trends in enrollment. The President mentioned that All College Day is scheduled for Thursday, August 28, 2025, and wished everyone a successful start to the new academic year.

Chair Christodoulou also welcomed back the students, staff, and faculty.

3. Committee Reports

A. Finance Committee

Trustee Roger Locandro reported on the Treasurer's Report (Resolution #1-FY26) for the period 06/01/25 through 07/31/25. On a motion by Trustee Locandro, seconded by Trustee Jinks, the Treasurer's Report was approved by voice vote.

Trustee Locandro then presented Consent Agenda Resolutions #2-FY26 through #13-FY26. Resolution #6-FY26 was withdrawn prior to the meeting. On a motion by Trustee Roger Jinks, seconded by Trustee Bateman, the resolutions were approved by voice vote.

RESOLUTION #2-FY26 – Various Vouchers for Payment

BE IT RESOLVED, that the following June and July vouchers be approved by payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	368722 - 370034	
ACH#s		3
Total Checks		\$5,754,780.82
Total ACH		48,949.91
Total Vouchers		5,803,730.73
Construction and Architect Vouchers		593,079.89
Less Previously Approved		<u>(39,793.90)</u>
Total		<u>\$6,357,016.72</u>

RESOLUTION #3-FY26 BOARD OF TRUSTEES MEETING AUGUST 26,
2025

Title: Adjustment to the Public Bidding Threshold for County Colleges

WHEREAS, N.J.S.A. 18A:64A-25.3 originally set the public bidding threshold at \$25,000.00 for County Colleges; and

WHEREAS, N.J.S.A. 18A-64A-25.3(b) authorizes the Governor and the State Department of the Treasury to adjust the bid threshold in direct proportion to the rise or fall of the Consumer Price Index for all urban consumers in the New York, Northeastern New Jersey, and Philadelphia areas as reported by the U.S. Department of Labor; and

WHEREAS, this adjustment is performed every two (2) years; and

WHEREAS, from January 7, 2004, through July 1, 2023, the State Treasurer has adjusted the bid threshold for County Colleges from \$25,000.00 to \$41,600.00; and

WHEREAS, on July 1, 2025, the State Treasurer exercised their authority to raise the bid threshold for County Colleges from \$41,600.00 to \$44,900.00.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the bid threshold to be adjusted to \$44,900.00 for County College procurements requiring bidding in accordance with N.J.S.A. 18A:64A-25.3.

Michael DePinto,
Director of Purchasing

RESOLUTION #4-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: RVCC Power Plant Roof Replacement

WHEREAS, Raritan Valley Community College advertised for bids for the replacement of the main and sloped sections of the Power Plant building's roof; and

WHEREAS, forty-four (44) bids were distributed to vendors and eight (8) bids were received and opened on Wednesday, July 30, 2025; and

WHEREAS, the bid specifications included the Base Bid for the replacement of the main and sloped sections of the Power Plant building's roof; and

WHEREAS, six (6) Alternates were additionally included for the replacement of the College Center roof above Room H-200 as follows:

- Alternate #C-1: General Administrative Requirements
- Alternate #C-2: Project Documentation Closeout
- Alternate #C-3: Filing and Permits
- Alternate #C-4: General Roof Removal
- Alternate #C-5: Temporarily support and elevate existing electrical conduits, mechanical equipment, and piping to accommodate new base-flashing work.
- Alternate #C-6: Roof Replacement – Conventional Roofing System

WHEREAS, funding for this project is available from the 2025 Chapter 12 capital funds allocated for Roof Replacements; and

WHEREAS, it was decided to award the Base Bid along with all six (6) Alternates to the lowest responsible bidder whose related information is presented below:

<p>Galia Construction, Inc. 94 Gordon Avenue Totowa, NJ 07512 <u>Amount: \$553,000.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue a purchase order as described above to Galia Construction, Inc.

Michael DePinto
Director of Purchasing

RESOLUTION #5-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Energy Upgrades – Phase 2

WHEREAS, Raritan Valley Community College advertised for the implementation of twenty-six (26) energy conservation measures (ECMs) at nine (9) buildings, and is supported by PSE&G through the Engineered Solutions segment of PSE&G's Clean Energy Future Program; and

WHEREAS, the PSE&G program will pay 52% of the cost with the College paying the remainder over 5-years with no interest and benefitting significantly from lower utility and ongoing maintenance expenses; and

WHEREAS, seventeen (17) bids were distributed to vendors and two (2) bids were received and opened on Wednesday, August 20, 2025; and

WHEREAS, the bid specifications included the Base Bid for the implementation of the ECM's at the Power Plant and the Whitman Science Center; and

WHEREAS, seven (7) Alternates were additionally included for the implementation of the ECM's at the buildings listed below:

- Alternate #1: Arts Building
- Alternate #2: College Center / Cafeteria
- Alternate #3: East Wing
- Alternate #4: Hunterdon Hall
- Alternate #5: Library / Theatre
- Alternate #6: Physical Education
- Alternate #7: Somerset Hall

WHEREAS, it was decided to award the Base Bid along with all seven (7) Alternates to the lowest responsible bidder whose related information is presented below:

<p>DeSesa Engineering Company, Inc. 83 Dorsa Avenue Livingston, NJ 07039 <u>Amount: \$5,776,000.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue a purchase order as described above to DeSesa Engineering Company, Inc.

Michael DePinto
Director of Purchasing

RESOLUTION #7-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Equipment for the RVCC Mechatronics Program

WHEREAS, Raritan Valley Community College advertised for bids for the purchase and installation of equipment training packages necessary for students to meet the requirements of the Mechatronics NC3 Certification Program; and

WHEREAS, the College outlined six (6) equipment training packages, including the components and quantities for each; and

WHEREAS, all tools, components, and supplies included in these training packages must meet industry-recognized standards for the Mechatronics NC3 certification to effectively support the courses and fulfill certification requirements; and

WHEREAS, five (5) bids were distributed to vendors, and one (1) bid was received and opened on Thursday, June 24, 2025; and

WHEREAS, Somerset County has allocated \$300,000.00 in funding for the purchase and installation of this equipment, with the remaining balance of \$410.00 being covered by the 2025 Chapter 12 capital funds designated for the Workforce Training Center; and

WHEREAS, the lowest responsible bidder and related information are presented below:

<p>Educational Solutions Enterprises P.O. Box 700 Effort, PA 18330 <u>Amount: \$300,410.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described above to Education Solutions Enterprises.

Michael DePinto
Director of Purchasing

RESOLUTION #8-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: VALE Library Consortium Subscriptions 2025-2026

WHEREAS, the Virtual Academic Library Environment of NJ (VALE) is a statewide consortium of fifty (50) college and university libraries, of which the RVCC Library is a member; and

WHEREAS, the RVCC Library purchases many of its scholarly databases via the VALE consortium, which negotiates favorable pricing on behalf of its member libraries and provides a consolidated annual invoice for payment to the different vendors; and

WHEREAS, N.J.S.A. 18A:64A-25.5a(6) provides for the purchase of textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation to books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter, and audiovisual and other materials of a similar nature, necessary binding and rebinding of library materials and specialized library services, without advertising for bids; and

WHEREAS, VALE operates as a subscribing partner of NJEDge.Net, which provides administrative and technical infrastructure, expertise in procurement, and acts as a central hub, while VALE focuses on the specific needs of academic libraries, pooling resources, developing collaborative projects, and advocating for its members; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies, including County Colleges, to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, NJEDge.net is a non-profit technology purchasing consortium of academic and research institutions in New Jersey, of which RVCC is a member; and

WHEREAS, funding for this purchase is available from the Fiscal Year 2026 Library operating budget; and

WHEREAS, a purchase order will be issued as follows:

<p>NJEDge.net / VALE 625 Broad Street Suite 260 Newark, NJ 07102-4418 <u>Amount: \$46,070.10</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order to NJEDge.net/VALE as described above for the period of July 1, 2025, through June 30, 2026.

Michael DePinto
Director of Purchasing

RESOLUTION #9-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Worldshare Management System (WMS) Library Subscription 2025-2026

WHEREAS, the WorldShare Management System (WMS), provided by OCLC, Inc., is the library's integrated system used to perform and manage most daily functions, including acquisitions, cataloging, interlibrary loans, and the circulation of books and other materials; and

WHEREAS, N.J.S.A. 18A:64A-25.5a(6) provides for the purchase of textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation to books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter, and audiovisual and other materials of a similar nature, necessary binding and rebinding of library materials and specialized library services, without advertising for bids; and

WHEREAS, funding for this purchase is available from the Fiscal Year 2026 Library operating budget; and

WHEREAS, a purchase order will be issued as follows:

<p>OCLC, Inc. 6565 Kilgour Place Dublin, OH 43017 <u>Amount: \$55,592.83</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order to OCLC, Inc. as described hereinabove for the period of July 1, 2025, through June 30, 2026.

Michael DePinto
Director of Purchasing

RESOLUTION #10-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: ProQuest Library Research Database Subscriptions 2025-2026

WHEREAS, ProQuest, LLC is the publisher of several different research databases subscribed to by the RVCC Library, including ProQuest Central, O'Reilly for Higher Education, and Academic Video Online; and

WHEREAS, N.J.S.A. 18A:64A-25.5a(6) provides for the purchase of textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation to books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter, and audiovisual and other materials of a similar nature, necessary binding and rebinding of library materials and specialized library services, without advertising for bids; and

WHEREAS, funding for these purchases is available from the Fiscal Year 2026 Library operating budget; and

WHEREAS, purchase orders will be issued as follows:

<p>ProQuest, LLC P.O. Box 22822 New York, NY 10087 <u>Amount: \$64,156.13</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders to ProQuest, LLC, as described hereinabove for the period of July 1, 2025, through June 30, 2026.

Michael DePinto
Director of Purchasing

RESOLUTION #11-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Custodial Supplies 2025-2027

WHEREAS, Raritan Valley Community College requires the frequent purchase of custodial supplies to maintain normal daily operations; and

WHEREAS, in an effort to decrease the spending and inventory levels of custodial supplies, RVCC management explored different methods that allowed for the more efficient purchase of custodial supplies; and

WHEREAS, W.B. Mason has presented the College with a proposal to purchase custodial supplies at discounted prices for the two (2) year period of July 1, 2025, through June 30, 2027; and

WHEREAS, W.B. Mason's two-day delivery guarantee enables the RVCC Housekeeping staff to reduce custodial supply inventory levels, as the long processing and delivery times from other custodial supply vendors will now be eliminated; and

WHEREAS, RVCC spent \$70,628.17 with W.B. Mason during Fiscal Year 2025 for custodial supplies; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, W.B. Mason has entered into agreements for Custodial Supplies with both The Educational Services Commission of New Jersey (New Jersey State Approved Purchasing System #65MCESCCPS) via Contract #ESCNJ 21/22-18 and the Hunterdon County Educational Services Commission Cooperative Purchasing Program (New Jersey State Approved Purchasing System #34HUNCCP) via Contract #HCEC-Cat-25-02; and

WHEREAS, purchase orders will be issued as follows:

<p>W.B. Mason 21 Commerce Drive Cranbury, NJ 08512 <u>Fiscal Year 2026 Estimated Amount: \$90,000.00</u> <u>Fiscal Year 2027 Estimated Amount: \$90,000.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove to W.B. Mason for the period July 1, 2025, through June 30, 2027.

Michael DePinto
Director of Purchasing

RESOLUTION #12-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Fall 2025 Adult Learner Marketing Campaign

WHEREAS, Raritan Valley Community College, in its continued effort to attract adult learners (age 25 or older), including those with some college experience and no degree, as well as individuals seeking credentials or certifications for workforce advancement, is contracting for a targeted Fall 2025 digital marketing campaign designed specifically for this population; and

WHEREAS, the strategic objectives of the campaign include increasing enrollment in non-credit workforce and professional development programs, highlighting RVCC's connection to local industry and community engagement, and showcasing specific high-demand programs such as Advanced Manufacturing, Aesthetics, Automotive Technology, Cosmetology, and HVAC; and

WHEREAS, all creative, messaging, platform selection, and media targeting will be tailored for this unique audience of adult learners; and

WHEREAS, these services are considered professional services and are therefore exempt from public bidding in accordance with N.J.S.A. 18A:64A-25.5(a)(1); and

WHEREAS, although the purchase order for these services will be charged to the Fiscal Year 2026 Marketing and Publicity operating budget, these services will ultimately be supported by the Funded Strategic Initiatives (President's Innovation Fund), which the Board of Trustees approved on June 4, 2024, via Resolution #186-FY24; and

WHEREAS, a purchase order will be issued as follows:

<p>FastForward Digital, LLC eDesign Interactive 163 Madison Avenue Suite 220-5 Morristown, NJ 07960 <u>Six-Month Total: \$50,000.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into an agreement for the six (6) month period of July 1, 2025, through December 31, 2025, and issue a purchase order as described hereinabove to FastForward Digital, LLC.

Michael DePinto
Director of Purchasing

RESOLUTION #13-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Verizon Wireless Devices and Services 2025-2026

WHEREAS, the use of cell phones, tablets, and portable wireless hotspot devices is necessary to facilitate communication for the efficient operation of College business; and

WHEREAS, these devices are mainly used by the RVCC Executive Staff, Administrative Staff, Facilities, Security, and Technology Services to assist them with their daily tasks; and

WHEREAS, funding for these services is available from the Fiscal Year 2026 Internal Services operating budget; and

WHEREAS, the College has additionally obtained portable wireless hotspot devices for the Resource Center to distribute to students in need as requested; and

WHEREAS, funding for this program is available through the OSHE Mental Health Grant; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9, a county college without advertising for bids may purchase any materials, supplies, goods, services, or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Verizon Wireless is under contract with the NASPO ValuePoint cooperative purchasing program, of which the State of New Jersey is a member (Contract #22-TELE-05441); and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders to Verizon Wireless for an amount not to exceed \$110,000.00 for Fiscal Year 2026.

Michael DePinto
Director of Purchasing

B. Strategy and Vision Committee

President McDonough reported that earlier in the day, the committee discussed the College's new strategic plan, the 2025-2030 Strategic Plan: Leading Change, Inspiring Possibility. This plan provides a comprehensive and integrated framework for Raritan Valley Community College. The President stated that he will regularly update the Trustees on each of the six themes outlined in the plan. He also expressed his gratitude to Trustee Michael Goldberg for his leadership in developing the strategic plan.

C. Educational Programs and Services Committee

Trustee James Von Schilling presented Consent Agenda Resolutions #14-FY256 through #17-FY26. Trustee Von Schilling moved the above-stated resolutions, which were seconded by Trustee Margaret Sullivan and approved by voice vote.

Trustee Von Schilling reported that earlier in the day, Lori Moog, Director of Service Learning and Community Outreach, gave an overview of the Service Learning program at RVCC, consisting of approximately one thousand students and two hundred and fifty community partners. Ms. Moog shared the program's accomplishments and plans for the future.

RESOLUTION #14-FY26

BOARD OF TRUSTEES MEETING

AUGUST 26, 2025

Title: Human Resources Action Report for August 26, 2025

1. New Adjunct Faculty

The following individuals are recommended as new adjunct faculty for Fall 2025 at the equivalent rank specified and at compensation within the approved contract hour rate within the approved range of \$1,143 to \$1,258.

Last Name	First Name	Rank	Discipline	Per contact hour rate	Hire Date
Bubb	Daniel	Assistant Professor	Science & Engineering	\$1,174	9/1/25
Cojocar	Lauren	Instructor	English	\$1,143	9/1/25
Dalpe	Michael	Assistant Professor	English	\$1,174	9/1/25
Darden-Carter	Lisa	Instructor	RISE	\$1,143	9/1/25
Lazarus	Maria	Assistant Professor	Communication & Languages	\$1,174	9/1/25
Mendoza	Hector	Assistant Professor	Communication & Languages	\$1,174	9/1/25
O'Neill	Darren	Assistant Professor	RISE	\$1,174	9/1/25
Sime	John	Instructor	RISE	\$1,143	9/1/25
Zey	Michael	Assistant Professor	Humanities, Social Science & Education	\$1,174	9/1/25

2. Returning Adjunct Faculty

The following individual is recommended as a returning adjunct faculty for Fall 2025 at the equivalent rank specified and at compensation within the approved contract hour rate within the approved range of \$1,143 to \$1,258.

Last Name	First Name	Rank	Discipline	Per contact hour rate	Hire Date
Clark-Jeter	Patricia	Instructor	RISE	\$1,143	9/1/25

3. New Hire- Administrator

The following individuals are recommended for the indicated Administrator position at the salary specified:

Name	Title	Salary	Department	Start date
*Susan Breton-Treanor	Career Success Associate	\$64,886	Career Success & Experiential Learning	9/4/25
**Thomas Coffin	Automotive Skills Lab Coordinator	\$64,886	Automotive Technology	8/11/25
***Yusuf Dag	CRM Manager	\$69,234	Marketing	9/2/25
****Patsy Justiniano	Admissions Representative	\$61,111	Admissions	7/16/25
*****Lenore McGlynn	Coordinator of Nursing Admissions & Clinical Partnership	\$62,009	Nursing	6/23/25
*****Daniel Swanson	Automotive Skills Lab Coordinator	\$63,411	Automotive Technology	8/18/25
*****Valles	Stanley	\$122,500	Campus Safety	7/28/25

*Budget Code 100-3510-5010-50/replacing M. Amparbin

**Budget Code 100-3115-5010-10/new position

***Budget Code 100-2200-5010-60/new position

****Budget Code 100-2210-5010-60/combined part time lines

*****Budget Code 100-3091-5010-40 (10%)/100-3170-5010-10 (90%) replacing J. East

***** Budget Code 100-3115-5010-10/new position

*****Approved June 24, 2025- Revised Start Date Only

4. Status Change- Administrator

The following reflects recommended changes for the indicated Administrator position at the annualized salary specified:

Name	Title	Salary	Department	Effective Date
*Brian O'Rourke	Executive Director Facilities & Grounds	\$181,995	Facilities & Grounds	7/1/25
**Akilah Peynado	Workforce Student Associate	\$65,222	Workforce Development	7/1/25

* Reappointed resolution of June 24, 2025 returned from reduced load July 1, 2025 updated salary.

**Budget Code 100-3400-5010-30/Temporary Appointment Fall 2025-(Literacy Success Coach Title II Grant ended 6/30/25)

5. New Hire- Support Staff

The following individuals are recommended for the indicated Support Staff position at the salary specified:

Name	Title	Hourly Rate	Department	Start date
*Tamara Jones	Institutional Engagement Specialist	\$26.11 (\$50,929)	Institutional Engagement	7/1/25
**Von Scully	Laboratory Assistant- Biology & Environmental Science	\$21.45 (\$41,844)	Science & Engineering	8/11/25

*Budget code 100-2150-5310-60/combined part time lines

**Budget code 100-3180-5310-10/replacing M. Mangee

6. Status Change- Support Staff

The following individual is recommended for the indicated Support Staff position at the salary specified:

Name	Title	Hourly Rate	Department	Start date
*Monique Christian	Administrative Assistant III- Divisional Dean	\$30.39 (\$59,279)	Academic Affairs	8/11/25

*Budget code 100-3011-5310-40/replacing L. Perez Cepeda (non-unit)

7. Resignations

The following reflects employees who have resigned from the College.

Name	Title	Department	Effective Date
Linette Perez Cepeda	Administrative Assistant III	Academic Affairs	8/10/25
Janelle Varin	Assistant Professor -Librarian	Library	8/6/25

8. Retirements

The following reflects employees who intend to retire from the College.

Name	Title	Department	Effective Date
Walter Vroom	Media Center Aide	Multimedia & Web Support	9/30/25
Marie Wicklund	Administrative Assistant-Student Life	Student Life	8/31/25

RESOLUTION #15-FY26

BOARD OF TRUSTEES MEETING

AUGUST 26, 2025

Title: Appointment, Full-Time Tenure-Track AY 2025-2026 Faculty

BE IT RESOLVED, that at the recommendation of the President, the following full-time tenure-track faculty appointment be approved for AY 2025-2026.

Name	Title	Department	Start Date	Salary
*Christopher Haines	Instructor- Chemistry	Science & Engineering	9/1/25	\$69,292

*Budget Code 100-3180-5140-50/replacing C. Abeywickrama

RESOLUTION #16-FY26

BOARD OF TRUSTEES MEETING

AUGUST 26, 2025

Title: Appointment, Full-Time Non-Tenure-Track Fall 2025 Faculty

BE IT RESOLVED, that at the recommendation of the President, the following full-time non-tenure-track faculty appointment be approved for Fall 2025.

Name	Title	Department	Start Date	Salary
*Will Berman	Instructor- Music	Arts & Design	9/1/25	\$69,969 (prorated \$34,985)
**Eric Specian	Instructor- English	English	9/1/25	\$66,724 (prorated \$33,362)
***Christopher Teixeira	Instructor-English	English	9/1/25	\$67,151 (prorated \$33,576)

*Budget Code 100-3150-5140-10/replacing J. Sichel Sabbatical

**Budget Code 100 -3130-5140-10/meet enrollment needs

***Budget Code 100-3130-5140-10/meet enrollment needs

RESOLUTION #17-FY26

BOARD OF TRUSTEES MEETING

AUGUST 26, 2025

Title: Adjunct Professor Emeritus William Tamke

WHEREAS, the Board of Trustees of Raritan Valley Community College established the honorary title of "Adjunct Professor Emeritus" (April 25, 2023) to recognize distinguished service to the College on the part of faculty members at retirement, and

WHEREAS, the Board of Trustees, upon the recommendation of the President, approved revised Adjunct Professor Emeritus benefits (Resolution #33-FY24, dated September 5, 2023); and

WHEREAS, as part of the procedure for awarding Emeritus rank at Raritan Valley Community College, an Adjunct Professor Emeritus Selection Committee was formed to review eligibility requirements and to determine if meritorious performance has been met in teaching, contributions to the College, and to the professional and geographic community; and

WHEREAS, the Chairperson of the Adjunct Professor Emeritus Selection Committee has notified the President in writing of the Committee's affirmation; and

WHEREAS, William Tamke, who retired on May 19, 2025, has been recognized as an active contributor to the welfare of the students and to the College community;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the President, the Board of Trustees acknowledges the distinguished service of William Tamke to Raritan Valley Community College by extending the honorary title of Adjunct Professor Emeritus, effective September 1, 2025, with all of the rights and privileges associated with this honor.

D. Governance, Policy, and President Evaluation Committee

Trustee Bateman reported that the Campus Safety Report for the period from June 14 to August 11, 2025, was discussed by the Committee and subsequently provided to the full Board of Trustees via SharePoint.

Committee Chair Bateman then presented the following resolution honoring Alumni Representative Nicholas Gallo's service to the Board of Trustees:

RESOLUTION #18-FY26 BOARD OF TRUSTEES MEETING AUGUST 26, 2025

Title: Appreciation of Service: Nicholas Gallo, Alumni Representative to the Board of Trustees

WHEREAS, Nicholas Gallo was elected by his peers and served as Alumni Representative to the Board of Trustees of Raritan Valley Community College for the 2024/2025 term; and

WHEREAS, Mr. Gallo has concluded his service on the Board of Trustees of Raritan Valley Community College, where he has served with dedication and distinction; and

WHEREAS, Mr. Gallo served on the Board of Trustees Strategy and Vision and Educational Programs and Services Committees, and his ideas and suggestions enhanced educational opportunities for students and services to the community; and

WHEREAS, during his tenure, the College has made a number of advancements, including a new, integrated student services center that provides a seamless student experience and a new "face" for the College entrance; and a dynamic addition to the state-of-the-art Workforce Training Center; and

WHEREAS, Nicholas Gallo has supported the College's reputation as one of the most "green" colleges in the United States and has endorsed Raritan Valley Community College's efforts in the field of service learning; and

WHEREAS, Mr. Gallo helped the College imagine its new and bold strategic plan, encouraging RVCC to strengthen its role as a community anchor;

NOW, THEREFORE, BE IT RESOLVED, that the RVCC Board of Trustees, President Michael J. McDonough, and the members of the College community, extend their deepest gratitude and best wishes to Nicholas, and wish him well in all of his endeavors, and look forward to his continued contributions to RVCC in the future.

Resolution #18-FY26 was moved by Trustee Bateman, seconded by Trustee Jinks, and approved unanimously by voice vote. On behalf of the Board of Trustees, President McDonough, and the College community, Board of Trustees Chair Christodoulou expressed his appreciation to Trustee Gallo for his contributions to the Board and the College community and further wished him well in his future endeavors.

V. Old/New Business

VI. Public Questions/Comments

Trustee Swanicke read the following statement into record:

"The Board will take any comments from the public at this time. The Board will not respond to comments made, and speakers are limited to two minutes."

Carl Lindskoog, Ph.D., Professor of History and the new President of the RVCC Faculty Federation, introduced himself to the Board of Trustees. He expressed his optimism as the faculty approaches another round of contract negotiations, hoping for a positive outcome for everyone involved.

Former Student Alumni Representative to the Board of Trustees, Nicholas Gallo, thanked everyone at the institution for their support during his incredible journey. Mr. Gallo expressed his eagerness to support the college for years to come.

VII. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 5:23 p.m.

Respectfully submitted,

Annette LaCanna
Manager, Executive Office and
Secretary to the RVCC Board of Trustees