

Applying to RVCC: Step-by-Step Online Instructions for Concurrent Enrollment Students

Step 1: Access the Application

- Visit www.raritanval.edu
- Hover over the **Admissions Information** tab and select **Apply To RVCC**
- Click the green button “START NOW, IT’S FREE” to begin your application

Step 2: Create Your Application Account

- Select **Sign Up** (bottom right hand) corner and enter:
 - First Name & Last Name
 - Personal Email Address (*not a school email*)
- Complete the security verification (“I am not a robot”) and click **Submit**
- A confirmation email will be sent to the email address you provided

Step 3: Confirm Your Email & Set Password

- Open the email confirmation from RVCC and click **Create Password**
- You will be redirected to the application portal, to set and confirm your new password
- You have successfully completed the login process and are now ready to begin your RVCC application

Step 4: Begin Your Application

- Upon completing step 3, the application portal will prompt you to **Start a New Application**
- Choose your:
 - Student Type (**Early College Student**)
 - Major/Program of Study (**Not Seeking a Degree**)
 - Term (**Fall, Spring, Summer**)
- Click **Start Application**

Step 5: Complete Your Information

Enter personal details carefully:

- Address: (*House Number, Street, City, State, ZIP Code*)
- Phone Number: (*XXX-XXXXXXX*)
- Social Security Number: *9 digits, no dashes (enter 000000000 if SSN unavailable)*
- Date of Birth: (*MM-DD-YYYY*)
- High School: *Select school name from list & enter anticipated graduation date*

Step 6: Review & Submit

- On the Verification Page, click **Save and Review Application**
- When your progress shows **99% complete**, click **Submit Application**
- Select **Verify & Submit**
- You’ll see a confirmation page: “Thank you for submitting your application.”

What Happens Next?

- **Same day of application submission:** You'll receive a confirmation email
- Within 2-3 business days, you will receive an email notification that your decision letter (golden envelope) is ready to view. [Log back into your account](#) to view your golden envelope containing:
 - Your RVCC Student **ID Number** (G-number)
 - Lion’s Den (student portal) **password**
 - Your official RVCC **College Email**