

## Pre-Occupational Therapy Assistant Checklist

Please check  each item below as you complete the requirement(s).

Completed application for Admission to RVCC by selecting Health Sciences Major with Pre-OTA. ***Admission to RVCC does not guarantee acceptance into the OTA Program. Applicants must be 18 before their **first** Fieldwork Course (Fall Semester).***

Determine Math and English Placement

- The OTA Program requires math placement into Intermediate Algebra (MATH 030).
- English placement: The OTA program requires English placement into ENGL 111, English Composition 1.
- RVCC accepts SAT, ACT, PARCC, NJSLA, CLEP, AP exams, and high school math classes (completed within the last five years) to determine placement. Please see <https://www.raritanval.edu/admissions-information/placement-testing>
- Note about Initial Placement: Students who wish to challenge their initial placement in Math or English can take RVCC's placement test, the ACCUPLACER assessment.

GPA Requirements

- Students applying to the OTA program must have a minimum cumulative **GPA of 2.75.**
- While a minimum GPA of 2.75 is recommended for consideration, we encourage all interested applicants to apply. We take a holistic approach in our admissions process and consider a variety of factors beyond GPA, including experience, personal statement, and letters of recommendation.
- Recent High School GPA will be used if the student has less than 12 college credits at the time of application.

- If the student does not have a documented GPA, they must complete 12 college credits before applying to establish a cumulative GPA.



Complete the outside application to the Occupational Therapy Assistant Program.

- Please visit <https://otacas.liasoncas.com>
- Click on the PROGRAMS TAB
- Select Raritan Valley Community College
- Complete all four sections.
- AOTA requires OTACAS application to have 2 letters of recommendation and a current resume uploaded.
- The letters of recommendation section require a valid email address for a form to be sent to your reference.
- A fee of \$25.00 is required to apply upon completion.

**In addition to the application on OTACAS, the following needs to be completed and uploaded in OTACAS in the OTHER section before you can pay the fee for a completed application:**



Obtain a criminal history background check through [www.adamsafeguardstudents.com](http://www.adamsafeguardstudents.com) - Use school code **rvccota** (Fees apply).



Complete the Health Science and Reasoning Test (HSRT-AD) & Essay Question at the Testing Center.

- Qualified students will be notified via EMAIL through OTACAS of available testing dates. Do not contact the testing center.
- **You must provide two checks or money orders made out to RVCC.** Proctor Fee \$45.00 & HSRT Fee \$17.00 when you arrive on test day for your exam. If you schedule a test and cannot make the scheduled day, you must inform the application committee immediately.

**Financial Aid**

- **If you are interested in applying for financial aid for the OTA program, you must complete the FASFA [www.studentaid.com](http://www.studentaid.com) . For more information, please consult the RVCC Financial Aid Website at [www.raritanval.edu/financialaid](http://www.raritanval.edu/financialaid)**

**Visit the RVCC OTA website.**

- **Visit the RVCC OTA website at <https://www.raritanval.edu/career-training/health-professions/occupational-therapy-assistant>**
- **Read & understand:  
Essential Skills and Function**

**\*\*\*\*\* Please note all applications will be scored on a Rubric based on the following:**

- **GPA Score**
- **Completed OTACAS application.**
- **HSRT-AD Score**
- **Written Essay**

**Once your application is completed and submitted by the early admission deadline, you should hear VIA EMAIL if accepted by the end of November. If you submit by the December deadline, you will hear by the beginning of January. If you submit for the late deadline, you will receive a reply before the program starts classes for Spring.**