



RARITAN VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MARCH 2026 MEETING  
Minutes  
Raritan Valley Community College  
March 31, 2026 at 4:00 PM EDT  
@ 118 Lamington Road, Branchburg, Event Center Grand Conference Rooms A& B

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, March 31, 2026, in person and via Zoom Webinar. Trustee Chair Zenon Christodoulou called the Regular Board of Trustees meeting to order at 4:00 p.m. and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

*“ADEQUATE NOTICE OF THIS MEETING HAS BEEN GIVEN IN ACCORDANCE WITH THE “OPEN PUBLIC MEETINGS ACT” OF THE STATE OF NEW JERSEY.”*

II. Roll Call

**Attendance**

**Present:**

Members: Caren Bateman, Dr. Zenon Christodoulou, Michael D. Goldberg, Roger A. Jinks, Victor Komosinski, Annette LaCanna, Roger Locandro, Michael McDonough, Howard Opdyke, Nicholas Pellitta, Margaret Sullivan, Dr. Helena A. Swanicke, James A. Von Schilling

**Absent:**

Members: Terence Byrd, Adam Shain, and Juan Torres

III. Agenda Items

1. Approval of Meeting Minutes

A. January 20, 2026 Regular Board of Trustees Meeting Minutes

 [January 20 2026 Regular Board Meeting Minutes.pdf](#)

**Motion:**

Motion moved by Margaret Sullivan and seconded by James A. Von Schilling. The January 20, 2026, Regular Board Meeting Minutes were approved by voice vote. Trustee Roger Locandro respectfully abstained.

2. President’s/Chair’s Report

President Michael McDonough welcomed Somerset County Commissioner Elizabeth Graner and emphasized the importance of county support for both the college and the community. He also recognized Michael Marion and the RVCC Foundation for raising over \$228,000 during this year’s Giving Day campaign. Over the ten-year

history of Giving Day, Mr. Marion and the Foundation have successfully raised over \$1 million. Dr. McDonough expressed his gratitude to Mr. Marion and his team for their significant philanthropic efforts.

Additionally, President McDonough acknowledged the passing of Steven M. Rose, the long-time president of Passaic County Community College, who was the longest-serving community college president in New Jersey. He remembered President Rose as kind, gentle, collegial, collaborative, supportive, and wise. The entire Raritan Valley Community College community mourns his loss and stands in solidarity with PCCC in honoring President Rose.

Trustee Chair Christodoulou echoed President McDonough's sentiments about President Rose's passing. He also extended warm wishes to the college community for a blessed Ramadan, Easter, and a Happy Passover.

#### IV. Committee Reports

##### 1. Finance Committee

 [Finance Committee Resolution for Board Consideration 20260331.pdf](#)

##### A. Resolution #111-FY26 Treasurer's Report

Trustee Chair Christodoulou reported on the Treasurer's Report (Resolution #111-FY26) for the period 1/01/26 through 2/28/26.

##### **Motion:**

Motion moved by Caren Bateman and seconded by Michael D. Goldberg. The Treasurer's Report was approved by voice vote.

##### B. Action Items/Consent Agenda

Trustee Chair Christodoulou then presented Consent Agenda Resolutions in six separate votes.

- Resolution #112-FY26 Various Vouchers
- Resolution #113-FY26 Tuition and Fees for Fall 2026

##### **Motion:**

Motion moved by Caren Bateman and seconded by Terence Byrd. Resolutions #112-FY26 and 113-FY26 were approved by voice vote.

##### **Campus Infrastructure**

- Resolution #114-FY26 Belts and Filters for Facilities 2025-2026 - Pay to Play (Vendor: Blejwas Associates, Inc.) **Operating Budget**
- Resolution #115-FY26 Elevator Maintenance Services 2026-2027 - Pay to Play (Vendor: Champion Elevator, Inc.) **Operating Budget**

- Resolution #116-FY26 Electrical Services for the New RVCC Modular Building (Vendor: Check Electrical, Inc.) **Funding provided by Special State Grant and Chapter 12 Funds**
- Resolution #117-FY26 Solar Heating System for the Campus Pool - Pay to Play (Vendor: Mechanical Preservation Associates, Inc.) **Chapter 12 Capital Funds**
- Resolution #118-FY26 New Modular Building at RVCC (Vendor: Mobile Modular, Inc.) **Funding provided by Special State Grant and Chapter 12 Funds**
- Resolution #119-FY26 HVAC and Mechanical Equipment Repairs and Maintenance 2025-2026- Pay to Play (Vendor: Sander Mechanical Service, LLC) **Operating Budget**
- Resolution #120-FY26 Environmental Cleaning and Sanitizing Services 2025-2026 - Pay to Play (Vendor: Servpro of West Somerset County) **Operating Budget**
- Resolution #121-FY26 **(REVISED - Cost Increase)** Emergency Replacement of the Science Building RTU-2 Fan (Vendor: Trane, Inc.) **Chapter 12 Funds**
- Resolution #122-FY26 Replacement of the Science Building Addition AHU-2 Return Fan - Pay to Play (Vendor: Trane, Inc.) **Chapter 12 Funds**
- Resolution #123-FY26 Additions and Alterations to the RVCC Human Resource Suite (Vendor: Lanyi & Tevald, Inc.) **Chapter 12 Funds**
- Resolution #124-FY26 Issuance of RFP for Student Housing Project

**Motion:**

Motion moved by Michael D. Goldberg and motion seconded by James A. Von Schilling. Resolutions #114-FY26 and 124-FY26 were approved by voice vote.

**Academic**

- Resolution #125-FY26 Equipment and Supplies for the Advanced Manufacturing Program 2025-2026 - Pay to Play (Vendor: AWISCO NJ, LLC) **Operating Budget**
- Resolution #126-FY26 Lens Edging Equipment for the Ophthalmic Program - Pay to Play (Vendor: Coburn Technologies) **Perkins Grant Funding**
- Resolution #127-FY26 Cosmetology Equipment and Supplies 2025-2026 - Pay to Play (Vendor: SalonCentric) **Operating Budget**

**Motion:**

Motion moved by Dr. Helena A. Swanicke and seconded by James A. Von Schilling. Resolutions #125-FY26 and 127-FY26 were approved by voice vote.

### Education

- Resolution #128-FY26 Accuplacer Placement Test Units 2025-2026 – Pay to Play (Vendor: The College Board) **Operating Budget**

#### **Motion:**

Motion moved by James A. Von Schilling and seconded by Terence Byrd. Resolution #128-FY26 was approved by voice vote.

### General

- Resolution #129-FY26 Extension of the Security Services Agreement (Vendor: Allied Universal Security Services) **Operating Budget**
- Resolution #129A-FY26 Rental Chairs and Tents for the Spring 2026 Commencement Ceremony - Pay to Play (Vendor: Adams Party Rental) **Operating Budget**

#### **Motion:**

Motion moved by Dr. Helena A. Swanicke and motion seconded by Margaret (Marge) Sullivan. Resolutions #129-FY26 and 129A-FY26 were approved by voice vote.

### Technology

- Resolution #130-FY26 Professional Consulting Services for the Ellucian Experience Products (Vendor: Ferrilli) **Operating Budget**
- Resolution #131-FY26 Canvas Learning Management System 2026-2029 (Vendor: Instructure) **Operating Budget**
- Resolution #132-FY26 Microsoft Enrollment for Education Solutions Agreement 2026-2027 (Vendor: Software House International (SHI)) **Operating Budget**
- Resolution #133-FY26 Ghost Solution Suite Subscription 2026-2027 - Pay to Play (Vendor: Software House International (SHI)) **Operating Budget**
- Resolution #134-FY26 Cisco Secure Firewall Agreement 2026-2027 - Pay to Play (Vendor: Software House International (SHI)) **Operating Budget**

#### **Motion:**

Motion moved by Roger A. Jinks and motion seconded by James A. Von Schilling. Resolutions #130-FY26 and 134-FY26 were approved by voice vote.

## 2. Educational Programs and Services Committee

*Committee Chair James Von Schilling elected to separate the Educational Programs and Services Committee resolutions into two separate votes.*

 [Educational Programs and Svcs Resolutions for Board Consideration 20260331.pdf](#)

- Resolution #135-FY26 Human Resources Action Report
- Resolution #136-FY26 Human Resources Action Report
- Resolution #137-FY26 Appointment, Full-Time Tenure-Track Faculty
- Resolution #138-FY26 Sabbatical Leaves
- Resolution #139-FY26 Legacy Sabbatical Leave

**Motion:**

Motion moved by Caren Bateman and seconded by Terence Byrd. Resolutions #135-FY26 through 139-FY26 were approved by voice vote.

- Resolution #140-FY26 Discontinuance of Financial Services Certificate
- Resolution #141-FY26 New Certificate in Hybrid and Electric Vehicles
- Resolution #142-FY26 Discontinuance of Management Information Systems
- Resolution #143-FY26 Discontinuance of Associate of Science in Mechanical Technology

**Motion:**

Motion moved by Margaret Sullivan and seconded by Margaret Sullivan. Resolutions #140-FY26 through 145-FY26 were approved by voice vote.

3. Governance, Policy & Presidential Evaluation Committee

A. Campus Safety Update

Committee Chair Caren Bateman reported that the Campus Safety Report for the period from January 9, through March 4, 2026, was discussed by the Committee and subsequently provided to the full Board of Trustees via the OnBoard portal.

B. Resolution #146-FY26 Reschedule February 24, 2026 Board Meeting

 [Governance Committee Resolution for Board Consideration 20260331.pdf](#)

**Motion:**

Motion moved by Caren Bateman and motion seconded by Terence Byrd. The resolution was approved by voice vote.

V. Old Business

VI. New Business

VII. Public Comment

*“The Board will take any comments from the public at this time. The Board will not respond to comments made, and speakers are limited to two minutes. Public Comment will not exceed 40 minutes in total.”*

Antonella Pompo, Professor of Engineering, spoke about student engagement outside the classroom, mentioning Sisters in STEM Club Outreach Night, the upcoming 12th Annual Engineering Career Night on April 22, 2026. She also mentioned the 16th Annual Engineering Alumni Reunion, scheduled for May. Melanie Lenahan, Ph.D., Professor of Biology, spoke about STEM in Action, Course-based Undergraduate Research Experiences (CUREs). Professor John Sichel spoke about the dance program.

Audrey Maxwell, a student in the Environmental Studies program and an intern for the CES Sustainability and Environmental Outreach, addressed the board. She requested that the college consider using LEED (Leadership in Energy and Environmental Design) standards for green building when planning new construction on campus. And Megan Dempsey, RVCC Librarian and head of the Faculty Federation in Carl Lindskoog's absence, gave an update on contract negotiations and thanked the board for their support.

VIII. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 4:47 p.m.

Respectfully submitted,  
Annette LaCanna  
Manager, Executive Office and Secretary to the RVCC Board of Trustees

**Motion:**

Motion moved by Caren Bateman and seconded by James A. Von Schilling.