

## Concurrent Enrollment Program Student/Parent Agreement Form

Legal Name (Last, First, Middle)	Date of Birth
Name of High School	Date of Graduation

I have completed the Online Admission.

**To qualify for the RVCC Concurrent Enrollment Program, a student must:**

- Be a junior or senior.
- Have earned at least a B average. Exceptions may be made with a letter of support from a teacher in the relevant discipline.
- Take the RVCC Placement Test if needed. If you are interested in taking an English or Mathematics course, you will need to take a placement test.
  - For an English course, the placement test can be waived if you can provide a score report showing an SAT Critical Reading score of at least 540 or an ACT English score of at least 24.
  - For a Math course, the placement test can be waived if you can provide a score report showing an SAT Math score of 530 or ACT Math score of 22 for select college level Math courses; or an SAT math score of 550 or ACT Math score of 23 for Precalculus or Statistics. You have the option to test for placement into the calculus sequence.
- Receive signature of parent/guardian and guidance counselor to enroll in the course(s).
- Adhere to the RVCC attendance policy. Students are expected to attend all classes for every course in which they are enrolled. Students who know they will miss class should notify their instructor. Only illness, observance of religious holidays, or serious personal matters may excuse an absence.
- Notify the Office of Academic Programs and Partnerships if they are no longer attending class. Failure to withdraw from a CEP course could result in an F grade. Refunds may be issued if notification is received within 2 (two) weeks of the start of the class.

**Student Records**

The Family Educational Rights and Privacy Act protects the privacy of educational records, and the sole right to review and inspect those records belongs to the student, regardless of age. By signing below, the student gives permission to RVCC representatives to release and/or discuss their education records with parents or legal guardian and high school representatives during participation in the Concurrent Enrollment Program.

**Agreement**

By signing below, we certify that all information provided on this form is complete and accurate. We have read and agree to abide by the above program requirements. We will acquaint ourselves with and abide by the student code of conduct and other policies governing the academic and social standards of Raritan Valley Community College.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent /Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

I hereby recommend the above named student to participate in RVCC's Concurrent Enrollment Program.

Guidance Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return this completed form, the CEP course registration form, and tuition to your designated high school representative.**