



For Office Use Only:

ACS staff initials: \_\_\_\_\_

Date: \_\_\_\_\_

## High School Early Credits Program REGISTRATION/AGREEMENT FORM

**Instructions if this is your first time taking an Early Credits course at RVCC:** You must complete an online application. You will then meet with an Academic Advisor. Call 908.526.1200 ext. 8336 for available hours. Please bring 1) a copy of your high school transcript, 2) a copy of your SAT scores (if applicable), and 4) this course registration/agreement form to your meeting.

**Instructions if you have already taken an Early Credits course:** You may mail in this form with a check or money order (payable to "RVC College") to RVCC Enrollment Services, PO Box 3300, Somerville, NJ 08876. Your RVCC ID (G#) must be included on the check or money order.

**PLEASE NOTE:** Beginning in Fall 2014, regular college tuition (In-County or Out-of-County, as applicable) and fees apply to all courses. Please refer to the tuition and fees page for more information: <http://www.raritanval.edu/admin/finance/tuition.html>.

RVCC ID# <b>G#</b>	Legal Name (First, Middle Initial, Last)	Date of Birth	Phone #
-----------------------	--	---------------	---------

Name of High School: \_\_\_\_\_

### COURSE SELECTIONS

*Note: If you are signing up for a course that has a prerequisite, and if you have not taken the prerequisite at RVCC, then proof that you have completed the prerequisite must accompany this Registration Form.*

CRN (5 numbers)	COURSE (4 letters, 3 numbers – ex. ENGL 112)	SECTION (2 numbers)	COURSE TITLE	CREDITS

**I attest that this student is currently enrolled in High School and is in good standing.**

\_\_\_\_\_  
Signature (Principal or Guidance Counselor)

\_\_\_\_\_  
Date

### PAYMENT INFORMATION

**Full tuition and fees will be charged for all Early Credits courses.**

Go to [www.raritanval.edu](http://www.raritanval.edu) for current tuition and fees.

Preferred method of payment is check or money order made payable to "RVC College." Credit card payments may only be made in person at the RVCC Finance Office in the College Center. Bring your RVCC ID (G#) with you in order to make your credit card payment.

In response to state and federal regulations regarding identity theft, RVCC no longer accepts credit card information by phone, fax or mail.

In the event that the financial obligations contained in this agreement are referred to an agency or attorney for collection, the student agrees to pay all reasonable collection costs and attorney's fees equal to a maximum of fifty percent (50%) of the outstanding balance.

(please see reverse side)

Name: \_\_\_\_\_

Grade Level:    Junior         Senior

**I wish to enroll in the Early Credits Program at Raritan Valley Community College (RVCC) for the course(s) listed. I understand and agree to the following as conditions of my enrollment:**

- I am a high school junior or senior and I have a minimum 3.0 grade point average (B average). Exceptions to a B average may be made with a letter of support from a guidance counselor or a teacher in the relevant discipline.
- I understand that I will register as a non-degree-seeking, part-time student.
- I understand that I will register for classes by mail or in person and that I will not be permitted to use the online system to register for classes.
- I understand that I am responsible for timely payment of my tuition and fees.
- I understand that I cannot use the course(s) I take at Raritan Valley Community College to satisfy high school graduation requirements unless approved by my principal.
- I understand that if I decide to attend a college other than Raritan Valley Community College, the receiving college will determine whether or not such credits will be accepted.
- I agree to abide by Raritan Valley Community College's rules and regulations governing student rights and responsibilities.

Note: Developmental (non-credit) courses cannot be taken as part of the High School Early Credits Program except Intermediate Algebra (MATH 030) for high school seniors

**My signature here indicates that I have read this form and that the information I have provided is complete and accurate.**

SIGN HERE -> \_\_\_\_\_  
Signature (Student) Date

**My signature here indicates that I grant approval for the above mentioned to enroll in the Early Credits program at Raritan Valley Community College.**

SIGN HERE -> \_\_\_\_\_  
Signature (Parent/Guardian) Date