

## **JOINT ADMISSION AGREEMENT**

**BETWEEN**

**COLLEGE OF SAINT ELIZABETH**

**AND**

**RARITAN VALLEY COMMUNITY COLLEGE**

The purpose of this agreement is to facilitate the education of students enrolled in the Associate of Arts ( Liberal Arts-Women & Gender Studies Option) degree program offered by Raritan Valley Community College(RVCC) through the Bachelor of Arts in Women's Studies program offered by the College of Saint Elizabeth (CSE).

### **Goals and Objectives:**

1. To provide students with an opportunity to plan their total baccalaureate experience at the beginning of their college education.
2. To provide students with a seamless transition from the associate degree program into the baccalaureate program with little or no loss of credit.
3. To facilitate the recruitment of students into programs offered by both institutions.

### **The Program:**

1. Students who graduate from RVCC with an A.A. in Liberal Arts, Women & Gender Studies Program, will be accepted into CSE and the B.A. in Women's Studies program upon application at the time they graduate from RVCC.
2. CSE will accept up to 96 credits in transfer from RVCC toward fulfillment of the B.A. in Women's Studies at CSE. See Appendix A for details. Students must complete at least half the courses in the major through CSE.
3. Students interested in this program will coordinate with an Academic Adviser from CSE for course articulation and planning.
4. Successful completion of the specified Associate Arts degree will constitute full completion of the General Education Program at CSE, with the exception of one 3-credit course in Theology, which is a mission-based requirement.
5. To receive the transfer credit identified above, RVCC students must successfully complete the designated courses identified in Appendix A with major course grades of "C " or better and a minimum cumulative Grade Point Average at the time of transfer of 2.0.
6. RVCC and CSE will develop and maintain accurate, up-to-date course equivalency listings for the programs covered by this agreement.
7. Students covered by this Joint Agreement will complete the remaining credits (at least 32) toward the 128 credits (minimum) needed for graduation from CSE courses taught by CSE faculty. CSE may provide some or all of these courses at

- RVCC, with the exception of the Senior Seminar, which must be taken at the CSE campus.
8. Graduates from RVCC shall be eligible for consideration for baccalaureate degree honors at CSE.
  9. RVCC students transferring to CSE will be treated the same as other continuing CSE students and will have equal standing when applying for financial aid and in the distribution of funds. Financial aid, following the receipt of the Associate degree, will be processed by CSE, and administered cooperatively in accordance with government regulations.
  10. Semi-annually, RVCC and CSE faculty and administrative staff will meet to discuss curriculum and other program details. Proposed changes in curriculum by either institution will be addressed to ensure that they will not cause unnecessary difficulty for students seeking transfer.
  11. CSE will provide staff support for the program for the following:
    - a. Assist in the recruitment of students by means of mailings and personal recruitment efforts.
    - b. Facilitate ongoing communication between students at the county college, faculty and staff there, and between the two institutions.
    - c. Conduct orientation programs for students who have selected this option.
    - d. Facilitate the transfer process.
    - e. Advise students in the program who have received their associate degree.
  12. RVCC and CSE will jointly prepare marketing materials, which will be distributed by RVCC to incoming students, and be made available to already-enrolled students at advising and registration times in order to market the program. These materials will be printed by RVCC at no cost to CSE.
  13. RVCC will provide CSE with timely access to advisers and students, to include advisement sessions, in order to market the program and ensure that students are properly advised.
  14. Students who have received their associate degree and who are in this program, taking courses at RVCC, will continue to receive from the county college the privileges and access to resources that other RVCC students enjoy, including parking, library, IT and other appropriate resources. They will also enjoy appropriate access to resources at CSE.
  15. Students will register at, and pay each institution for the courses taken from that institution. The two institutions will work with the CSE staff to make this as seamless a process as possible.

### **Discipline and Grievances:**

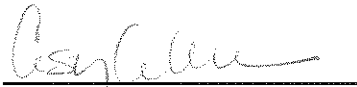
Students will be subject to disciplinary rules and grievance procedures of the college on whose campus the issue exists. Academic issues, if course based, will be resolved by the institution whose course it is. Academic issues regarding the program will be resolved by the degree-granting institution in which the student is matriculated.

**The Agreement:**

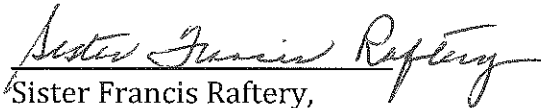
1. This agreement will be in force until dissolved or mutually modified.
2. The agreement will be reviewed at the mid-point of the second semester by representatives of the institutions involved.
3. This agreement may be cancelled by any party. Non-renewal notice must be given by February 15 for cancellation the following year. In the event the agreement is cancelled, arrangements will be made for students to complete the program on the CSE campus. The agreement may not be terminated during a semester.
4. The heads of the two programs shall meet at least twice a year to review the progress of the program and to plan and review course offerings and facilities.

**Raritan Valley Community College**

**College of Saint Elizabeth**



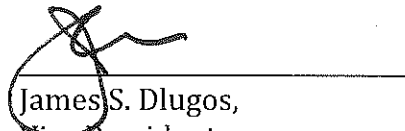
Casey Crabill,  
President



Sister Francis Raftery,  
President



Eileen Abel,  
Vice President for  
Academic Affairs



James S. Dlugos,  
Vice President  
and Dean for Academic Affairs

March 23, 2011

Date

March 17, 2011

Date

## Appendix A

The following RVCC elective courses will count toward the major at CSE:

1. ENGL 290 (Women in Literature) counts for CSE's ENG 239 (Women's Literature: A Different Voice).
2. PSYC 203 (Psychology of Women and Gender) counts for CSE's PSY 231 (Gender and the Human Experience).
3. PHIL 210 (Feminist Philosophy) counts for CSE's PHIL 291: Special Topics in Philosophy (Feminist Philosophy).
4. SOC 202 (Marriage and Family) will count for CSE's SOC 251: (Sociology of the Family).
5. CRMJ-204: (Women and Minorities in the Criminal Justice System) counts for CSE's JUS 201: (Women and the Criminal Justice System).