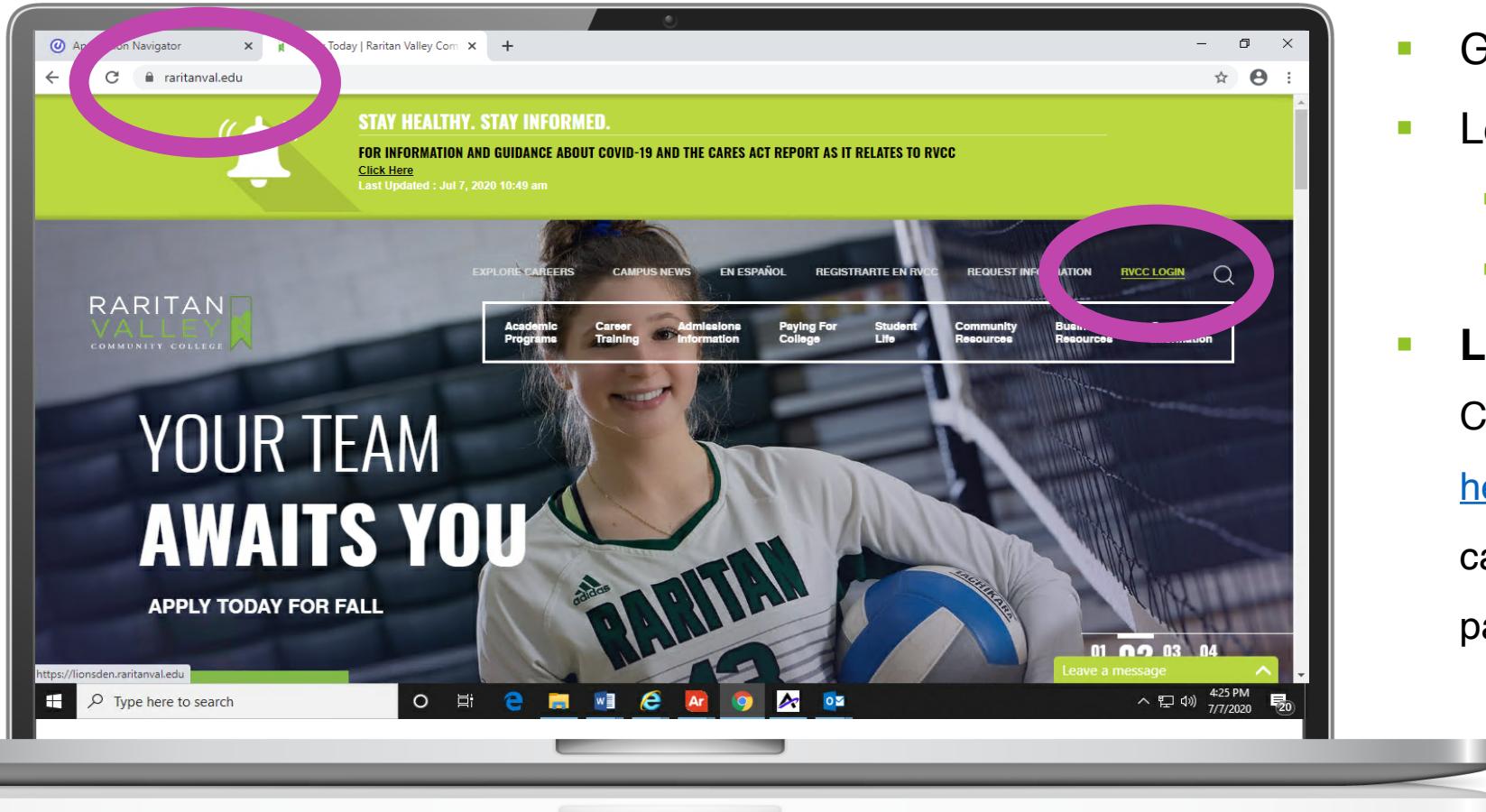


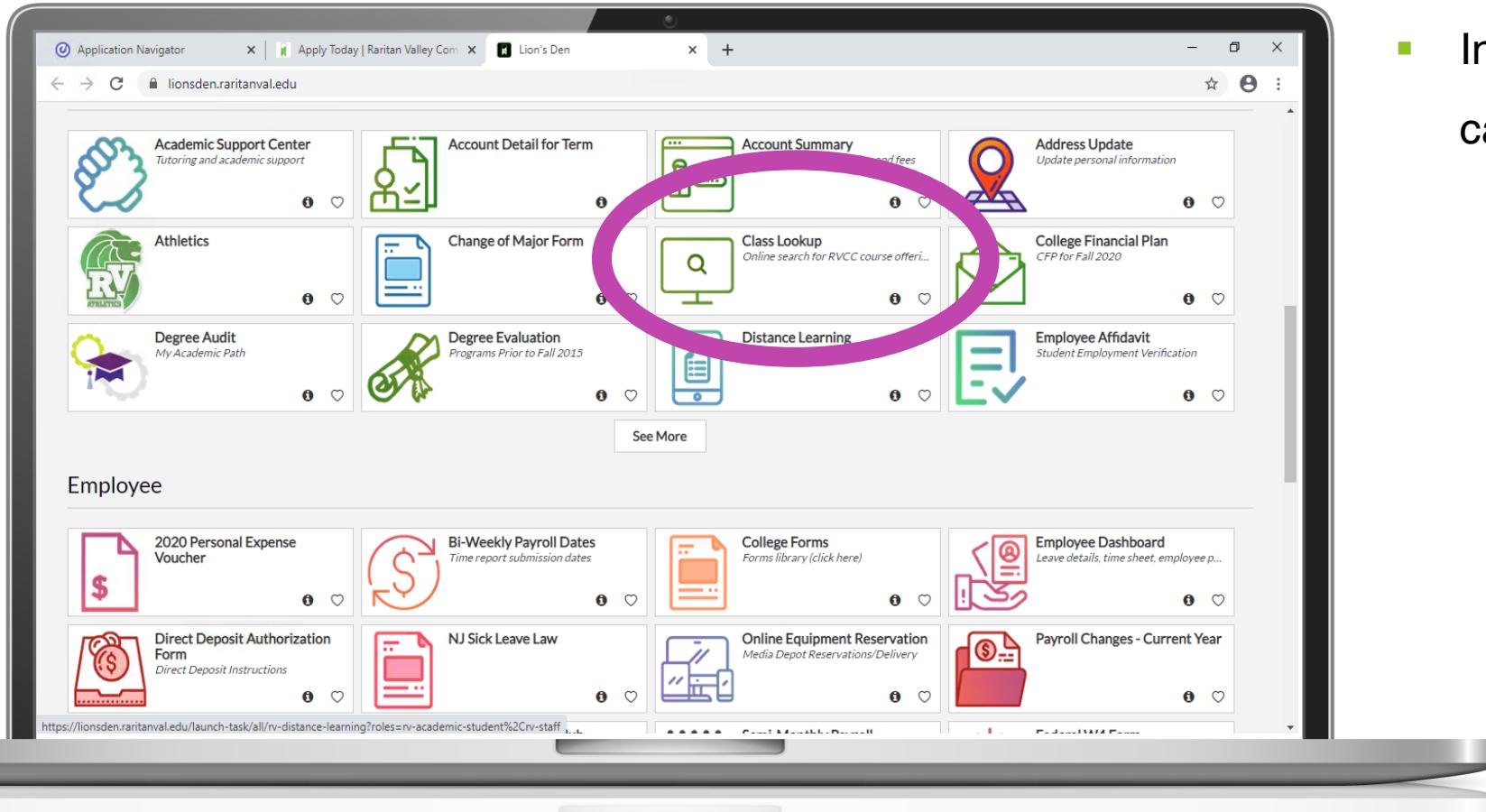
HOW TO REGISTER FOR CLASSES



- Go to **raritanval.edu**
- Login to **Lion's Den**:
 - G#@stu.raritanval.edu
 - Rv password (Case Sensitive)
- **Login issues?**

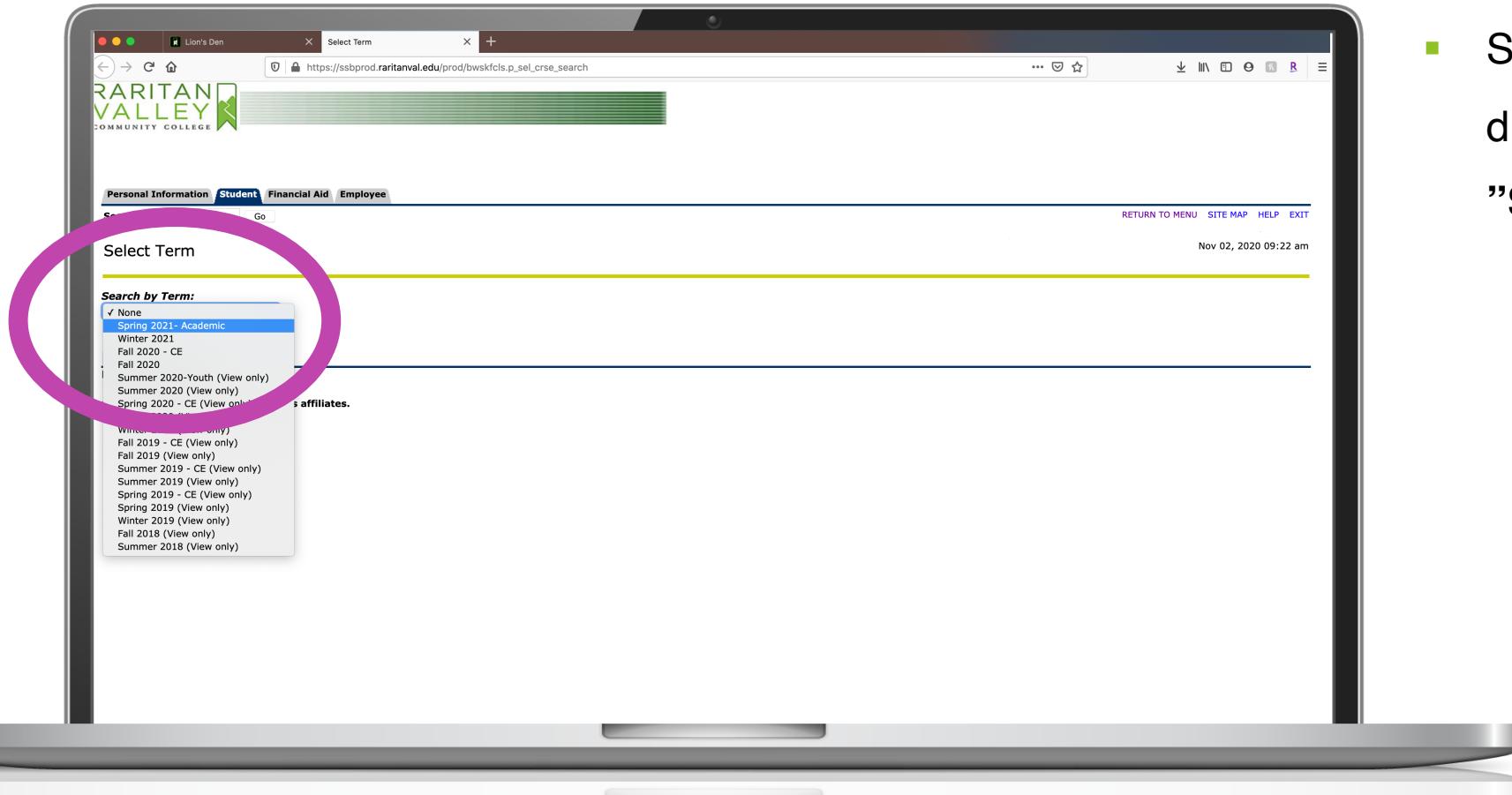
Contact Tech Services at
helpdesk@raritanval.edu or
call 908-526-1200 x7887 for
password reset

HOW TO REGISTER FOR CLASSES



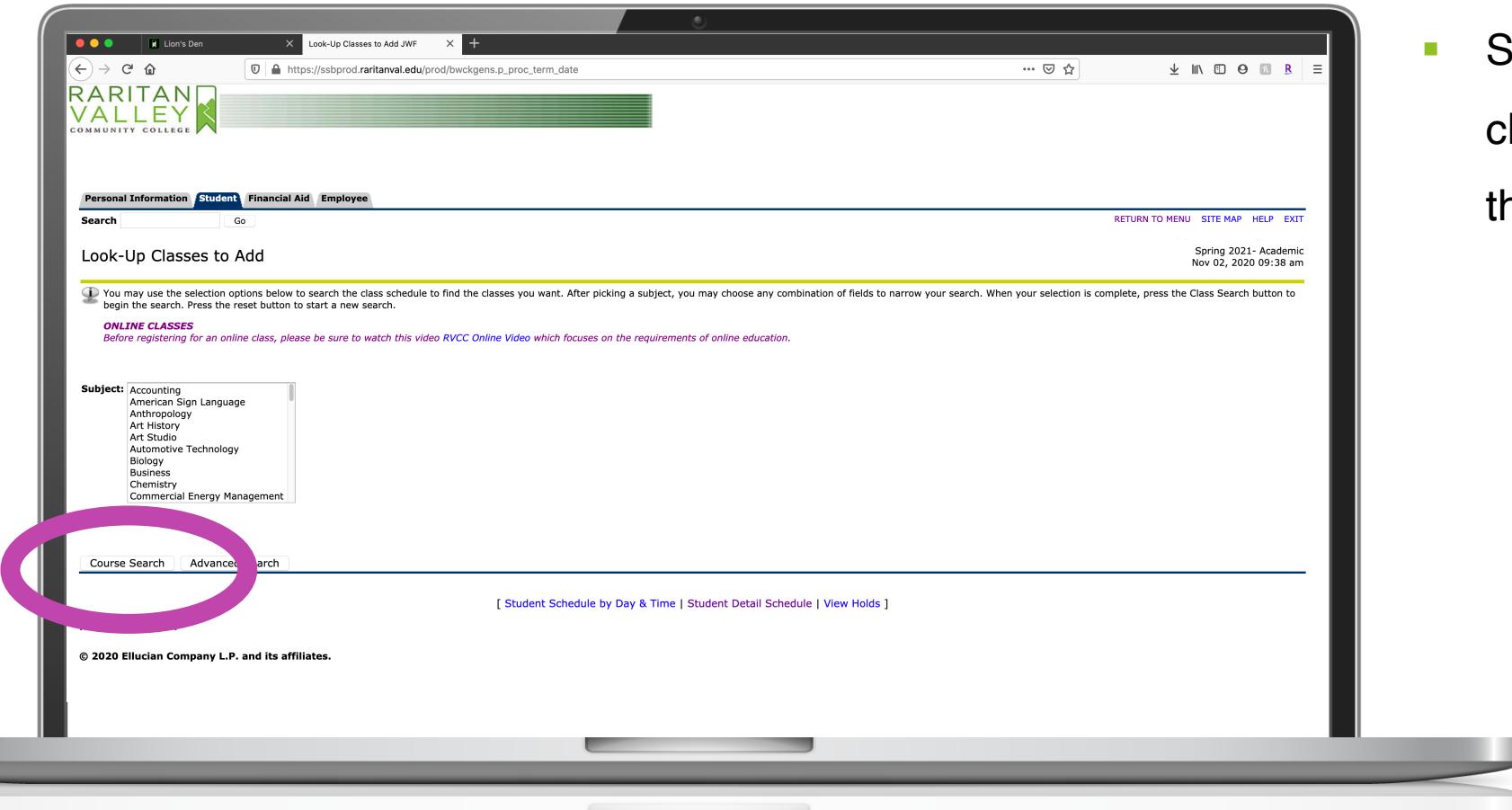
- In Lion's Den click on the box called “Class Lookup”

HOW TO REGISTER FOR CLASSES



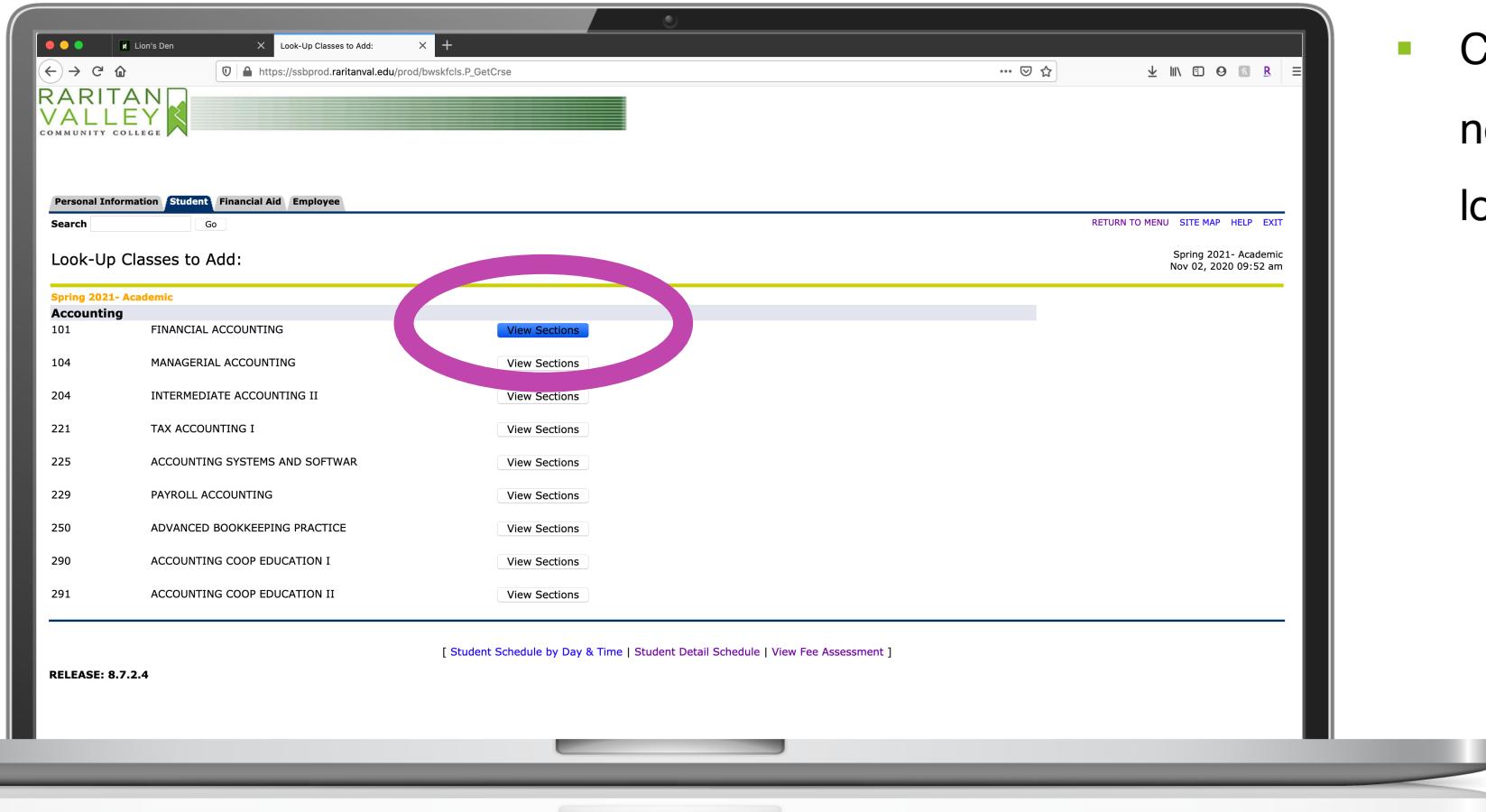
- Select “**Spring 2020**” from the drop-down menu and click the “**Submit**” button

HOW TO REGISTER FOR CLASSES



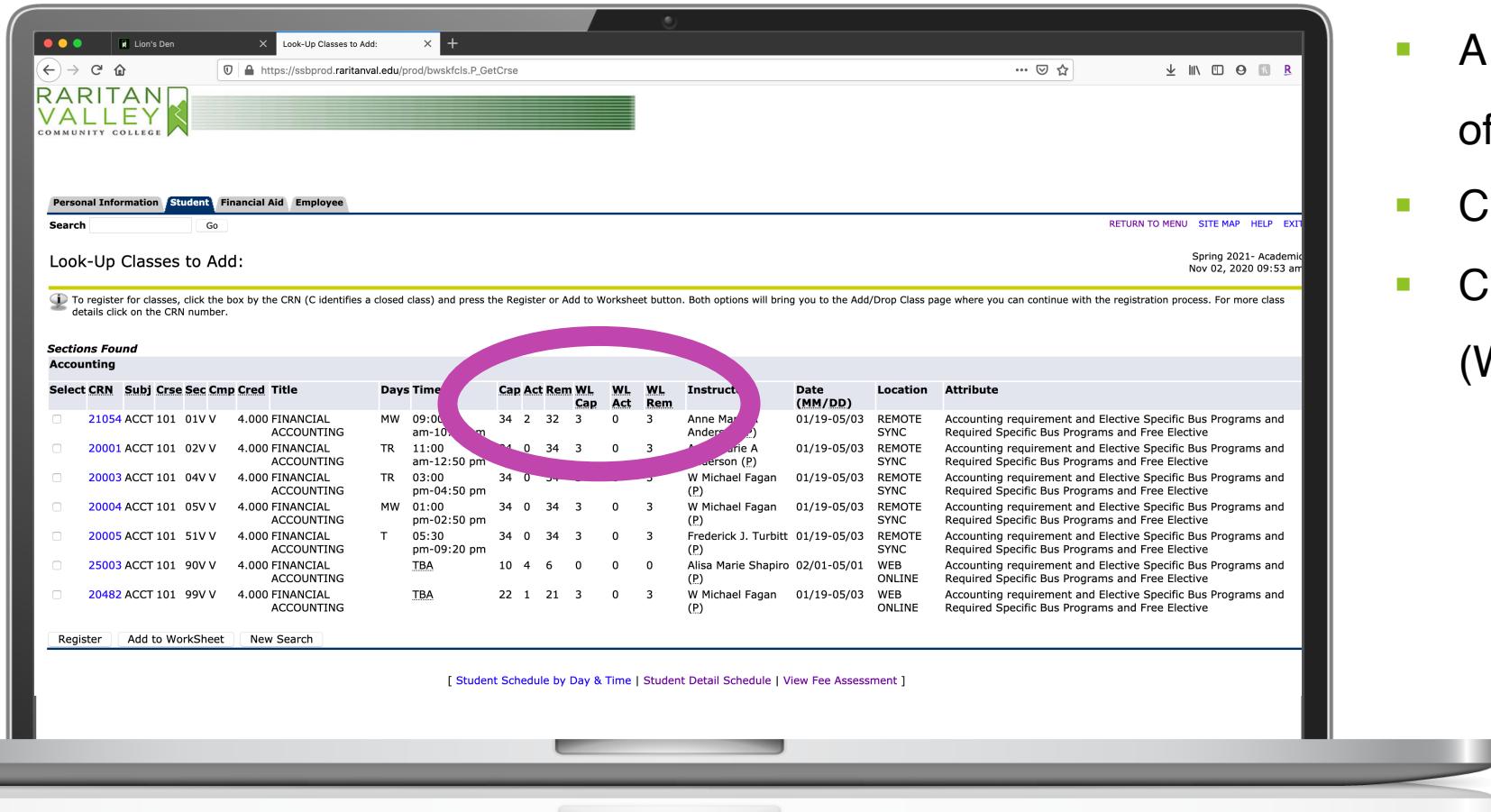
- Select the course subject and click on “Course Search” at the bottom

HOW TO REGISTER FOR CLASSES



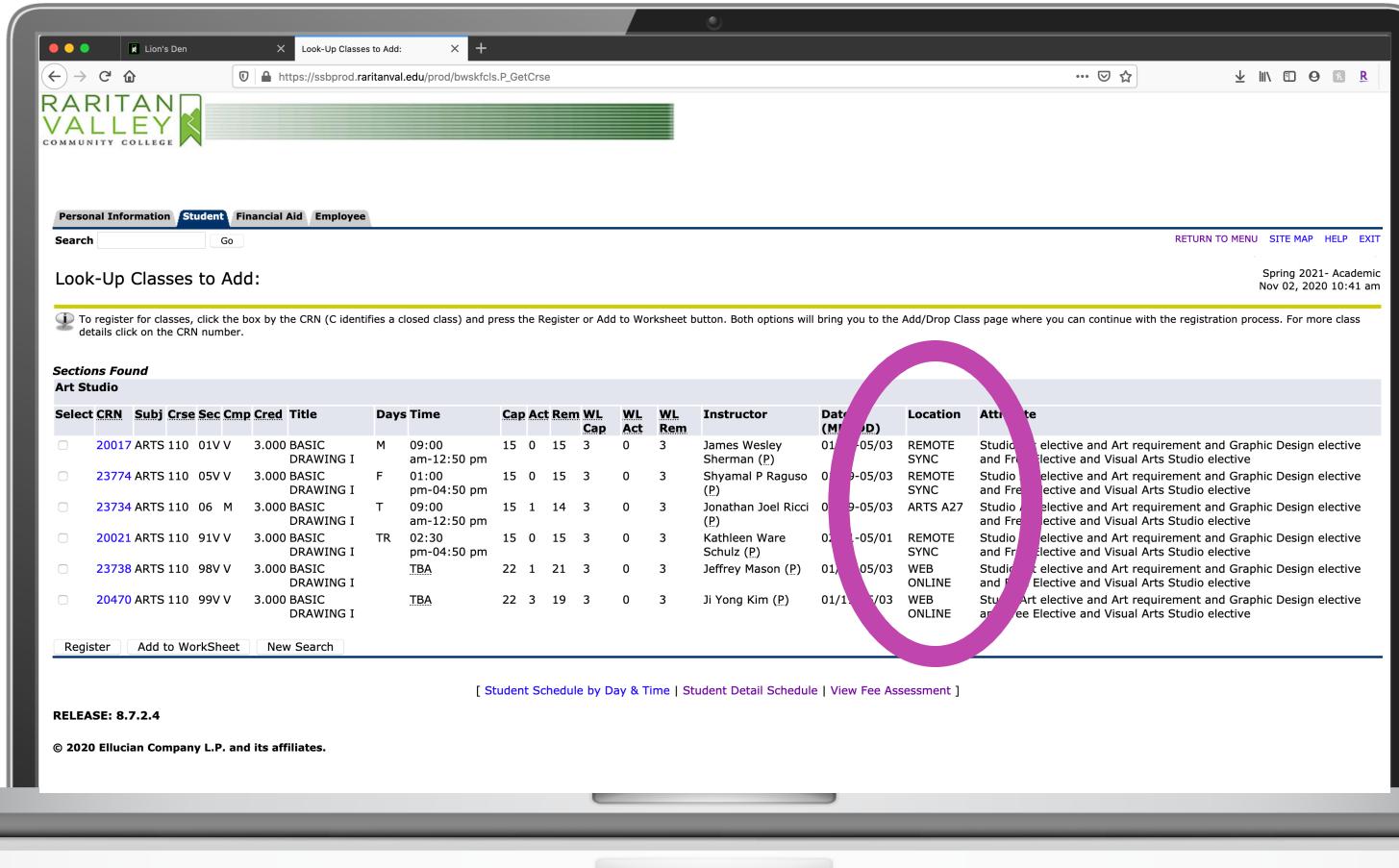
- Click on “View Sections” next to the course you are looking to register for

HOW TO REGISTER FOR CLASSES



- A list of all sections being offered will appear
- Check Remaining seats (Rem)
- Check Wait List available seats (WL Rem)

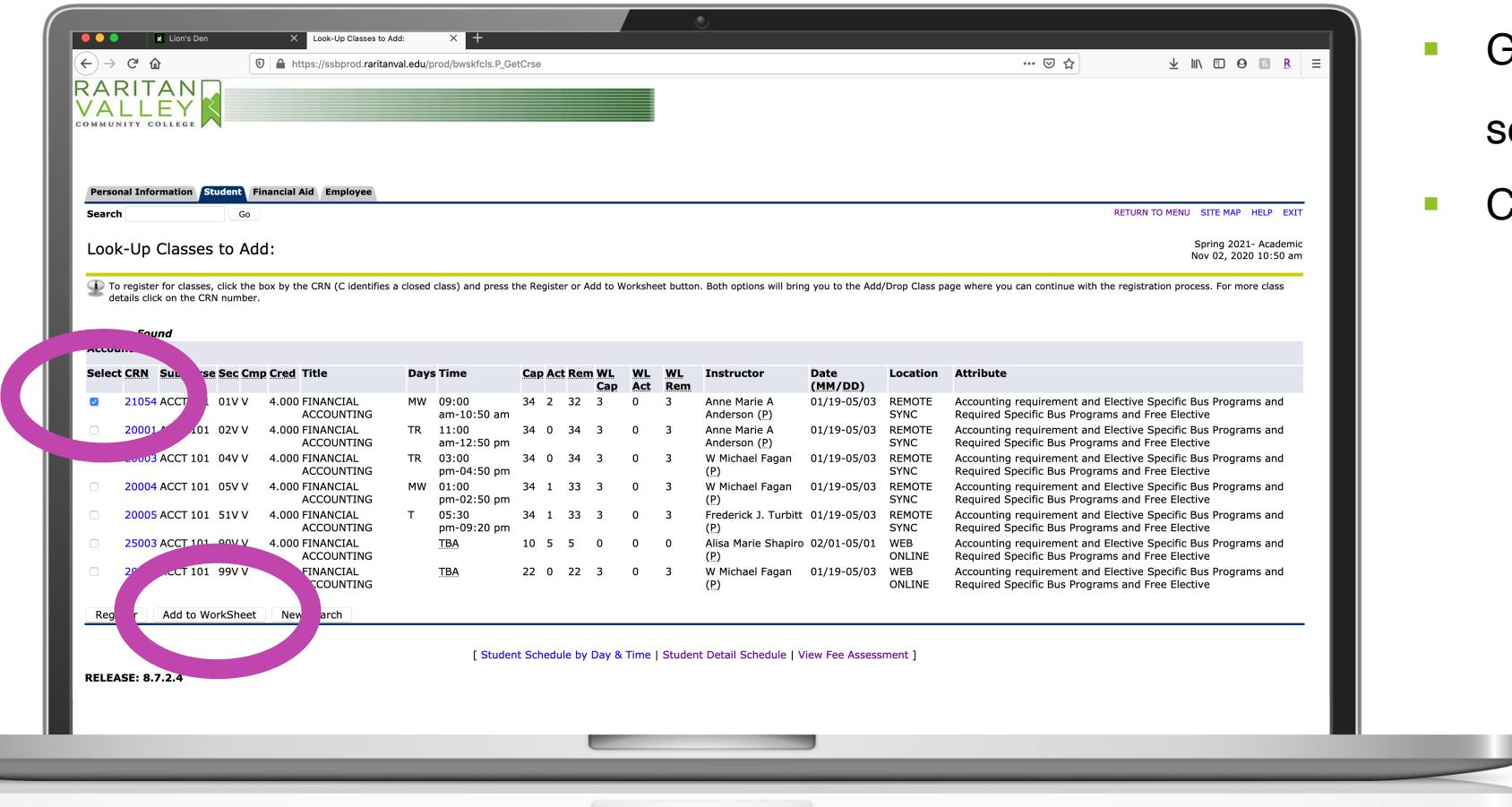
HOW TO REGISTER FOR CLASSES



- Check **"Location"** for learning options
- WEB ONLINE:** Study at home at your own schedule
- REMOTE SYNC:** Learn online from home at a specific time. Interact with faculty and classmates
- BUILDING/CLASSROOM #:** On-campus classroom instruction

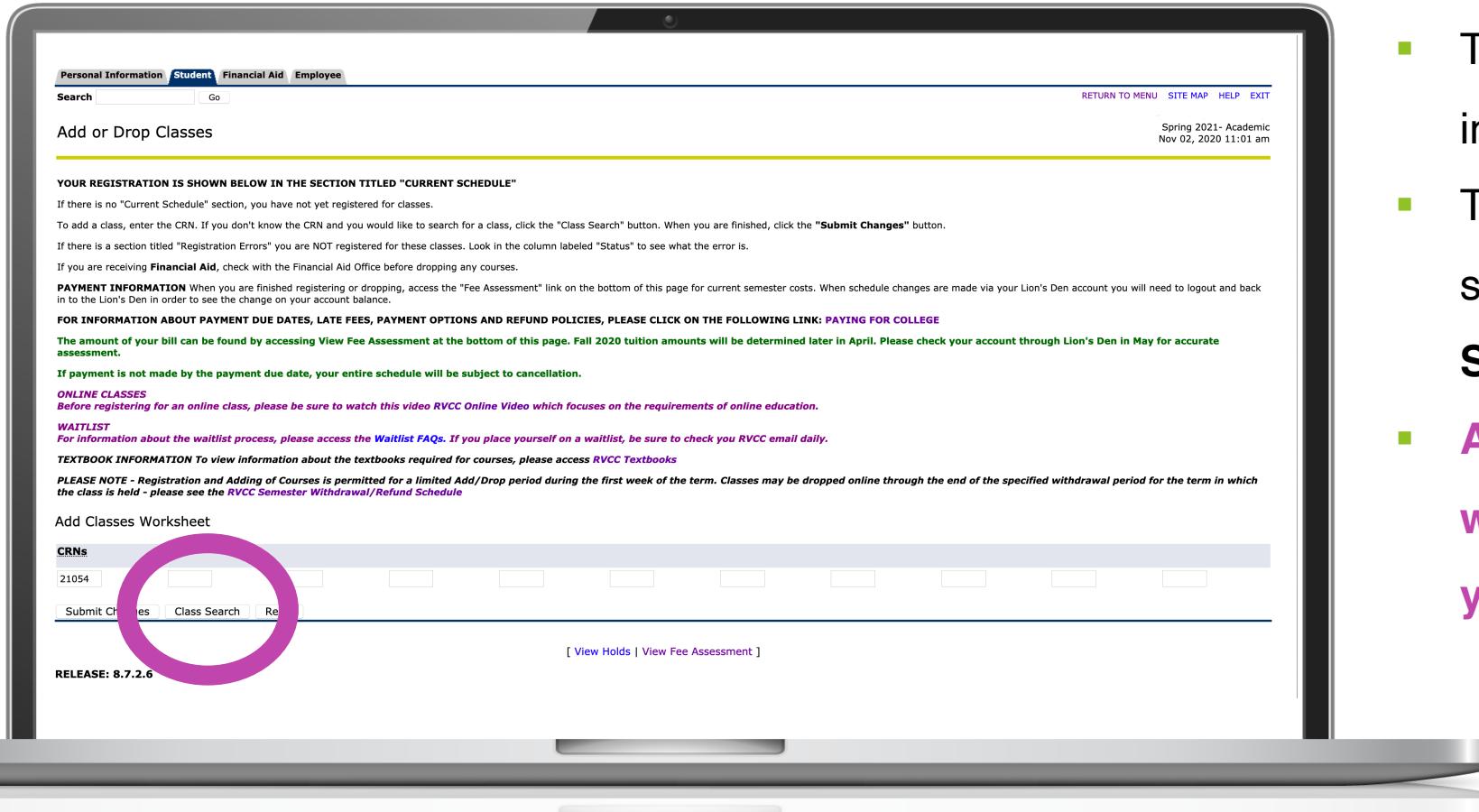
Click [HERE](#) to watch a short video on learning options

HOW TO REGISTER FOR CLASSES



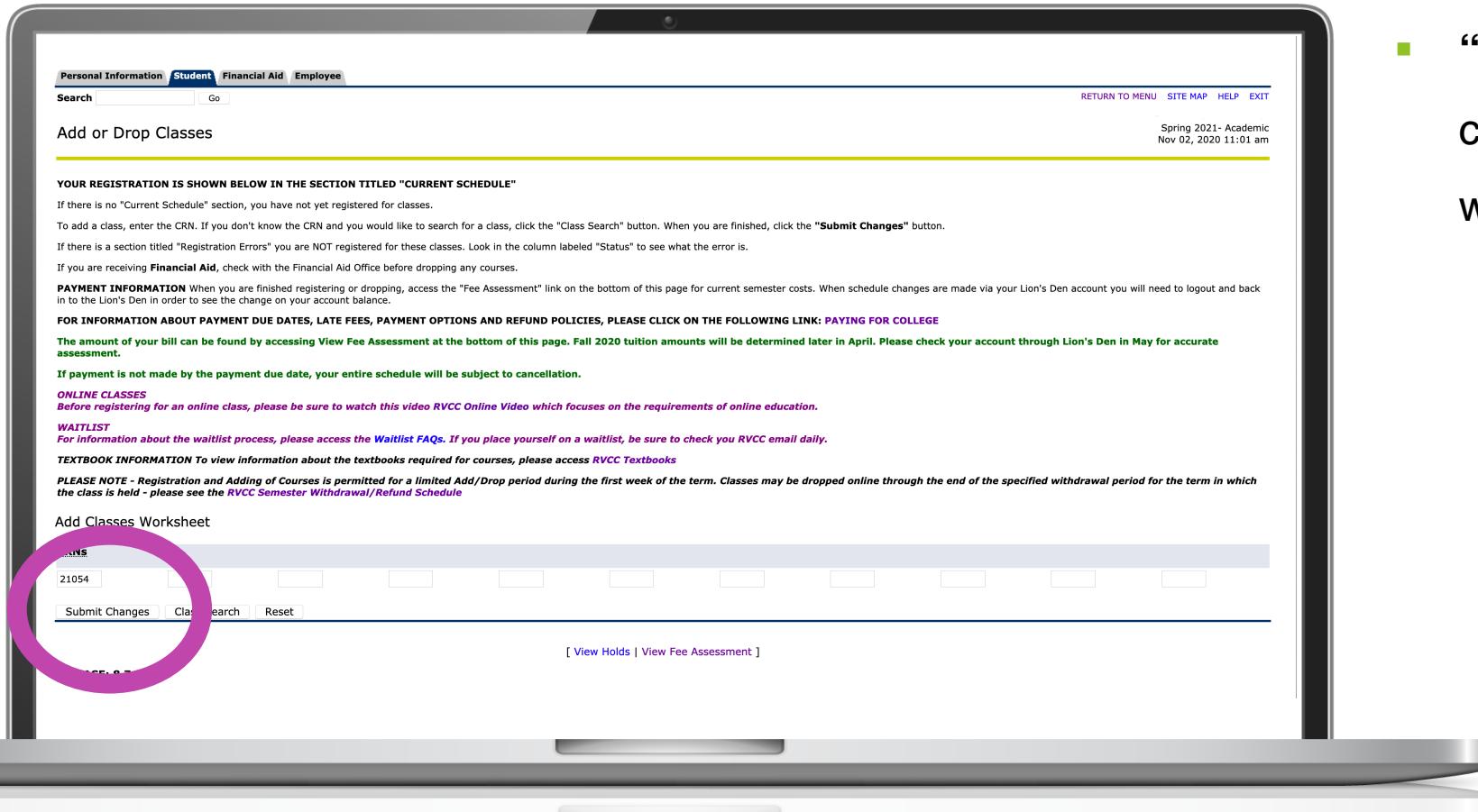
- Go to first column to select a section
- Click “Add to Worksheet”

HOW TO REGISTER FOR CLASSES



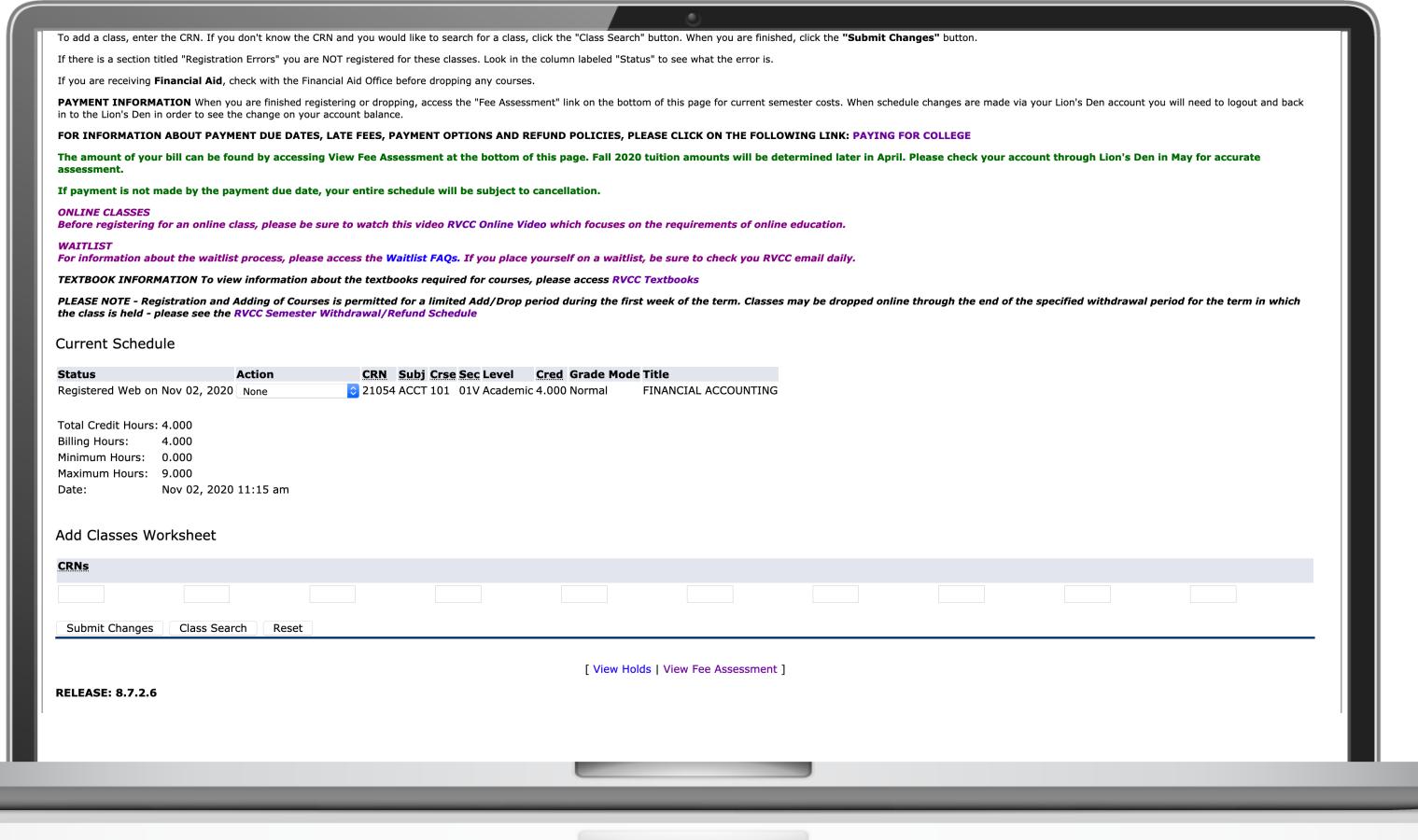
- The course number was added in the box labeled “**CRNs**”
- To add more courses to your schedule, select “**Class Search**”
- **Adding courses to your worksheet does not mean you are registered yet**

HOW TO REGISTER FOR CLASSES



- “Submit Changes” once all courses are added to your worksheet

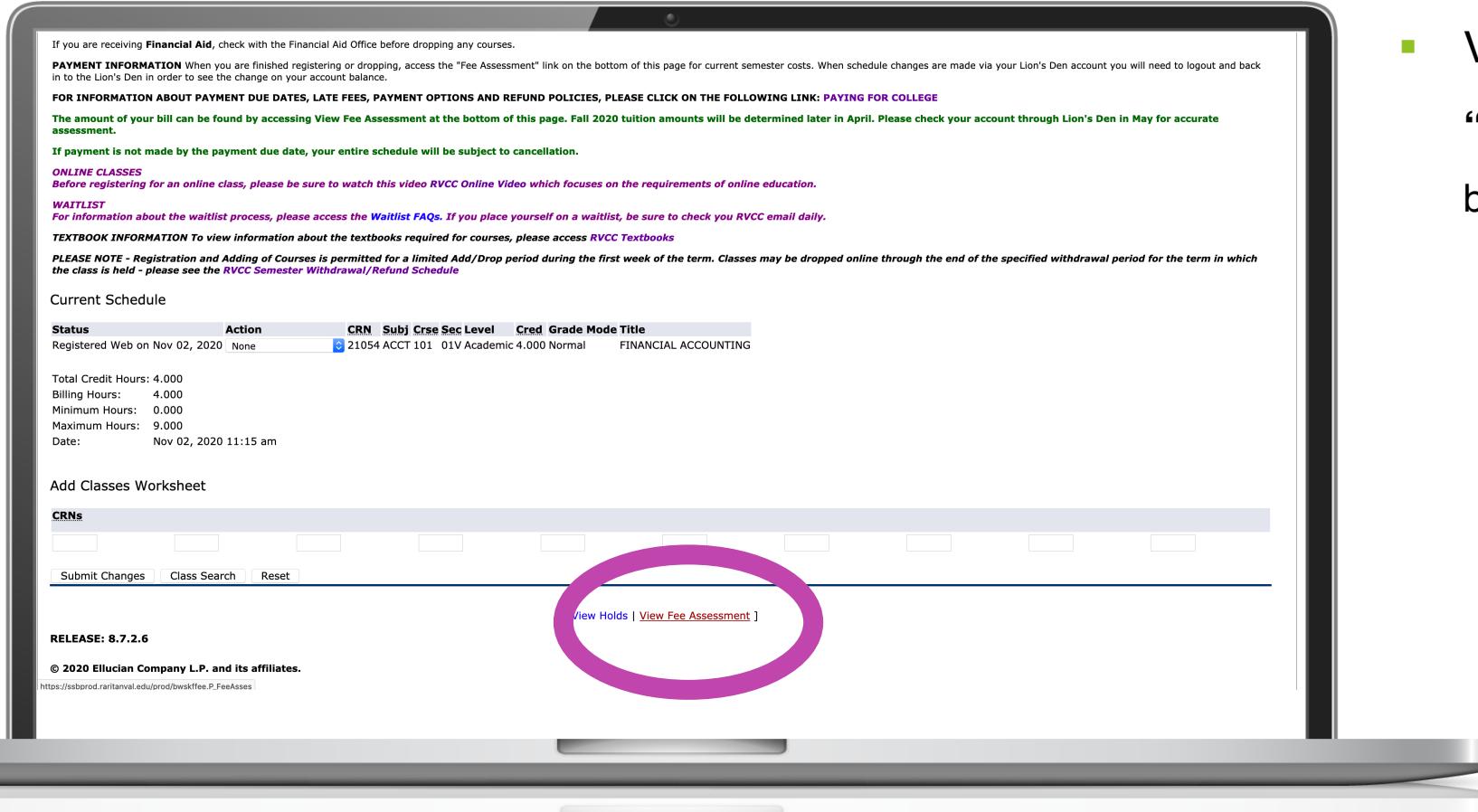
HOW TO REGISTER FOR CLASSES



- This screen confirms your registration
- You may experience some error messages: Pre-requisite Test Score, Time Conflict or Instructor Approval Required.

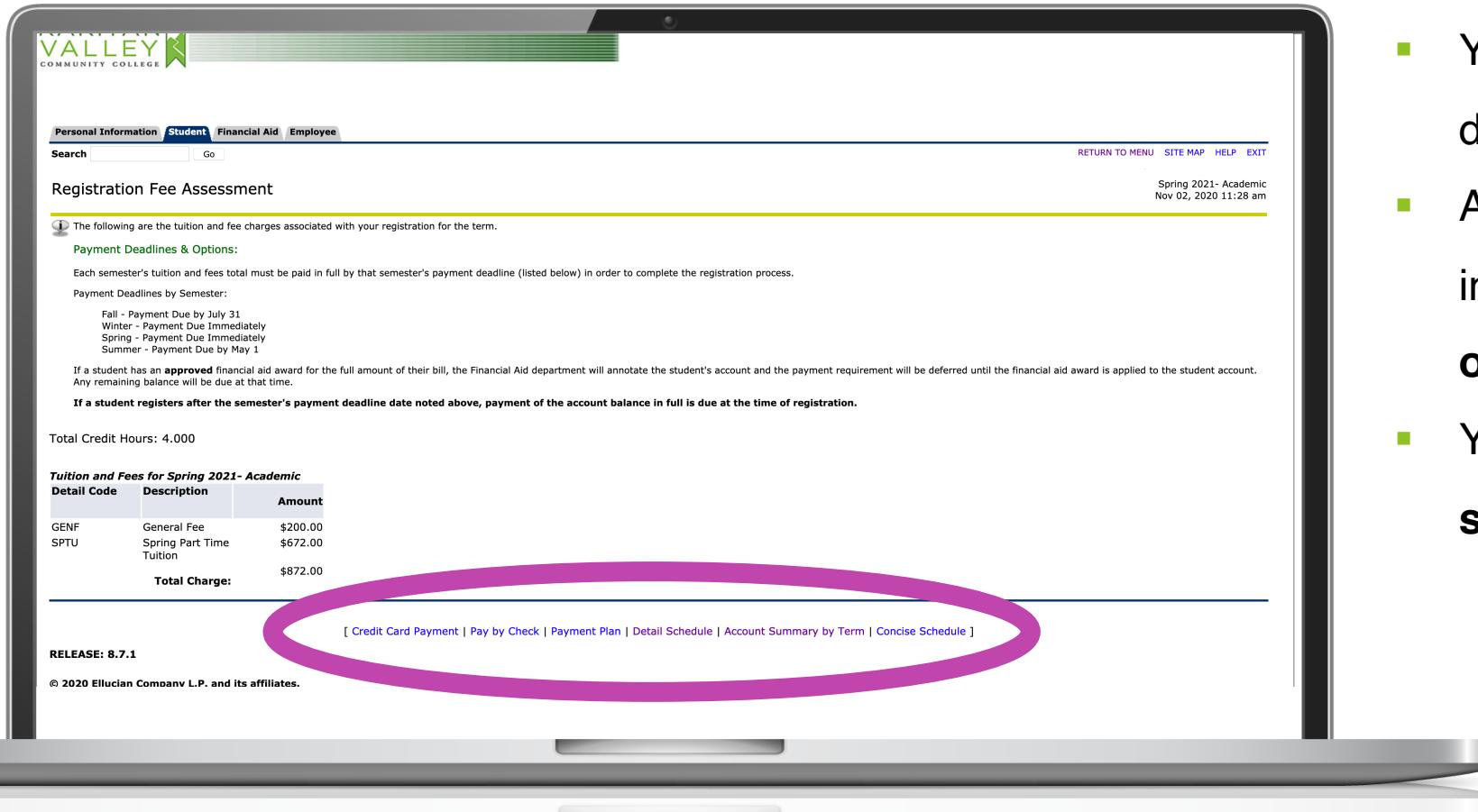
Contact the Enrollment Office at registrar@raritanval.edu for questions regarding errors

HOW TO REGISTER FOR CLASSES



- View your tuition by selecting **“View Fee Assessment”** on bottom of the page

HOW TO REGISTER FOR CLASSES



- Your total **charges** are displayed for the semester
- At the bottom you can select information regarding **payment options** and **payment plans**
- You can also **view your schedule**