

## Satisfactory Academic Progress Financial Aid Appeal Form 17-18

Name \_\_\_\_\_ G# \_\_\_\_\_

You are not meeting the college's minimum guidelines for Satisfactory Academic Progress (SAP) for Financial Aid because you have failed and/or withdrawn from too many classes. You can appeal to be put on Probation, while you repair your Academic Standing. **You will need to do 3 things for your Appeal.**

1. In addition to completing this form you must write a statement explaining why you have failed and/or withdrawn from all previous courses, what issues caused you to fail or withdraw and how those issues have been resolved.
2. Submit supporting documentation that backs up your statement and shows how your issues have been resolved. All appeals must be submitted with supporting documentation to be reviewed.
3. Schedule an appointment with an Advisor to develop an Academic Plan (See the back of this form and print your degree evaluation from your Lion's Den Student Services tab.

### **DEADLINE**

**All SAP Appeals must be complete and submitted to the Financial Aid office by the following Deadline. Appeals submitted after the deadline will be reviewed and applied towards the following term.**

**Fall 2017 – August 16, 2017    Spring 2018 – January 8, 2018**

Read and Initial both statements and sign this form.

\_\_\_\_\_ I understand that if my SAP Appeal is granted it is under the condition that I will complete 100% of the courses attempted with no failed "F", withdrawal "W" or incomplete "I" or "X" grades and I must earn a 2.0 term GPA while I am on FA Probation .

\_\_\_\_\_ I understand that if my SAP Appeal is approved I must meet the terms of this plan or I will be ineligible for financial aid and will be responsible for my tuition and fees until I am able to make Satisfactory Academic Progress.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

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### SAP Committee Use Only

Comments :

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Committee Member Name and Initial	Recommendation	Date of Review
_____	_____	_____
_____	_____	_____
_____	_____	_____

Final Decision \_\_\_\_\_

# Financial Aid Academic Plan

An Academic Advisor can assist you in developing an Academic Plan. Academic plans should be completed during a scheduled appointment, not during drop in hours. To schedule an appointment with an Advisor, please contact Advising and Counseling Service at 908-526-1200 ext. 8336 or by email: [acs@raritanval.edu](mailto:acs@raritanval.edu). In preparation for your meeting with an Advisor, please log into your Lion's Den Account and print out a copy of your Degree Evaluation.

You can also prepare your academic plan online, from your Lion's Den Student Services tab, Career and Academic Planning Template (at the bottom of the page). Complete the form, save a copy so you can update it yourself, and bring a copy to your meeting with an Advisor.

**Name** \_\_\_\_\_ **G#** \_\_\_\_\_

**Academic Program** \_\_\_\_\_ **Anticipated Graduation Date** \_\_\_\_\_

How many credits have you completed towards your degree? \_\_\_\_\_ What is your current cumulative GPA? \_\_\_\_\_

How many credits do you currently need to graduate? \_\_\_\_\_

Fall Semester	Spring Semester	Summer Session

Fall Semester	Spring Semester	Summer Session

Fall Semester	Spring Semester	Summer Session

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_