

RVCC FALL 2018 WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses through the Lion’s Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

Fall 2018 Enrollment & Payment Calendar

April 2, 2018	In-person, mail and web registration for all students.
June 1, 2018	Financial Aid deadline for student applying for state aid.
July 30, 2018	Fall 2018 Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
August 15, 2018	\$50 late registration fee begins for Full Term and First 7-Week Session.
August 29, 2018	Fall semester Full Term & First 7-Week Session classes begin.
August 29, 2018	\$50 late registration fee begins for 12-Week Session.
September 12, 2018	12-Week Session classes begin.
October 3, 2018	\$50 late registration fee begins for Second 7-Week Session.
October 17, 2018	Second 7-Week Session classes begin.

FIRST 7 WEEKS - 1st half (8/29/18-10/16/18)

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
August 31.....	100% refund
September 5.....	50% refund
September 5.....	without course on record
After September 5.....	No refund
October 5.....	a “W” grade
October 5.....	Change to an Audit with Instructor Approval
After October 5.....	No Withdrawals

FULL TERM – 14 weeks (8/29/18-12/10/18)

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
September 5.....	100% refund
September 12.....	50% refund
September 12.....	without course on record
After September 12.....	No refund
November 9.....	a “W” grade
November 9.....	Change to an Audit with Instructor Approval
After November 9.....	No Withdrawals

12 WEEK SESSION - 12 weeks (9/12/18-12/08/18)

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
September 18.....	100% refund
September 24.....	50% refund
September 24.....	without course on record
After September 24.....	No refund
November 16.....	a “W” grade
November 16.....	Change to an Audit with Instructor Approval
After November 16.....	No Withdrawals

SECOND 7 WEEKS - 2nd half (10/17/18-12/08/18)

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
October 19.....	100% refund
October 23.....	50% refund
October 23.....	without course on record
After October 23.....	No refund
November 27.....	a “W” grade
November 27.....	Change to an Audit with Instructor Approval
After November 27.....	No Withdrawals

CAREER PROGRAM – 15 weeks (8/29/18-12/18/18)

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
September 6.....	100% refund
September 13.....	50% refund
After September 13.....	No refund