

# RVCC SUMMER 2018 WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses through the Lion’s Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

## SUMMER 2018 Payment Calendar

April 20 2018	Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
May 7, 2018	\$50 late registration fee begins for Full-Term, ESL 9-Week & Summer I First 6-Week Sessions.
May 21, 2018	Full-Term, ESL 9-Week & Summer I First 6-Week Session classes begin.
May 29, 2018	\$50 late registration fee begins for Summer III 9-Week Session.
June 11, 2018	Summer III 9-Week Session classes begin.
June 25, 2018	\$50 late registration fee begins for Summer II Second 6-Week Session.
July 9, 2018	Summer II Second 6-Week Session classes begin.

### **SUMMER I - first six weeks (5/21/18-6/29/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
May 22.....	100% refund
May 24.....	50% refund
May 24.....	without course on record
After May 24.....	No refund
June 19.....	a “W” grade
June 19....	Change to an Audit Grade with Instructor Approval
After June 19.....	No Withdrawals

### **SUMMER ESL - 9 weeks (5/21/18-7/27/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
May 24.....	100% refund
May 31.....	50% refund
May 31.....	without course on record
After May 31.....	No refund
July 12.....	a W” grade
July 12.....	Change to an Audit Grade with Instructor Approval
After July 12.....	No Withdrawals

### **FULL TERM – 12 weeks (5/21/18-8/17/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
May 29.....	100% refund
June 4.....	50% refund
June 4.....	without course on record
After June 4.....	No refund
July 27.....	a “W” grade
July 27....	Change to an Audit Grade with Instructor Approval
After July 27.....	No Withdrawals

### **SUMMER III - 9 weeks (6/11/18-8/17/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
June 14.....	100% refund
June 19.....	50% refund
June 19.....	without course on record
After June 19.....	No refund
July 31.....	a “W” grade
July 31....	Change to an Audit Grade with Instructor Approval
After July 31.....	No Withdrawals

### **SUMMER II - second six weeks (7/09/18-8/17/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
July 11.....	100% refund
July 13.....	50% refund
July 13.....	without course on record
After July 13.....	No refund
August 6.....	a “W” grade
August 6...	Change to an Audit Grade with Instructor Approval
After August 6.....	No Withdrawals

**On or after the first day of any Nursing Orientation session, the student will not be eligible for a refund.**

### **CAREER PROGRAM – 13 weeks (5/11/18-8/17/18)**

<u><i>Last day to withdraw:</i></u>	<u><i>to receive:</i></u>
May 17.....	100% refund
May 24.....	50% refund
After May 24.....	No refund