

RVCC FALL 2020 WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>; go to Students —> Registration —> Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your drop/add form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

FIRST 3½ WEEKS – 1st quarter (9/02/20-9/29/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 3.....	100% refund
September 4.....	50% refund
September 4.....	without course on record
After September 4	No refund
September 20.....	a "W" grade
September 20.....	Change to an Audit with Instructor Approval
After September 20	No Withdrawals

FIRST 7 WEEKS – 1st half (9/02/20-10/20/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 4.....	100% refund
September 9.....	50% refund
September 9.....	without course on record
After September 9	No refund
October 9	a "W" grade
October 9	Change to an Audit Grade with Instructor Approval
After October 9	No Withdrawals

FULL TERM – 14 weeks (9/02/20-12/14/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 9.....	100% refund
September 16.....	50% refund
September 16.....	without course on record
After September 16	No refund
November 13.....	a "W" grade
November 13.....	Change to an Audit Grade with Instructor Approval
After November 13	No Withdrawals

12 WEEK SESSION – 12 weeks (9/16/20-12/12/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 22.....	100% refund
September 28.....	50% refund
September 28.....	without course on record
After September 28	No refund
November 20.....	a "W" grade
November 20.....	Change to an Audit Grade with Instructor Approval
After November 20	No Withdrawals

TEN WEEK SESSION – 10 weeks (9/29/20-12/14/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 2	100% refund
October 8	50% refund
October 8	without course on record
After October 8	No refund
November 18.....	a "W" grade
November 18.....	Change to an Audit Grade with Instructor Approval
After November 18	No Withdrawals

SECOND 3½ WEEKS – 2nd quarter (9/30/20-10/20/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 1	100% refund
October 2	50% refund
October 2	without course on record
After October 2	No refund
October 18	a "W" grade
October 18	Change to an Audit Grade with Instructor Approval
After October 18	No Withdrawals

THIRD 3½ WEEKS – 3rd quarter (10/21/20-11/17/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 22	100% refund
October 23	50% refund
October 23	without course on record
After October 23	No refund
November 8.....	a "W" grade
November 8.....	Change to an Audit Grade with Instructor Approval
After November 8	No Withdrawals

SECOND 7 WEEKS – 2nd half (10/21/20-12/12/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 23	100% refund
October 27	50% refund
October 27	without course on record
After October 27	No refund
December 1.....	a "W" grade
December 1.....	Change to an Audit Grade with Instructor Approval
After December 1	No Withdrawals

FOURTH 3½ WEEKS – 4th quarter (11/18/20-12/12/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
November 19.....	100% refund
November 20.....	50% refund
November 20.....	without course on record
After November 20	No refund
December 6.....	a "W" grade
December 6.....	Change to an Audit Grade with Instructor Approval
After December 6	No Withdrawals

CAREER PROGRAM – 15 weeks (9/02/20-12/22/20)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 10.....	100% refund
September 17.....	50% refund
After September 17	No refund