

WITHDRAWAL & REFUND SCHEDULE FOR SPRING 2021

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

WITHDRAWAL & REFUND SCHEDULE FOR SPRING 2021:

FIRST 3½ WEEKS - 1st quarter (1/19/21-2/10/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 20.....	100% refund
January 21.....	50% refund
January 21.....	without course on record
After January 21.....	No refund
February 5.....	a "W" grade
February 5.....	Change to an Audit with Instructor Approval
After February 5.....	No Withdrawals

FIRST 7 WEEKS – 1st half (1/19/21-3/06/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 21.....	100% refund
January 25.....	without course on record
January 25.....	50% refund
After January 25.....	No refund
February 20.....	a "W" grade
February 20.....	Change to an Audit Grade with Instructor Approval
After February 20.....	No Withdrawals

FULL TERM – 14 weeks (1/19/21-5/03/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 25.....	100% refund
February 1.....	without course on record
February 1.....	50% refund
After February 1.....	No refund
April 5.....	a "W" grade
April 5.....	Change to an Audit Grade with Instructor Approval
After April 5.....	No Withdrawals

12 WEEK SESSION – 12 weeks (2/01/21-5/01/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
February 5.....	100% refund
February 11.....	without course on record
February 11.....	50% refund
After February 11.....	No refund
April 10.....	a “W” grade
April 10... Change to an Audit Grade with Instructor Approval	
After April 10.....	No Withdrawals

TEN WEEK SESSION - 10 weeks (2/15/21-5/01/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
February 18.....	100% refund
February 24.....	without course on record
February 24.....	50% refund
After February 24.....	No refund
April 6.....	a “W” grade
April 6.... Change to an Audit Grade with Instructor Approval	
After April 6.....	No Withdrawals

SECOND 3½ WEEKS – 2nd quarter (2/11/21-3/06/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
February 12.....	100% refund
February 15.....	50% refund
February 15.....	without course on record
After February 15.....	No refund
February 28.....	a “W” grade
February 28.....Change to an Audit with Instructor Approval	
After February 28.....	No Withdrawals

THIRD 3½ WEEKS – 3rd quarter (3/15/21-4/06/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
March 16.....	100% refund
March 17.....	50% refund
March 17.....	without course on record
After March 17.....	No refund
April 1.....	a “W” grade
April 1.....Change to an Audit with Instructor Approval	
After April 1.....	No Withdrawals

SECOND 7 WEEKS - 2nd half (3/15/21-5/01/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
March 17.....	100% refund
March 19.....	without course on record
March 19.....	50% refund
After March 19.....	No refund
April 16.....	a “W” grade
April 16....Change to an Audit Grade with Instructor Approval	
After April 16.....	No Withdrawals

FOURTH 3½ WEEKS – 4th quarter (4/07/21-5/01/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
April 8.....	100% refund
April 9.....	50% refund
April 9.....	without course on record
After April 9.....	No refund
April 24.....	a “W” grade
April 24.....	Change to an Audit with Instructor Approval
After April 24.....	No Withdrawals

Spring 2021 Enrollment & Payment Calendar

November 2, 2020	In-person, mail and web registration for all students.
January 4, 2021	Spring 2021 Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
January 19, 2021	\$50 late registration fee begins for Full Term, First 7-Week Session and First 3½-Week Session.
January 19, 2021	Spring semester Full Term, First 7-Week Session & First 3½-Week Session classes begin.
January 19, 2021	\$50 late registration fee begins for 12-Week Session.
January 28, 2021	\$50 late registration fee begins for Second 3½-Week Session.
February 1, 2021	12-Week Session begins.
February 1, 2021	\$50 late registration fee begins for 10-Week Session.
February 11, 2021	Second 3½-Week Session classes begin.
February 15, 2021	Ten Week Session classes begin.
March 1, 2021	\$50 late registration fee begins for Second 7-Week Session and Third 3½-Week Session.
March 15, 2021	Second 7-Week Session & Third 3½-Week Session classes begin.
March 24, 2021	\$50 late registration fee begins for Fourth 3½-Week Session.
April 7, 2021	Fourth 3½-Week Session classes begin.

CAREER PROGRAM (Seventeen weeks) 1/4/21-5/14/21

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 12.....	100% refund
January 21.....	without course on record
January 21.....	50% refund
After January 21.....	No refund

**Spring 2021 CAREER PROGRAM TERM
Enrollment & Payment Calendar**

December 4, 2020	Spring 2021 Career Program Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
January 4, 2021	\$50 late registration fee begins for Spring 2021 Career Program session.
January 4, 2021	Spring 2021 Career Program session classes begin.