

RVCC FALL 2021 WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at <http://commons.raritanval.edu>; go to Students —> Registration —> Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your drop/add form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

FIRST 3½ WEEKS – 1st quarter (9/01/21-9/25/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 7	100% refund
September 8.....	50% refund
September 8.....	without course on record
After September 8	No refund
September 20.....	a "W" grade
September 20.....	Change to an Audit with Instructor Approval
After September 20	No Withdrawals

FIRST 7 WEEKS – 1st half (9/01/21-10/19/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 8.....	100% refund
September 10.....	50% refund
September 10.....	without course on record
After September 10	No refund
October 6	a "W" grade
October 6	Change to an Audit Grade with Instructor Approval
After October 6	No Withdrawals

FULL TERM – 14 weeks (9/01/21-12/13/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 10.....	100% refund
September 17.....	50% refund
September 17.....	without course on record
After September 17	No refund
November 17.....	a "W" grade
November 17.....	Change to an Audit Grade with Instructor Approval
After November 17	No Withdrawals

12 WEEK SESSION – 12 weeks (9/15/21-12/11/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 21.....	100% refund
September 27.....	50% refund
September 27.....	without course on record
After September 27	No refund
November 19.....	a "W" grade
November 19.....	Change to an Audit Grade with Instructor Approval
After November 19	No Withdrawals

SECOND 3½ WEEKS – 2nd quarter (9/27/21-10/19/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 28.....	100% refund
September 29.....	50% refund
September 29.....	without course on record
After October 29	No refund
October 14	a "W" grade
October 14	Change to an Audit Grade with Instructor Approval
After October 14	No Withdrawals

TEN WEEK SESSION – 10 weeks (9/29/21-12/11/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 4	100% refund
October 8	50% refund
October 8	without course on record
After October 8	No refund
November 22.....	a "W" grade
November 22.....	Change to an Audit Grade with Instructor Approval
After November 22	No Withdrawals

THIRD 3½ WEEKS – 3rd quarter (10/20/21-11/13/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 21	100% refund
October 22	50% refund
October 22	without course on record
After October 22	No refund
November 8.....	a "W" grade
November 8.....	Change to an Audit Grade with Instructor Approval
After November 8	No Withdrawals

SECOND 7 WEEKS – 2nd half (10/20/21-12/11/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
October 22	100% refund
October 26	50% refund
October 26	without course on record
After October 26	No refund
November 24.....	a "W" grade
November 24.....	Change to an Audit Grade with Instructor Approval
After November 24	No Withdrawals

FOURTH 3½ WEEKS – 4th quarter (11/15/21-12/13/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
November 16.....	100% refund
November 17.....	50% refund
November 17.....	without course on record
After November 17	No refund
December 7.....	a "W" grade
December 7.....	Change to an Audit Grade with Instructor Approval
After December 7	No Withdrawals

CAREER PROGRAM – 15 weeks (9/01/21-12/21/21)

<u>Last day to withdraw:</u>	<u>to receive:</u>
September 9.....	100% refund
September 16.....	50% refund
After September 16	No refund