RVCC SPRING 2020 CAREER PROGRAM
WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at http://commons.raritanval.edu: go to Students → Registration → Refunds & Withdrawals; follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

CAREER PROGRAM (Seventeen weeks) 1/2/20-5/12/20

Last day to withdraw: **to receive:**

January 10 ....**100% refund**

January 21 ....**without course on record**

January 21 ....**50% refund**

After January 21 ....**No Refund**

Spring 2020 CAREER PROGRAM Term Enrollment & Payment Calendar

December 3, 2019	Spring 2020 Career Program Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
December 4, 2019	$50 late registration fee begins for Spring 2020 Career Program session.
January 2, 2020	Spring 2020 Career Program session classes begin.