

RVCC SPRING 2020 WITHDRAWAL & REFUND SCHEDULE

Students may withdraw from courses through the Lion's Den (requires an RVCC Student ID Number and password) through the end of the specified withdrawal period. Students may also withdraw from courses by using the Add/Drop form available in the Student Enrollment Center or online at [http://commons.raritanval.edu:go to Students →Registration →Refunds & Withdrawals](http://commons.raritanval.edu:go-to-Students-Registration-Refunds-Withdrawals); follow instructions on the Add/Drop form. The form may be submitted in person during regular business hours or faxed to the Student Enrollment Center at (908) 704-3442.

Students are not permitted to withdraw from Developmental Studies courses while maintaining registration in college-level courses. Exceptions may be granted only by consultation with an Academic Advisor or Counselor.

The amount of your refund depends on the date your add/drop form or online transaction is submitted to the Student Enrollment Center. Refunds are calculated at a rate less than 100% after the completion of the first five business days of the full term, or after the completion of a corresponding prorated period for other sessions or special late-starting modules or courses, as listed below.

FIRST HALF (first seven weeks) 1/21/20-3/07/20

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 23	100% refund
January 27	without course on record
January 27	50% refund
After January 27	No refund
February 22	a “W” grade
February 22	Change to an Audit Grade with Instructor Approval
After February 22.....	No Withdrawals

FULL TERM (Fourteen weeks) 1/21/20-5/04/20

<u>Last day to withdraw:</u>	<u>to receive:</u>
January 27	100% refund
February 3	without course on record
February 3	50% refund
After February 3.....	No refund
April 6.....	a “W” grade
April 6.....	Change to an Audit Grade with Instructor Approval
After April 6	No Withdrawals

TWELVE WEEK SESSION (Twelve weeks) 2/03/20-5/02/20

<u>Last day to withdraw:</u>	<u>to receive:</u>
February 7	100% refund
February 13	without course on record
February 13	50% refund
After February 13.....	No refund
April 10.....	a “W” grade
April 10.....	Change to an Audit Grade with Instructor Approval
After April 10	No Withdrawals

TEN WEEK SESSION (Ten weeks) 2/17/20-5/04/20

<u>Last day to withdraw:</u>	<u>to receive:</u>
February 20	100% refund
February 26	without course on record
February 26	50% refund
After February 26.....	No refund
April 13.....	a “W” grade
April 13.....	Change to an Audit Grade with Instructor Approval
After April 13	No Withdrawals

SECOND HALF (second seven weeks) 3/16/20-5/02/20

<u>Last day to withdraw:</u>	<u>to receive:</u>
March 18.....	100% refund
March 20.....	without course on record
March 20.....	50% refund
After March 20	No refund
April 17.....	a “W” grade
April 17.....	Change to an Audit Grade with Instructor Approval
After April 17	No Withdrawals

Spring 2020 Enrollment & Payment Calendar

January 6, 2020	Tuition bills are due or payment plans must be submitted. After this date, bills are due at time of registration.
January 7, 2020	\$50 late registration fee begins for Full-Term and First 7-Week Session.
January 21, 2020	Full-Term and First 7-Week Session begins.
January 21, 2020	\$50 late registration fee begins for 12-Week Session.
February 3, 2020	12-Week Session begins.
February 3, 2020	\$50 late registration fee begins for 10-Week Session.
February 17, 2020	10-Week Session begins.
March 2, 2020	\$50 late registration fee begins for Second 7-Week Session.
March 16, 2020	Second 7-Week Session begins.