

Conference Services at RVCC

Raritan Valley Community College 118 Lamington Road, Branchburg, NJ 08876

R A T E S

THE CONFERENCE CENTER AT RVCC

ROOM RENTAL FEE SCHEDULE

| Facility | For Profit | Not for Profit |
|------------------------------|------------------------------|----------------------------|
| Grand Conference Room | \$2,250.00 | \$1,650.00 |
| Grand Conference Room | \$1,200.00 (up to 4 hrs.) | \$900.00 (up to 4 hrs.) |
| Divided Rooms A, B, C | \$750.00/each | \$550.00/each |
| Divided Rooms A, B, C | \$400.00/each (up to 4 hrs.) | 300.00/each (up to 4 hrs.) |
| Computer Lab | \$80.00/hr. | \$60.00/hr |
| Community Room | \$160.00/day | \$110.00/day |
| Rooms – 101, 102 | \$75.00/hr. | \$50.00/hr. |
| Rooms – 101, 102 | \$400.00/day | \$260.00/day |
| Atrium | \$75.00/hr. | \$50.00/hr. |
| Atrium | \$600.00/day | \$300/day |
| Atrium Lounge | \$100.00/day | \$75.00/day |
| Sculpture Garden | \$150.00/day | \$100.00/day |
| Conference Rooms | \$60.00/hr. | \$40.00/hr. |
| Classrooms | \$50.00/hr. | \$30.00/hr. |
| Planetarium – Half Day | \$300.00 | N/A |
| Planetarium – Full Day | \$500.00 | N/A |
| West Building Conf. Room 220 | \$160.00/day | \$110.00/day |

AUDIO VISUAL EQUIPMENT & SERVICES

| Equipment/Services | Full Day | Half Day |
|--|-------------|----------|
| Wireless microphones (Lavalier, hand held) | \$75.00 | --- |
| Hard wired microphones | \$25.00 | --- |
| Portable LCD Projector | \$150.00 | --- |
| Computer Cart/Laptop | \$150.00 | --- |
| Videotaping (DVD/camera/operator) | \$400.00 | \$200.00 |
| Audiotaping | \$100.00 | \$50.00 |
| Speaker phone (audio conferencing) | \$50.00 | --- |
| IP VTC - Community Room, RM 101& 102 * | \$200.00/hr | --- |
| Flipcharts & Markers | \$15.00 | --- |

OTHER CHARGES

| Staff | Fees | Overtime Fees |
|---------------------------|--------------|---------------|
| Custodian (3hrs. minimum) | \$33.00/hr. | \$49.50/hr |
| Installation of Software | \$50.00/hr** | |
| Security (3hrs. minimum) | \$27.00/hr. | \$40.40/hr |
| Security Supervisor | \$35.00/hr. | . |
| Technical Support Staff | \$35.00/hr | \$52.50/hr. |

Rental fee includes installed equipment.

CONTACT US For reservations or more information about the Conference Center at RVCC please contact the Director of Conference Services at 908-231-8818 or KVaughan@raritanval.edu.

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R A T E S

THE THEATRE AT RVCC

RENTAL FEE SCHEDULE

| Facility | For Profit | | Not for Profit | |
|----------------------|--------------|------------|----------------|------------|
| | Performance* | Rehearsal | Performance* | Rehearsal |
| Full Complex | \$3,500.00 | \$1,750.00 | \$2,500.00 | \$1,250.00 |
| Nash Theatre | \$2,500.00 | \$1,250.00 | \$2,000.00 | \$1,000.00 |
| Welpo Theatre | \$1,200.00 | \$ 600.00 | \$1,000.00 | \$ 500.00 |

**A full technical rehearsal constitutes a performance. Second and third performances same day is an additional 50%. Maximum 3 performances/dress rehearsals daily.*

PER UNIT CHARGES

| Item | Cost |
|--|--------------------------------------|
| THEATRE MANAGER | \$35.00 per hour |
| TECHNICAL DIRECTOR | \$35.00 per hour |
| STAGEHAND | **\$28.00 per hour |
| HOUSE MANAGER | \$28.00 per hour |
| USHERS | \$10.00 per hour |
| COAT CHECK | \$20.00 per hour |
| SPOTLIGHT | ***\$50.00 per performance |
| GRAND PIANO | \$225 per day (includes one tuning) |
| PIT PIANO | \$150. per day (includes one tuning) |
| TICKET FEES | \$.25 we print |
| CREDIT CARD FEES | 5% of total charges |
| INSURANCE(naming RVCC as additional insured) | \$1,000,000.00 |
| % ON LOBBY SALES | 20% |
| SECURITY GUARDS | \$27.00 per hour |
| SECURITY SUPERVISOR | \$35.00 per hour |
| CUSTODIAN | \$33.00 per hour |

*** Applies to stagehands in the employ of RVCC. IATSE stagehand rates will be negotiated separately.*

****A dress rehearsal constitutes a performance*

Any questions regarding the above fee schedules should be directed to the, Director of Conference Services at (908) 231-8818.

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