

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' REGULAR MEETING
APRIL 30, 2019

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, April 30, 2019, at Raritan Valley Community College, Route 28 and Lamington Road, Branchburg Township, North Branch, New Jersey.

Chairman Robert P. Wise called the Regular Board of Trustees meeting to order at 5:15 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the
Open Public Meetings Act of the State of New Jersey.”

II. Roll Call of Members

The roll call was taken as follows:

Attendees: Caren Bateman
Paul J. Hirsch
W. Timothy Howes
Roger Locandro
Felecia Nace
Eric Neira
Donna Simon
Juan Torres
Margaret Windrem
Robert P. Wise
Tracy DiFrancesco Zaikov

Absent: Roger Jinks
Andrew McNally
Donald Rica

Also in attendance: Michael J. McDonough, President; Philip Stern, Esq., Legal Counsel; and members of the faculty, administration, and staff.

A quorum was present.

III. Agenda Items

1. Approval of Regular Meeting Minutes

On motion by Trustee Hirsch, seconded by Trustee Windrem, the Regular and Special Meeting minutes of March 19, 2019 were approved by voice vote. Trustees Howes and Windrem respectfully abstained.

2. Chairman's Report

Chairman Robert Wise presented the following resolution.

Resolution #73-2019 Trustee Emeritus Criteria, Procedures, Recognition & Privileges

BE IT RESOLVED, that the Committee on Trusteeship of the RVCC Foundation Board of Directors has recommended the following individuals to the Chair of the RVCC Board of Trustees for their appointment to the RVCC Foundation Board of Directors:

David Bunevich – Attorney, Oldwick resident; large donor to the college
Cheryl Errico – business development and member engagement, Affinity Federal Credit Union
Elissa Santo – Advanced Precision Technology vice president, champion for workforce development

Sebastian Galvez – business analyst, Janssen, and RVCC grad (May, '19)
Joel Reyes-Guzman – data quality assurance analyst, Boeing, and RVCC grad (Class of '14)
Nicholas Matarazzo – Enterprise Project Specialist, RWJBarnabas Health, RVCC grad (Dec., '15)

BE IT FURTHER RESOLVED, that the Chair of the Board of Trustees recommends their appointments to the full Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College hereby approves the appointment of David Bunevich, Cheryl Errico, Elissa Santo, Sebastian Galvez, Joel Reyes-Guzman, and Nicholas Matarazzo to the RVCC Foundation Board of Directors

The Resolution was moved by Chairman Wise, seconded by Trustee Hirsch, and approved unanimously by voice vote.

The Chairman then presented the following resolution:

Resolution #73B-2019 – Trustee Emeritus Criteria, Procedures, Recognition and Privileges

In order to recognize the substantial contributions and dedication of a former Board of Trustee member, RVCC's Board of Trustees may confer the title of *Trustee Emeritus* to a former board member who has provided at least ten (10) years of noteworthy service to the College.

Criteria

To be considered for Trustee Emeritus status, a nominee must meet the following criteria:

- Retirement from the Board of Trustees in good standing;
- A minimum of ten years (10) of service;
- Established record of exemplary commitment to the College through personal leadership, high attendance, advocacy for high standards, and exceptional, sustained dedication and service to the mission of RVCC, the local community, and the state of New Jersey.

Procedure

- A mandatory waiting period of one year (1) after retirement;
- A candidate must be nominated by a member of the Board of Trustees and must be approved by a majority vote of the Board of Trustees members present.

Recognition and Privileges

- Public recognition;
- Listing as Emeritus in a variety of appropriate RVCC publications;
- Eligibility for appointment to College advisory committees.

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Procedure

- A mandatory waiting period of one year (1) after retirement;
- A candidate must be nominated by a member of the Board of Trustees and must be approved by a majority vote of the Board of Trustees members present.

Recognition and Privileges

- Public recognition;
- Listing as Emeritus in a variety of appropriate RVCC publications;
- Eligibility for appointment to College advisory committees.

The Resolution was moved by Trustee Howes, seconded by Trustee Windrem, and approved unanimously by voice vote.

The Chairman stated it is with pleasure to present the following resolution:

Resolution #74-2019 Trustee Emeritus John L. McGuire

WHEREAS, Dr. John L. McGuire served as a member of the RVCC Board of Trustees from 1986 until 2010; and

WHEREAS, Dr. McGuire served as Chairman of the Board of Trustees; and

WHEREAS, Dr. McGuire has served as a consultant to multiple Board of Trustees committees since his retirement; and

WHEREAS, Dr. McGuire was an advocate for ethical leadership, clear accountability, and exemplary stewardship of the public resources; and

WHEREAS, Dr. McGuire was always an eloquent spokesperson for the College and for the students; and

WHEREAS, Dr. McGuire has demonstrated innovative leadership, strategic insight, and steady determination in helping to promote the growth, excellence, and reputation of the College; and

WHEREAS, Dr. McGuire has guided the College through presidential transitions, rapidly changing demographics, and challenging budgets; and

WHEREAS, Dr. McGuire has always been a compassionate, dedicated, and visionary friend, mentor, and ambassador.

NOW, THEREFORE, BE IT RESOLVED that the RVCC Board of Trustees award Dr. John L. McGuire the title of Trustee Emeritus for his many contributions to the College and for helping to transform the lives of so many students; and

BE IT FURTHER RESOLVED, that the Board of Trustees, President Michael McDonough, and the College community expresses their gratitude to Dr. McGuire for his leadership and for his remarkable service to Raritan Valley Community College.

The Resolution was moved by Chairman Wise, seconded by Trustee Hirsch, and approved unanimously by voice vote.

An announcement will be made concerning Trustee Emeritus McGuire's award at the College Spring Commencement, scheduled for Saturday, May 18, 2019.

On behalf of the Board of Trustees and the President, Chairman Wise congratulated Dr. McGuire on being awarded the prestigious rank of Trustee Emeritus and further expressed his gratitude for his many years of leadership and extraordinary service to the College.

The Chairman reported that the College's speaker for our 2019 Commencement will be Mr. Clint Wallace. Mr. Wallace is a dedicated friend to Raritan Valley Community College, both as a member of the RVCC Foundation Board and as a champion of our collaboration with Sanofi, where he serves as a Senior Vice President. We look forward to his remarks in celebration of our graduates!

Lastly, Chairman Wise extended his congratulations on behalf of the Board of Trustees and President to Freeholder Shaun Van Doren for being chosen to receive the College's 2019 Distinguished Alumni Award because of his many professional, public, and community-based accomplishments. Freeholder Van Doren will accept his award at the College's Annual Academic Awards Ceremony scheduled for Wednesday, May 15 at 6:30 p.m.

President's Report

President Michael McDonough distributed a copy of his written report, as follows:

Upcoming Celebration Events

- Kente Cloth Ceremony, Tuesday, May 14, 2019, 6:00 p.m.
- Academic Award Ceremony, Wednesday, May 15, 2019, 6:30 p.m.
- Nurses Pinning Ceremony, Thursday, May 16, 2019, 4:00 p.m.
- Student Leadership Celebration, Friday, May 17, 2019, Noon
- Academy Graduation Lunch, Friday, May 17, 2019, Noon
- The College's Annual Spring Commencement, Saturday, May 18, 2019, 10 a.m. (9:00 a.m. Platform party reception)

Handouts

- Flyer – Institute for Holocaust & Genocide Studies Middle School Learning through Experience Program, Tuesday, May 14, 2019
- Article – *RVCC receives some national recognition: School called a leader in environmental sustainability*
- Flyer – Annual Kente Cloth Ceremony

Items of Note

RVCC Cosmetology Students use Service to Help End Domestic Violence

Raising awareness of and concern about sexual assault on college campuses and in the community has led Raritan Valley Community College beauty professional students to take action against the problem through a service learning project.

The year-long project included cosmetology and esthetician students who participated in a domestic violence training conducted by the non-profit organization, Safe in Hunterdon. In the fall semester, the students attending the workshop learned about the signs and symptoms of domestic violence and what can be done to help victims.

During the spring semester, impassioned by what they learned, the students decided to create a service learning project that engaged salon owners and stylists in the local community to become involved in the fight against domestic violence. As part of their service project, the students invited over 50 hair salons and spas to attend a domestic violence training at the college offered by Safe in Hunterdon. They wanted to initiate a preventive approach using proper training on how to recognize the signs of abuse and learning how to safely refer victims for help. It also engaged salon and spa professionals as invaluable and influential community partners in the fight against domestic abuse.

The students' knowledge about domestic violence was further enhanced through classroom learning. The RVCC beauty profession programs participate in the national, Cut-It-Out program, which is dedicated to mobilizing salon / spa professionals, students, and others to fight the epidemic of domestic abuse in communities across the United States. According to the Cut-It-Out program, "Salon professionals are in a unique position to recognize the signs and symptoms of abuse in their clients and co-workers. Because of the intimate and nurturing nature of the relationship between salon professionals and their clients and co-workers, salon professionals can often spot signs of physical abuse that others may never see."

Teaching students high-quality skills, helping them identify domestic violence, and offering exemplary customer service are also an important part of learning in the beauty profession programs at the College. The service learning program, which enables students to use community service as part of their academic course work and to receive credit for the experience, has offered other projects in past years to the cosmetology students. The first time service learning was offered in the cosmetology program was during the spring 2011 semester. The three students participating presented their project in a national competition, Skills USA, and received the Gold award—the highest honor given to any group of college students.

By emphasizing education and awareness, RVCC's cosmetology curriculum uses an interventionist approach in the area of sexual assault. It also helps the students to confront the complexities of sexual assault together with the community and it increases sensitivity and communication skills for their future careers in the beauty industry.

English Department

Charlie Bondhus had poetry accepted in the literary journal *Hotel Amerika*. In addition to his sabbatical project, he continues to tour to support his newest book *Divining Bones*. Most recently he has read at the University of South Carolina, Columbia, and Saint Anselm College (NH).

Lisa Tucker was selected to participate in the Excellence Center program in Hebron, Palestine as a volunteer in August 2019. The Center organizes educational, cultural, and community activities to introduce international interns, volunteers, and students to Palestinian culture and daily life. Professor Tucker will be working as a researcher with Palestinian journalists teaching them how to apply information literacy to their newspaper reporting as well as the five W-questions for journalism. She will also be interviewing journalists to find out how they determine what stories are newsworthy.

Honors College Update

The Beacon Conference | [Celebrating Student Scholars at Two-Year Colleges](#)

RVCC students Alec Wrana and Elizabeth Webb, members of the Honors College, submitted an honors research paper to the Beacon Conference, and a team of readers determined that the paper was one of the three best papers in their category. Both students have been invited to compete for one of the Panel Awards at the conference. The conference will be held June 7, 2019, from 8:00 a.m. until 5:30 p.m. at Lehigh Carbon Community College in Schnecksville, PA. Information about the location and the day's schedule is available on the conference's website at <https://beaconconference.org/registration-2019/>.

Below are the paper/poster session titles and their subject areas and mentors.

Students	Faculty Mentors	Paper Titles	Panels or Sessions
Alec Wrana	Christine Pipitone	<i>Resistance is Futile</i>	Business and Economics
Elizabeth Webb	Barbara Seater	<i>Sibling and Family Dynamics Within Large Families: A Case Study</i>	Sociology Group 2
Alec Wrana	Melanie Lenahan	<i>Examining the Role of CGRP Neuropeptide in Astrocyte Ion Waves</i>	Afternoon Poster Session

Phi Theta Kappa Honor Society

Raritan Valley Community College's chapter of the Phi Theta Kappa Honor Society received several international awards at the international honor society's annual convention held April 3-7 in Orlando, Florida. RVCC's chapter, Alpha Epsilon Pi, competed against 1300 Phi Theta Kappa chapters worldwide.

During the convention's Hallmark award ceremony, the chapter received the Distinguished Chapter Award. To receive this award, the chapter must be ranked among the top 40 internationally.

The chapter also received one of 50 Distinguished College Project awards honoring the chapter's efforts to raise funds to induct high-achieving students participating in the RVCC Prison Program.

This endeavor was important to the members of Phi Theta Kappa due to the College's partnership with the New Jersey Department of Corrections. RVCC's Prison Education program works with the State of New Jersey Department of Corrections and the New Jersey State Parole Board to provide higher education courses for all students under the custody of the State of New Jersey while they are incarcerated. The program also assists with their transition to college life upon their release into the community.

The College's chapter inducted 102 new members currently incarcerated throughout the state. These students have all earned 15 college credits from RVCC while maintaining a 3.5 GPA or higher.

Finally, the chapter officer team received one of 30 Distinguished Chapter Officer Team awards. This award recognizes exceptional leadership amongst officer teams. The current officer team includes: Kathleen Stavole (President), Mathias Squillace (Vice President), Sakshi Kulshrestha (Vice President of Leadership and Fellowship), Alyssa Darden (Co-Vice President of Scholarship and Service), Anthony Garcia (Co-Vice President of Scholarship and Service), and Hien Ngo (Vice President of Secretary and Membership).

RVCC Hosted Teachers from China

A very special thank you to the RVCC staff who hosted twenty-six high school teachers from China. The Admissions and International Student Services team offered the visiting teachers an overview of the U.S. community college sector and a glimpse into the RVCC experience.

Planetarium

Congratulations to our Planetarium director Amie Gallagher for her many contributions to her second title in the Little Golden Book series, *The First Moon Landing*.

Humanities, Social Science, Social Work, and Education

Congratulations to Professor Lindskoog for is most recent critical study *Detain and Punish* being selected as Honorable Mention for the Isis Duarte Book Prize, an annual award given by the Haiti-Dominican Republic Section of the Latin American Studies Association. For more details, go to www.lasaweb.org/en/2019-section-awards.

Math and Computer Science:

On April 13, RVCC hosted the Mathematics Association of America spring conference and the Garden State Undergraduate Mathematics Competition. This event was a huge success and well organized thanks to members of the Mathematics and Computer Science Department under the leadership of Rosemarie Gorini.

On April 17, Linda Yang secured a guest speaker for students from Microsoft. Forty computer science students attended and learned about internships, resume building, and how to professionally use social media.

George Soliman presented *Fibonacci Numbers are Fascinating, and That's no Fib!* at the AMTNJ Precalculus Conference at Rutgers University on Friday, March 22, 2019. He has been accepted to give this presentation at the 45th Annual AMATYC Conference in Milwaukee, Wisconsin on November 15, 2019.

Lori Austin presented *Unnecessary Remedial Education Holds a Nation of Millions Back* at the 99th Annual Convention of the American Association of Community Colleges on April 14 in Orlando, Florida.
Science and Engineering

Engineering Career Night

On April 15, RVCC Engineering Faculty members Antonella Pompo and Peter Stupak along with logistical help from Admissions staff organized the seventh *Engineering Career Night* event. There were approximately fifty prospective high school students with parents. Students and alumni shared their experience at RVCC and highlighted how it impacted their young professional lives already.

Several engineering professionals from the community were panelists and interacted with students:

Mark Brock, Former President of Hunterdon Transformer, Consultant
Keith Cahill, Principal, PE, Bohler Engineering
Meredith Carvalho, Engineering Project Manager, United States Army
Robert De Saro, President, Energy Research Company, ERCo
Frank Golon, Davidson-Wayne Development – President
Erin Hannen, Director of In Vitro Services, Visikol
Hayley Katz, Materials Engineer, United States Army
Peter Stupak, Professor of Engineering and Physics, RVCC, Chief Technology Officer - JOHOT (Suzhou, China)

Paul Michaud and Alicia Hermo-Weaver also served as panelists and provided the audience with an opportunity to ask questions about how the program, transfer opportunities to 4-year institutions, and how to prepare for internships and co-op.

Four RVCC Engineering Student representatives from three teams presented their projects at the American Society for Engineering Education Poster Session Saturday April 13, 2019 in Niagara, New York (hosted by the University of Buffalo.) The Conference was very well attended and the Poster Session fielded over 100 Posters with students presenting from colleges and universities from all over the Northeast, Mid-Atlantic, and

Great-Lakes regions. RVCC students presented their work to an eager audience of academic and industry professionals.

Library

On April 30, Instructor Janelle Bitter (Systems & Technical Services Librarian) will present at the New Jersey Library Association's Technology Section "Tech Boot Camp." Her presentation, "The intersection of Internet privacy and information literacy," will focus on the ways that online actions can affect the information they are exposed to.

On May 3, Janelle Bitter is giving a poster presentation at LACUNY (Library Association of the City University of New York) Institute entitled "Using LibGuides to Help Students (and Librarians!) Discover Primary Sources."

In mid-April, Associate Professor Megan Dempsey (Instructional Services Librarian) attended and presented at the bi-annual Association of College and Research Libraries conference. Megan's panel presentation, co-presented with a University of San Diego Librarian and a representative from U.S. PIRG, was titled, "The Library is Open: Starting Advocacy Conversations to Grow OER on Campus," and had more than 100 conference attendees present.

On April 26, students in the Event Production class and certificate program successfully transformed the Evelyn S. Field Library into a Hollywood-themed event space to celebrate RVCC's 2019 Nota Bene honorees. The works of 19 students were displayed throughout the library and honorees received their awards from Dean Patrice Marks.

Visual and Performing Arts

Student Activities:

Part Two of the annual Student Art Exhibition opened on April 19 and continues through May 3 in the College Art Gallery. The reception was on April 19 from 5-7 p.m. Part Two includes works in acrylic and oil painting, three-dimensional design, sculpture, visual design, typography, animation, video production, sound production, photography, and game development. The exhibition is a faculty curated event, coordinated by Darren McManus

The Spring Music Students Recital will be held on April 24 at 7:30 p.m. in the Welpel Theatre.

The Student Jazz Ensemble performs their end-of-semester concert on April 25 at 7:30 p.m. in the Welpel Theatre. The ensemble is directed by adjunct John Loehrke.

The Student Dance Works will be performed on April 30 and May 7 in the Nash Theatre at 8:00 p.m. each evening. Loretta Fois is coordinating the performance.

The Student Jazz Ensemble performs their end of the semester concert on Thursday, April 26 at 7:30 p.m. in the Welpel Theatre. The ensemble is directed by adjunct John Loehrke.

The RVCC Chorale will be performing on May 3 in the Welpel Theatre at 8:00 p.m. The Chorale is directed by Professor John Sichel.

Faculty Activities:

The Visual and Performing Arts Department has been awarded the Somerset County Cultural and Heritage Commission's Excellence in the Arts award. The awards ceremony will take place at the Green Brook Middle School on May 23 at 7:00 p.m.

Faculty members Ann Tsubota, Kathy Schulz, Bill Macholdt, and Val Sivilli are among the artists who have donated work to be auctioned off at the Hunterdon Art Museum's Art Party on April 27 from 6:00-10:00 p.m. at the museum in Clinton, New Jersey.

Loretta Fois presented at the American College Dance Conference at SUNY-Brockport, March 13-17. Both her presentations entitled: *Eurhythmics for dancers* and *Teaching movement and musicality through Eurhythmics* focused on her work in Espressione Corporea and Dalcroze. Ten dance students from RVCC also attended, performed, and took classes. In addition, Loretta performed her solo, *With only the clothes on our backs*, in the Faculty concert at the conference.

Loretta also produced and performed in *And Justice for All*. This multi arts event was held at RVCC on March 30 and the concert brought together RVCC Professors Karen Gaffney, John Sichel, and Brandyn Heppard as well as other professional artists in an evening of art and conversation on social justice and equality. Proceeds went to the NJ Institute for Social Justice and the President/CEO of NJISJ, Ryan Heywood spoke at the event.

FIT and RVCC have signed an articulation agreement. FIT's Toy Design Department will be accepting qualified students from our AFA Graphic and Interactive Design degree.

Darren McManus has several paintings in a group exhibition titled "What's Up Buttercup?" at Parlor Gallery in Asbury Park, New Jersey. The opening reception was March 30 and the exhibition runs through mid-May 2019.

Professor McManus also has twelve paintings from his *Cosmosis* series and a large four-foot painting on display at Beaudry Gallery in Dallas, Texas in the group exhibition titled, *Multiverse*. The opening reception was March 30 and the exhibition runs to May 4.

Lastly, Professor McManus will have four paintings from his *Symbiosis: Hybrid Variations* series in a group exhibition titled, *SEEDs* at Whittemore CCC, a 180-acre nature preserve bequeathed to Tewksbury Township by Helen A. Whittemore. The exhibition will run through June 4, with an opening reception from 6:30-8:30 p.m.

On April 11, the Arts Council at Freeport Long Island announced the official displaying of the new outdoor mural completed by adjunct Ji Yong Kim. The mural was completed with support from Arts Council at Freeport, AARP community challenge grant, and individual donors.

In the beginning of April, Ji Yong Kim's proposal for a permanent installation of "10 Symbols of Longevity" in VIA 57 Vitrines was approved (refer to the attached image). This new installation is going to be located next to his previous installation titled "Sun, Moon and 5 Mountains". Located inside the glass windows on street level at 58th St. and 12th Ave, both of the installations are accessible to public. This new installation is scheduled to be completed by June 1.

Adjunct Steve Hudson is in the process of recording new music at Studio G in Brooklyn. The upcoming EP of 6 new tunes is scheduled to be released in September 2019. All of the music is for vocalists and in a style reminiscent of popular music of the 70's, 80's, and 90's. More information is available at: www.HudsonMusicStudios.com. Steve is also scheduled to record new music with Mark DeJong of Calgary, Canada in late May/June. Album release date (TBD.)

3. Committee Reports

A. Governance Committee

Trustee Paul Hirsch reported that as required by the State of New Jersey, the Campus Safety Report for the period March 11, 2019 to April 15, 2019 was provided to the Committee and to the full Board of Trustees via SharePoint.

The Somerset County Prosecutor's Office has completed its assessment of the College. The President will provide a report to the Board after he has had an opportunity to review the results with Prosecutor Robertson and obtained a full understanding of the assessment.

The President's Annual Evaluation survey will be emailed to the Board of Trustees on May 7 with a deadline of May 14, 2019 to complete. The President will simultaneously email his self-evaluation. Trustee Margaret Windrem graciously agreed to oversee the evaluation process once again.

As previously presented by Chairman Wise, the Committee reviewed and unanimously recommended the approval of the Foundation Board appointments, the selection criteria to award Trustee Emeritus, and the award of Trustee Emeritus title to Dr. John L. McGuire.

An Educational Retreat on Board Governance is scheduled for Tuesday, June 25, 2019. Bradley Ebersole, an experienced educator/consultant from the Association of Community College Trustees (ACCT) will facilitate the workshop on Governing Board roles and responsibilities and will answer questions about issues affecting boards today.

B. Finance Committee

Trustee Margaret Windrem reported on the Treasurer's Report (Resolution #75-2019) for the period 03/01/19 to 03/31/19. On motion by Trustee Windrem, seconded by Trustee Bateman, the Treasurers' Report was unanimously approved by voice vote.

Trustee Windrem then presented Consent Agenda Resolutions #76-2019 and #77-2019. On motion by Trustee Windrem, seconded by Trustee Bateman, the above stated Consent Agenda resolutions were approved by voice vote. Trustee Windrem then presented Resolution #78-2019. The Resolution was moved by Trustee Windrem, seconded by Trustee Bateman, and approved by voice vote. Trustee Torres respectfully abstained.

Resolution #76-2019 – Various Vouchers for Payment

BE IT RESOLVED, that the following March 2019 vouchers be approved for payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	299294-301047	
ACH#s	3	
	Total Checks	\$2,364,681.30
	Total ACH	18,546.15
	Total Vouchers	2,383,227.45
	Construction and Architect Vouchers	58,800.00
	Less Previously Approved	(29,250.00)
	Total	<u>\$2,412,777.45</u>

Resolution #77-2019 Date, Time, and Place – Board of School Estimate Meeting

WHEREAS, N.J.S.A. 18A:64A-17 requires the Board of Trustees to fix a date, place and time for the holding of a public hearing by the Board of School Estimate of Raritan Valley Community College with respect to the 2019/2020 Operating Budget, the 2019/2020 Capital and Minor Capital Budgets; and the 2019/2020 Chapter 12 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College, in compliance with N.J.S.A. 18A:64A-17, does hereby fix a date, place, and time for a public hearing by the Board of School Estimate of Raritan Valley Community College as:

DATE: Tuesday, May 14, 2019
PLACE: Somerset County Administration Building
Freeholders' Conference Room
20 Grove Street
Somerville, NJ 08876
TIME: 3:00 p.m.

at which time and place the Board of School Estimate of Raritan Valley Community College will hold a public hearing with respect to the itemized statement of the amount of money estimate to be necessary for the operation of the College for 2019/2020; and

BE IT FURTHER RESOLVED, that the Vice President of Finance and Facilities is hereby directed to advertise in The Courier News and The Hunterdon Democrat the new date, place and time of said meeting of the Board of School Estimate of Raritan Valley Community College along with the proposed 2019/2020 Operating Budget, the 2019/2020 Capital and Minor Capital Budgets; and the 2019/2020 Chapter 12 Budget; and.

BE IT FURTHER RESOLVED, that said itemized statement of operating funds shall be on file and open to the public between the business hours of 9 a.m. and 4 p.m. at the Office of the Vice President of Finance and Facilities of Raritan Valley Community College, North Branch through the close of business on May 13, 2019.

Resolution #78-2019 Application for Perkins Career and Technology Education Grant Funds

WHEREAS, Raritan Valley Community College is committed to providing quality occupational programs and ensuring access to these programs for all students; and

WHEREAS, the purpose of the Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Federal Award Identification Number: V048A170030) is to develop more fully the academic and career and technical skills of postsecondary students enrolled in Perkins eligible CTE programs by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, linking secondary and postsecondary education, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep the U.S. competitive; and

WHEREAS, the Board of Trustees has determined that funding for these project activities will enhance the quality of the College's educational offerings; and

WHEREAS, a formal acceptance of the Perkins Grant application by Board Resolution is required;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College approves the application for Perkins Career and Technology Education grant funds of \$380,717 or current allocation to be determined by the NJDOE in collaboration with the NJCCC and further authorizes Dr. Michael McDonough President of the College, to approve the Perkins Grant contract, general assurances, and certifications and any amendments thereto.

C. Educational Programs and Services Committee

Trustee Timothy Howes presented Consent Agenda Resolutions #79-2019 and #80-2019. On motion by Trustee Howes, seconded by Trustee Bateman, the above stated Consent Agenda resolutions were approved unanimously by voice vote.

Trustee Howes reported that the Committee was provided an update on the Prison Education (STEP) program and with highlights from the spring 2019 New Jersey Community College Fact Book. The Committee also had a robust conversation concerning our Engineering program.

Resolution #79-2019 Human Resources Action

The Board resolves that the following personnel actions be taken:

Human Resources Action Report for April 30, 2019

1. New- Adjunct Faculty

The following individual(s) are recommended as adjunct faculty for the Spring Semester 2019 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$930 to \$991.

Last Name	First Name	Rank	Department	Per credit hour rate	Hire Date
Barnes	Adrian	Instructor	Visual & Performing Arts	\$930	1/29/19
Stryker	Eric	Assistant Professor	Visual & Performing Arts	\$950	1/29/19

2. Resignation

The following reflects an employee who intends to resign from the college.

Name	Title	Department	Effective Date
Kathleen Michell	Director of Allied Health	Allied Health	4/19/19

3. Status Change- Administrator

The following individual is recommended for the indicated Administrator position at the salary specified:

Name	Title	Salary	Department	Start date
Donyea Sanders	Director of Academic Support Center	\$62,465	Academic Support Center	4/1/19

Resolution #80-2019 Associate of Science in Mechanical Engineering Technology

WHEREAS, the College has identified certain academic programs for which there is student demand; and

WHEREAS, it is feasible to introduce a new Associate of Science in Mechanical Engineering Technology;

NOW, THEREFORE, BE IT RESOLVED, that Raritan Valley Community College’s Board of Trustees approves the establishment of a new Associate of Science in Mechanical Engineering Technology.

D. Labor Relations Committee

Chairman Robert Wise reported that Committee met earlier and that updates on negotiations will be made to the Board as it progresses.

IV. Old Business

None

V. New Business

None

VI. Public Questions/Comments.

Chairman Wise read the following statement into record:

“The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes.”

A number of faculty members highlighted professional achievements and program offerings and/or commented on contract negotiations. Some students and alumni also shared their enthusiasm about their professors and experience at RVCC.

Faculty members Alexa Offenhauser and Jessica Darkenwald-DeCola distributed copies of the book – “The Hate U Give” – to members of the Board of Trustees. The book is being used in the *RV One Book* project, which is a yearlong community reading project for the entire RVCC community.

VII. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 6:15 p.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of Trustees