

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' SPECIAL MEETING
FEBRUARY 6, 2020

MINUTES

I. Call to Order

The Special Meeting of the Board of Trustees of Raritan Valley Community College was held on Thursday, February 6, 2020, at Raritan Valley Community College, Route 28 and Lamington Road, Branchburg Township, North Branch, New Jersey.

Chairman Robert P. Wise called the Special Board of Trustees meeting to order at 8:00 a.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the
Open Public Meetings Act of the State of New Jersey.”

II. Roll Call of Members

The roll call was taken as follows:

Present: Caren Bateman
Thomas Boon
Paul J. Hirsch
W. Timothy Howes
Roger Jinks
Roger Locandro
Donald Rica
Donna M. Simon
Juan Torres
Robert P. Wise
Tracy DiFrancesco Zaikov
Margaret Windrem

Absent: Andrew McNally
Helena Swanicke

Also in attendance: Michael J. McDonough, President; and Richard Flaum, Esq., Labor Counsel

A quorum was present.

III. Agenda Items

Chairman Wise made an announcement to enter into Executive Session. The Chairman read into record the following statement: “In accordance with the provision of the Open Public Meetings Act of the State of New Jersey, I hereby entertain a motion to close the public meeting for the purpose of discussing the Middle States Letter, Complaint, and Response. The Public Meeting will be reopened following closed discussions and the matters discussed in closed session will be made public when action is taken on those matters.” The motion was moved by Trustee Hirsch, and seconded by Trustee Bateman, and approved by voice vote. The Board entered into Executive Session at 8:01 a.m. No formal action was taken during Executive Session.

The Public Session of the meeting reopened at 9:35 a.m.

Chairman Robert Wise then made a motion to approve the response to the Middle States Commission on Higher Education regarding an alleged issue of non-compliance (Standards 1 and VII) and further requested the President to submit the response on behalf of the Board of Trustees. The motion was moved by Trustee Jinks, seconded by Trustee Windrem, and unanimously approved by voice vote.

Chairman Wise made a second motion to make the letter from Middle States, the complaint, and the College's response available to the entire College community once submitted to Middle States. The motion was moved by Trustee Hirsch, seconded by Trustee DiFrancesco Zaikov, and approved unanimously by voice vote.

VII Adjournment

There being no further business to bring before the Board, the Special Meeting adjourned at 9:40 a.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of Trustees