

## **Student Academic Honesty Policy**

Raritan Valley Community College defines academic integrity as a commitment to independent, original, and honest work. Students are expected to conduct themselves with scholarly integrity. Each suspected incident of academic dishonesty, cheating, or plagiarism will be reported to the Divisional Dean. Upon confirmation of the student's offense by the appropriate Divisional Dean, the student will be subject to warnings and penalties up to and including suspension or dismissal from the College.

The selling, purchasing, or contributing of homework assignments, lab reports, quizzes, essays, and papers from another person or from online sites is dishonest and illegal (see New Jersey Statute 18A:2-3) and will be addressed accordingly.

Examples of cheating violations include, but are not limited to:

- Copying graded and ungraded homework assignments from another student.
- Working together on a graded assignment that the faculty member has indicated is an individual assignment.
- Looking at another student's paper during an exam.
- Copying another student's computer program, class project, or assignment, and submitting it as one's own.
- Stealing or borrowing all or part of an exam's questions or answers.
- Entering a computer file without authorization.
- Giving someone answers to exam questions before an exam or while the exam is being given.
- Giving or selling an assignment, term paper, report, drawing, or computer program to another student for submission to the faculty member.
- Deceiving a faculty member to improve one's grade.
- Falsifying data or a source of information.
- Unauthorized use of any technology to gain access to test answers, test questions or prohibited materials such as notes, online databases and websites during a test.
- Submitting work for a grade that the student already submitted in another class or previous semester without the current faculty member's permission.
- Submitting work from one course into a second course without permission from the current faculty member.
- Copying quiz questions from Canvas-administered quizzes for private use or for distribution to other students.
- Making up information and citations.
- Using information from study websites (such as Course Hero, Chegg, or Study Buddy) for assignments and submitting it as one's own work
- Uploading or sharing an item to a study website (such as Course Hero, Chegg, or Study Buddy)

## Plagiarism

Examples of plagiarism include, but are not limited to:

- Copying answers from a textbook, website, or any other print/digital source, to submit for a grade without citations and presenting them as their own.
- Using the instructor edition of a textbook for assignment answers without faculty authorization to do so.
- Quoting text or other works without appropriate citations.
- Submitting a paper paraphrased from sources without citations.
- Submitting work obtained from a term paper service or taken from the Internet.
- Submitting work written by someone else (including another student) as one's own.
- Submitting a paper paraphrased from source material, splicing together sentences from scattered segments of the original.
- Reproduction of visual media and multimedia materials (videos, etc.) without permission from the artist or appropriate citation and distributing the materials as independent.
- Writing an essay using Google Translate (or any other translation tool).

The full Code of Student Conduct can be found in the Student Handbook and the Student Conduct website. Students who wish to challenge an accusation of Academic Dishonesty should speak to the appropriate Divisional Dean and may request a formal Disciplinary Review to adjudicate the matter.

*This will be the universal statement that goes on RVCC syllabi. Departments may add extra.*

Students' work must be their own, without exception. Students may not resubmit graded or purchased work from other courses or sources. Any use of **legitimate** outside resources must be appropriately cited in the work. Your professor has the authority to issue a failure on the paper, exam, assignment or course in which academic dishonesty was determined. Violations will be reported to the Divisional Dean and will result in warnings and penalties up to and including suspension and dismissal. Examples of academic dishonesty, acceptable outside resources, and citation methods are available from the RVCC Library. [A hyperlink to the RVCC Library will be available.]