

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES' REGULAR MEETING
JUNE 20, 2017

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, June 20, 2017, at Raritan Valley Community College, Route 28 and Lamington Road, Branchburg Township, North Branch, New Jersey.

Chairman Robert P. Wise called the meeting to order at 5:30 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act of the State of New Jersey.”

Swearing-in New Board of Trustees Member – Donald Rica

At that time, Philip Stern, College Counsel, swore-in new Board of Trustees member Donald Rica. Mr. Rica, a resident of Basking Ridge, is the owner of Rica Properties (a construction and real estate investment company.) Mr. Rica indicated that he is honored to become a member of the RVCC Board of Trustees and that he looks forward to working with the Board in advancing the mission of the College. On behalf of the Board of Trustees and the President, Chairman Wise welcomed Mr. Rica to the Board and congratulated him on his appointment by the Somerset County Board of Chosen Freeholders.

II. Roll Call of Members

The roll call was taken as follows:

Attendees:	Caren Bateman	Absent:	Gary Hazard
	Paul J. Hirsch		Juan Torres
	W. Timothy Howes		Thomas Wilson
	Donald Rica		Margaret Windrem
	Robert P. Wise		
	Tracy DiFrancesco Zaikov		

Also in attendance: Michael J. McDonough, President; Philip Stern, Esq., College Counsel; and members of the faculty, administration, and staff.

A quorum was present.

III. Agenda Items

1. Approval of Regular Meeting Minutes

The Regular Meeting minutes of May 16, 2017 were approved unanimously by voice vote.

2. Chairman's Report

Chairman Robert Wise reported on the following resolution:

Resolution #93-2017 – Acknowledgement of Service – Kevin Rosero

WHEREAS, Kevin Rosero was elected by his peers and served as Alumni Representative to the Board of Trustees of Raritan Valley Community College for the 2016/2017 term; and

WHEREAS, Mr. Rosero has concluded his service on the Board of Trustees of Raritan Valley Community College where he has served with dedication and distinction; and

WHEREAS, Mr. Rosero served on the Board of Trustees Educational Programs and Services Committee and his ideas and suggestions enhanced educational opportunities for students and services to the community; and

WHEREAS, Mr. Rosero engaged in the life of the College by attending programs on campus, meeting with students, and serving as an extraordinary ambassador for the College and helped make RVCC more student-centered; and

WHEREAS, Mr. Rosero is a highly respected member of the College community and is a valued colleague and friend to Raritan Valley Community College;

NOW, THEREFORE, BE IT RESOLVED, that the RVCC Board of Trustees, President Michael J. McDonough, and the members of the College community, extend their deepest gratitude and best wishes to Kevin Rosero, further wish him well in all of his endeavors, and look forward to his continued contributions to RVCC in the future.

The Resolution was moved by Chairman Wise, seconded by Trustee Hirsch, and approved unanimously by voice vote. Several trustees and the President expressed their appreciation to Mr. Rosero for his dedication to the Board and to the College community during his tenure as Alumni Trustee. Mr. Rosero expressed his appreciation to the Board, the President, and to the entire College community and indicated that his service on the Board of Trustees has been very rewarding and an incredible learning experience.

The Chairman reported that Edward Malley of Hillsborough has been elected by the student body as the new alumni representative to the Board of Trustees for 2017/2018. Chairman Wise noted that Mr. Malley is away this month for training with the New Jersey National Guard as a Private First Class and that the Board will swear him in at the next meeting.

Chairman Wise reminded the Board that there is no July meeting and that the next Board of Trustees meeting is scheduled for Tuesday, August 29, 2017.

3. President's Report

President Michael McDonough reported that earlier in the day he had been requested to attend an imperative meeting in Trenton with the Commissioner of the New Jersey Department of Corrections, Gary M. Lanigan, concerning the New Jersey Scholarship and Transformative Education Program (STEP). The President noted that although NJ community colleges are the least supported sector, RVCC continues to serve an incredible array of students including traditional, visiting, transfer, honors, workforce training, early college credits and the academy program for high school students, and STEP for incarcerated students, to name a few. The President remarked that RVCC not only provides access but also numerous academic pathways for our students to succeed. President McDonough expressed his gratitude to the RVCC community for their hard work and dedication to our students and to the community we serve.

The President's full written report is as follows:

Upcoming College Events

- Hold the Date - 50th Anniversary Gala, October 25, 2018 (details to follow)

Upcoming Foundation Events

- 14th Annual Golf Classic, Monday, July 10, Stanton Ridge Country Club

The RVCC Foundation's annual Golf Classic, the Foundation's major fund-raising event, generates funds for scholarships and program support to benefit RVCC students, faculty and the community at large. The RVCC Foundation and the Golf Committee are seeking support for sponsorships, journal ads, and donated items for the silent and live auction. For more information, call Ronnie Weyl at 908-526-1200, ext. 8349.

Attachments

- Flyer – Raritan Valley Community College Foundation 14th Annual Golf Classic
- Raritan Valley Community College Quick Facts Sheet
- ENACTUS Brochure

Items of Note



RVCC hosted a ribbon-cutting ceremony for the Workforce Training Center on May 23rd. This state-of-the-art facility is now home to students pursuing certificates or degrees in automotive technology, advanced manufacturing technology, cosmetology, skincare, environmental control technology and commercial energy management. The facility, designed by SSP Architectural Group of Bridgewater, includes a working salon, classrooms, offices, a student lounge and the Small Business Development Center.

New RVCC Programs Designed To Respond To Workforce Needs

As part of its efforts to keep up with the demands of the local job market, Raritan Valley Community College will offer several new programs this fall focusing on such areas as commercial energy management, supply chain management and bookkeeping. In response to a nationwide shortage of trained building technicians and training programs in commercial energy management, RVCC has created a new degree and certificate program in Commercial Energy Management Technology (CEM-Tech). The programs are designed to support the US Department of Energy's Better Building Initiative goal of improving commercial energy efficiency up to 20 percent. They also support the New Jersey Master Plan call to reduce all levels of electrical use.

Students in the CEM-Tech programs train to become technicians responsible for maintaining and optimizing the performance of energy management systems in commercial buildings. Graduates of the CEM-Tech Associate of Applied Science (AAS) program are qualified for employment with HVAC Control companies and Physical Plant Departments in colleges and universities, hospitals, government buildings, and commercial and industrial facilities. The CEM-Tech Certificate program is geared toward currently employed building, energy and/or automation professionals who are interested in acquiring additional skills that will help propel their careers to the next level. It is also helpful for entry-level LEED and/or junior engineering majors who would benefit from learning the practical aspects of auditing, direct digital control, web-based networking and integration, and the commissioning process.

Classes for both programs are held in RVCC's state-of-the-art Workforce Training Center facility, which is stocked with the latest testers, instrumentation, and equipment. The programs have been developed in partnership with local industry experts and job assistance is available for graduates.

RVCC's new Associate Degree programs in Supply Chain Management have been created in response to a growing demand for efficiency in manufacturing and production, as well as transporting goods and services. One in ten New Jersey jobs is related to the movement and storage of goods.

RVCC's Supply Chain Management Associate of Science (AS) program provides students with basic knowledge of supply chain management, such as distribution strategies, planning, and procurement, as well as communication skills. It includes a core group of supply chain courses as well as a foundation in management, accounting and computer science that facilitates transfer to four-year colleges for additional study in supply chain management. The Supply Chain Management Associate of Applied Science (AAS) program prepares students for entry-level management positions in business, industry, government and social service agencies. Students have the opportunity to gain practical experience through coops or internships. Students who are planning to enter the workforce directly after graduation will be prepared for entry-level positions in procurement, transportation and warehousing, manufacturing, marketing, retail and sales.

For those seeking to enter the bookkeeping profession, or for practicing accountants who are interested in obtaining additional credentials, RVCC is offering a Bookkeeping Certificate program. According to the US Bureau of Labor Statistics, the New York-New Jersey metropolitan area employs the highest number of bookkeepers in the country. Designed to be completed in one year of full-time study, the Bookkeeping Certificate program includes courses in business, business mathematics, accountings systems and software, computer literacy, and financial, managerial and payroll accounting, as well as English composition.

Credits earned in the Bookkeeping Certificate also can be applied toward RVCC's AAS in accounting program.

Admissions and Recruitment – Collaborate Events and Programs (May 12-June 9, 2017)

- Adult Open House (6/1) – This new initiative is focused on our adult student population to ensure that they have all the information they need to navigate the enrollment process and become successful students. The prospective students were engaged with a faculty panel and student services presentations.
- Junior Achievement/Career Readiness Program Success (RVCC STEM Focus) – 35 students from Voorhees/North Hunterdon participated in the College's inaugural Career Readiness Day on June 2 with Junior Achievement and Accenture. Staff and the board president from Junior Achievement as well as 12 executive volunteers from Accenture worked with the 9th through 12th grade students to build their "employability" skills in critical thinking, collaboration and team work, and proactive problem solving. The participants were introduced to many RVCC opportunities and also received a demonstration from our entrepreneurial students on the skills and resources they used in the creation the "shake light" and "lighted umbrella" (Professor Stupak's students).
- Admissions Information Sessions & Campus Tours – This ongoing initiative continues to be popular and well-attended. Prospective students and guests attend Admissions Information Sessions and are provided campus tours on most Friday mornings and one Thursday evening each month. This is a collaborative effort with the Workforce Training Center, the Athletic Department, and Rutgers (for a portion of the event) to showcase more of the College and transfer opportunities.
- Adult Information Sessions – This ongoing initiative is a collaborative effort with the Workforce Training Center to provide prospective adult students with the opportunity to visit the campus and learn about RVCC. This collaborative effort also includes our University Partners. *Future initiative: Collaboration with Veterans and LEO's Student Club*

- Hunterdon County Community Day (6/3) – RVCC Team members promoted College opportunities including: Transfer and Career Programs, Workforce Training opportunities, Youth Programs, Theatre performances and Planetarium showings, and Student Service activities.



Congratulations to Kiswah Khan (Admissions & Recruitment Administrative Assistant and RVCC Alumni) for recently graduating with her Bachelor’s Degree from Kean University!

International Transfer Agreements

In keeping with its commitment to provide enhanced educational opportunities for its students, Raritan Valley Community College has signed several international transfer agreements with four-year colleges in Europe. These agreements expand transfer options for graduates, enabling them to experience all of the advantages of studying abroad.

In recent months, RVCC has signed two new agreements with colleges in the United Kingdom—the University of the West of England and the University of Lincoln in Lincolnshire. These agreements join with others signed in the past few years, including with The American University of Paris and the University of Greenwich in London.

The agreement with the University of the West of England, Bristol, signed this past winter, enables students who complete their Associate Degree from RVCC to seamlessly transfer to the University to complete their Baccalaureate Degree. The far-reaching agreement enables all RVCC students, regardless of major, who are enrolled in an Associate Degree program and maintain the requisite GPA, to continue their studies at the British university.

The agreement with the University of Lincoln, which was signed last fall, enables students who receive an Associate of Arts in Liberal Arts – Social Science Option from RVCC to seamlessly transfer into the level two of the BSc (Hons) Psychology program at Lincoln. As an added benefit, RVCC students transferring to Lincoln receive a 20 percent discount off tuition for each year of study at the University.

In August 2013 RVCC signed its first international agreement with the University of Greenwich in the United Kingdom, paving the way for RVCC graduates to seamlessly transfer to the London-based university that educates students from over 140 countries. The agreement gives RVCC graduates the opportunity to study in London for two years and earn a degree in such subject areas as business, liberal arts, computing and math.

RVCC continued to expand its global reach in October 2013 with the signing of a transfer agreement with The American University of Paris (AUP), guaranteeing junior status to RVCC graduates with Associate of Arts and Science degrees. The agreement is designed for RVCC graduates who are interested in transferring to AUP programs in such areas as art history, comparative literature, computer science,

literary studies, entrepreneurship, film studies, history, psychology, global communication, international business administration, philosophy, politics and economics, international economics, and international finance. All classes are taught in English.

The Enabling Garden

The Enabling Garden gabions are now fully planted. From late April to early June, several groups participated in planting the garden, including: students from three Environmental Science classes; members of Clinton's Girl Scout Troop 81038; RVCC's Rotaract Club (1st photo below); and RVCC employees participating in the Campus Cares gardening program (2nd photo below).

Senator Christopher "Kip" Bateman and the Branchburg Rotary's current and former presidents helped plant the garden's White Oak tree.



Faculty/Administration/Student Highlights

Center for Teaching, Learning, and Scholarship

Center Co-Directors Michelle Brazier and Melanie Morris are pleased to report the following for the Center for Teaching, Learning & Scholarship (CTLs).

With the end of the spring semester, the CTLs offered three opportunities to attend summer institutes in May and June.

The full-day Summer Institute: *Engagement Matters: Developing a Career as Community Engaged Scholar*, held on Wednesday, May 24, 2017 at Raritan Valley Community College was a huge success! Forty faculty from RVCC and other colleges in NJ, NY and PA participated in the event co-sponsored by the Service Learning office, Center for Teaching and Learning and New Jersey Campus Compact. The morning Institute offered a practical framework for helping students address significant social concerns, engage them as both learners and responsible citizens and assess their service learning outcomes to enhance the quality of life for students and the community. Included were service learning strategies and assessment tools used in a multistate, three-year grant project among six community colleges supported by the NY-based Teagle Foundation. The session was presented by Teagle faculty leads, Kathy Suk and Emilie Stander, who participated in the assessment project over the past three years.

Faculty continued the conversation in the afternoon with a presentation from Professor KerryAnn O'Meara of the University of Maryland who showed why more faculty and students are becoming engaged with service learning. The afternoon session highlighted synergies with other key trends in higher education, and how engagement helps faculty and students achieve key learning goals. Participants considered the benefits of service learning and community engaged scholarship as part of their own professional development as scholars and how service learning assessment data is a potential writing opportunity for tenure and promotion.

On May 31, through a generous grant from the RVCC Foundation, the CTLS hosted a Summer Institute for Supporting Learning with Technology. Convened by our incoming technology fellow, Steve Schwarz, and our outgoing technology fellow, Alyssa Valenti, the workshop introduced those in attendance to the new teaching technology available in the CTLS. Using this equipment, attendees, five full-time and five adjunct faculty, explored principles of Universal Design for Learning and active learning strategies for the classroom. Those in attendance learned to create learning objects using PollEverywhere, Sway, Skype, Livebinder, and many other free technology tools. A livebinder including various resources for attendees, is archived at: <http://www.livebinders.com/play/play?id=2207103>

This session was repeated for another group which included four adjunct and eight full-time faculty, which concluded on June 6, 2017.

The following sample comments from session evaluations are reflective of faculty outcomes from the session and illustrate the depth and breadth of exploration that took place:

I have so many new ideas! I loved the discussion of UDL. I think this helped me to get a new perspective on technology in general. I think I always viewed technology as an "add on" to the "real" learning. I think the discussion of UDL made me reconsider the place of technology in the fabric of the classroom.

I ... hope to work with students on developing their own original content with YouTube and Sway. The hardware that will be available from CTLS (laptops, tablets, etc.) will be helpful to provide tech access to students who need it as well.

One of the most valuable tools from the Summer Institute I learned was how to use Office 365 features. Since all students have this available to them, I can see how it will be easier for me to assign group projects and the students will be able to share documents in class and out of class.

I'm a huge fan of screen casting, it helps keep on schedule since students can watch prior to class and use for review when needed. Also, if we have a snow day or cancellation, we don't fall too far behind. I'm also hoping to use the new go pro to help give students feedback on their exercise instruction.

At this time, planning is underway for the fall semester. For additional information on these or any other future CTLS events, or to learn of future offerings, please contact us at CTLS@raritanval.edu.

Honors College

Two of our Honors College students, Steven Valencia and Stephanie Matson, were accepted into NJIT's summer research REU program. The program, which is supported by NSF, provides undergraduate research experiences on big data and its interdisciplinary applications to impact societal outcomes. The ten-week summer program is designed for community college students who want to gain research experience to be competitive when applying for 4-year college degree programs and also for the 4-year college students who want to have research experiences when applying for Ph.D. programs. Steven Valencia was accepted into the area of "Technology and Psychological Well-being" and Stephanie Matson was accepted into the area of "Cancer Research (Biomedical)"

Humanities, Social Science, and Education

Historian and Assistant Professor at RVCC, Lauren Braun-Strumfels, Ph.D., will be leading a historical walking tour for families in Lambertville on Saturday, July 15, as part of the Lambertville Free Public Library's summer reading enrichment program theme "Build a Better World." The tour will start at the library at 10:30 and encourage participants to view elements of historic buildings as clues in a multi-layered story of our local history. We will learn to "read" the architecture for clues of past use: who lived

and worked here? What were their lives like? Dr. Braun-Strumfels will use her expertise of U.S. immigration and labor history to frame Lambertville’s story within a larger context of a changing world.

4. Committee Reports

A. Strategic Planning Committee

Trustee Tracy DiFrancesco reported that the Committee met earlier to further review the draft strategic plan’s pillars, rationale, and metrics. Trustee DiFrancesco requested that the full Board of Trustees review the draft plan so that each committee can fully discuss and provide feedback at their next meeting. It is the Committee’s intention to make a recommendation for its approval in the near future. It was further reported that the College’s draft Mission Statement will be reviewed by the Governance Committee at their August meeting.

B. Educational Programs and Services Committee

Trustee Timothy Howes presented Consent Agenda Resolutions #94-2017 and #95-2017 and Resolutions #97-2017 through #106-2017. On motion by Trustee Howes, seconded by Trustee Hirsch, the above stated Consent Agenda Resolutions were approved unanimously by voice vote. Resolution #96-2017 was presented separately from the Consent Agenda and was approved by voice vote. Trustee Bateman respectfully abstained.

Resolution #94-2017 – Human Resources Action Report

The Board resolves that the following personnel actions be taken:

Human Resources Action Report for June 20, 2017

1. Returning- Adjunct Faculty

The following individual(s) are recommended as adjunct faculty for the Summer/Fall Semester 2017 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$912 to \$972.

Last Name	First Name	Rank	Department	Per credit hour rate	Hire Date
Alleger	Lynne	Assistant Professor	English	\$913	5/22/217
Carnes	William	Assistant Professor	Business	\$931	7/10/17
Ionesco	Marcel	Instructor	Social Sciences	\$912	9/6/17
Kayal	Maria	Instructor	English	\$912	9/6/17
Thomas	Louis	Assistant Professor	Communication & Languages	\$931	9/6/17

2. New- Adjunct Faculty

The following individual(s) are recommended as adjunct faculty for the Summer/Fall Semester 2017 at the equivalent rank specified and at compensation within the approved contact hour rate within the approved range of \$912 to \$972.

Last Name	First Name	Rank	Department	Per credit hour rate	Hire Date
Alouach	Hamid	Assistant Professor	Science & Engineering	\$931	7/10/17

Mason	Jolene	Instructor	Science & Engineering	\$894	5/22/17
McGowan	Joan	Assistant Professor	Social Sciences	\$913	5/22/17
Veloso Neves Hermont	Cristiane	Instructor	Science & Engineering	\$894	5/22/17

3. New/Returning CCE/College Advancement Instructional Staff

The following individuals are reappointed as members of the CCE/College Advancement instructional staff. All appointments in this category are subject to sufficient tuition paying enrollment to support class offerings. Hourly rates for instructional staff are indicated.

All returning appointments are based upon positive qualitative assessments of prior assignments at the College.

Last Name	First Name	Appointment start date	Appointment end date	Hourly rate
Hala	Joanne	June 3, 2017	August 12, 2017	\$50
Hoffman	Karen	June 26, 2017	August 25, 2017	\$30
Jones	Lluana	June 26, 2017	August 25, 2017	\$31
Kinebrew-Bosa	Carolyn	June 26, 2017	August 25, 2017	\$34
Kistrup	Anne	June 26, 2017	August 25, 2017	\$37
Sadler	Kevin	June 26, 2017	August 25, 2017	\$31

4. New Hire- Support Staff

The following individuals are recommended for the indicated support staff position at the salary specified:

Name	Title	Salary	Department	Start date
*Paul Barisano	Financial Aid Specialist	\$45,057	Financial Aid	6/12/17
**Laura Meyer	Development Assistant	\$42,855	Foundation	7/1/17

*Budget code 100-3540-5310-50/replacement M. Maxwell

**Budget code 100-3320-5310-20/new

5. New Hire- Administrator

The following individuals are recommended for the indicated Administrator position at the salary specified:

Name	Title	Salary	Department	Start date
*Terence Lynn	Dean of Business, HSE & Library	\$130,000	Academic Affairs	7/24/17

*Budget code 100-3012-5010-40/new

6. Status Change- Administrator

The following individual(s) are recommended for the indicated Administrator position at the salary specified:

Name	Title	Salary	Department	Start date
Christina Bailey	Assistant Director of Testing	\$61,087	Testing Center	7/1/17

Sarah Imbriglio	Dean of STEM	\$130,000	Academic Affairs	8/1/17
Mary Ann Johnson	Assistant Director of Benefits & Payroll	\$84,169	Human Resources	7/1/17
Kelly Kelleher	Human Resource Associate	\$59,744	Human Resources	7/1/17
Audrey Loera	Dean of Academic Support & Educational Partnerships	\$130,000	Academic Affairs	7/1/17
*Patrice Marks	Dean of Liberal Arts, ALO	\$146,054	Academic Affairs	7/1/17
Donyea Sanders	Assistant Director of Tutoring	\$56,679	Academic Support Center	7/1/17
Annette Skov	Assistant Director of Tutoring	\$63,105	Academic Support Center	7/1/17
Cheryl Wallace	Executive Director of Human Resources & Labor Relations	\$115,000	Human Resources	7/1/17

*Title Change

7. Status Change- Support Staff

The following individual(s) is recommended for the indicated Support Staff position at the salary specified:

Name	Title	Salary	Department	Start date
Carolyn Bogda	Laboratory Assistant II	\$46,266	Science & Engineering	7/1/17
Jamal Kassim	Admissions Coordinator	\$46,518	Admissions	7/1/17
Kiswah Khan	Admissions Specialist	\$44,930	Admissions	7/1/17

8. Resignation

The following reflect employee(s) who has resigned from the college.

Name	Title	Department	Resignation Effective Date
Susan Jacobs	Testing Specialist	Testing Center	7/14/2017
Amanda DeMartino	Athletic Director	Athletics	6/30/17

9. Retirement

The following reflect employee(s) who intend to retire from the college.

Name	Title	Department	Effective Date
Kathleen Krov	Professor, Nursing	Health Science Education	August 31, 2017
Sylvia Levy	Library Clerk	Library	June 30, 2017

Resolution #95-2017 – Appointments, Full-Time Tenure-Track Faculty

BE IT RESOLVED, that at the recommendation of the President, the following full-time tenure-track faculty appointments be approved for the 2017-2018 Academic Year:

Name	Title	Department	Start Date	Salary
*Izabela Zieba	Assistant Professor, English	English	9/1/17	\$65,057
**Joan Roop	Assistant Professor, Nursing	Heath Science & Education	9/1/17	\$65,057

*Budget code 100-3130-5140-10/replacing B. Bretcko

**Budget code 100-3170-5140-10/replacing C. Holl

Resolution #96-2017 – Reappointments, Administrative Employees

BE IT RESOLVED, that upon recommendation of the President, the following unit Administrators are reappointed for the 2017/2018 fiscal year. *Salaries include a 2% contractual increase if hired prior to 5/1.

LAST_NAME	FIRST_NAME	Title	*Salary
Accomando	Jill	Asst. Dir., Children's Campus	\$61,528
Bailey	Christina	Assistant Director-Testing	\$61,087
Barefoot	Russell	Director of Student Life	\$74,644
Batandolo	Kimberly	Coord for Scheduling	\$57,418
Bauer	Katherine	Admissions Recruiter	\$54,060
Berry	Jennifer	Assistant Director of EOF	\$65,744
Bird	Marcia	Coordinator of Cosmetology	\$84,222
Boronkas	Michele	Exec Director, Wrkf Development	\$114,444
Brosnan	Marianne	Academic Advisor	\$59,445
Buinis	Lonny	Instructional Designer	\$78,411
Carter	Brian	Network & Telecomm Engineer	\$58,253
Clemente	Eric	Print Shop Supervisor	\$53,579
Coccia	Elizabeth	Manager of Workforce Outreach	\$63,209
Coffaro	Joanne	Director Prof & Corporate Develop	\$72,919
Collins	Donyea	Director, EOF	\$83,399
Colon	Nicolette	Assist Director Disability Ser	\$62,501
DeSanctis	Gregory	Director Advising & Counseling	\$82,313
Di Pietro	Joseph	AD Facilities/Energy Prog Man	\$96,881
Diaz	Maria	Custodial Services Manager	\$64,297
Domanski	Peter	Techn Service Desk Tech-Senior	\$66,895
Drummer	Jacqueline	Director of Laboratory Service	\$74,315
Dunhamm	Ralph	Prog Director, Youth/Comm Outr	\$80,170
Dunne	Janet	Fundraising Coordinator	\$51,155
Enz Lewis	Elizabeth	Accounting Manager	\$70,686
Estreicher	Jacqueline	Assist Dean Curriculum&Assessm	\$64,550
Eversmann	George	Aquatic&Athletic Facil Coordin	\$60,616
Faschan	Andrea	Academic Advisor	\$57,392
Fisher	Brenda	Dir of Early College Programs	\$74,464
Fredericks	Jason	Assist Dean of Studnt Services	\$82,681
Gabrielski	Alicia	Academic Advisor	\$58,283
Gallagher	Amie	Director of Planetarium	\$68,886
Gavakos	Marguerite	Coordinator of Educational Rec	\$55,430
Ghatikachalam	Dakshinamurthy	Database Administrator	\$103,686
Gonzalez	David	Techn Service Desk Tech-Senior	\$61,320
Griffin	Cathy	Dir Child Care Center	\$90,421
Harnden	William	Regional Director, SBDC	\$83,347
Henderson	Ivalis	Academic Recruiter	\$54,691
Henriquez	Maribi	First Year Advisor	\$56,349
Hermo-Weaver	Alicia	Coordinator of Intern&Coop Edu	\$65,107
Herro	Philip	Recruiting Coordinator/Coach	\$57,005
Hynes	Cynthia	Manager Wkforce Business Ops	\$69,627

Jimenez	Ligia	Custodial Services Supervisor	\$53,511
Jones	Jason	Automotive Coordinator	\$72,828
Kislan	Erin	Associate Director-Fin Aid	\$68,795
Laba	Linda	Financial Analyst	\$78,581
Lankay	Cristina	Electronic Media Specialist	\$59,528
Larson	Nadine	Coordinator of Health Sci Ed	\$56,061
Lattin	Karen	Senior Programmer Analyst	\$109,260
Lee	Kevin	Service Desk Tech-Senior	\$57,158
Liddell	Alan	Director of the Theatre	\$108,103
Lott	Sarah	Annual Giving Associate	\$60,489
Luger	Maureen	Purchasing Specialist	\$55,126
*Ludwigsen	Karen	Coordinator Nursing Skills Lab	\$58,283
Machnik	Michael	Exec Dir of Instr Design& Prod	\$106,316
Margolis	Pearl	Director of Community Programs	\$70,917
Markov	Lisa	Print & Web Design Coordinator	\$64,934
Meiman	Sheila	Director of Prison Program	\$68,087
Mercurius	Conrad	Manufacturing Coordinator	\$74,285
Mesonas	Leonard	Director of Financial Aid	\$98,572
Michaud	Paul	Dir, Transfer & Career Serv	\$122,215
Michell	Kathleen	Director of Allied Health	\$72,772
Mombay	Nancy Fritz	Assist Director of Admissions	\$64,337
Moog	Lori	Director Serv Lrng&Comm Outrea	\$87,547
Oliver	Kelly	Multi Media Specialist/Web Edi	\$67,873
*O'Rourke	Catherine	Teacher, Children's Campus	\$44,444
Palubniak	Daniel	Registrar	\$99,853
Peters	Chad	Public Services Coordinator	\$59,114
Pickerell	Darlene	Grants Coordinator	\$67,830
Riche	Kevin	Infrastructure Manager	\$102,939
Richmond	Patricia	Assistant Registrar	\$68,917
Rizzolo	Wendy	Teacher, Children's Campus	\$57,193
Rodriguez	Carmen	Disability Services Coord	\$52,129
Ryan	Kevin	Athletic Coordinator	\$54,634
Sanders	Donyea	Assistant Director-Tutoring	\$56,679
Schindler	Kevin	Planetarium Associate/Tech	\$49,397
Schnall	Wendy	Career Services Advisor	\$60,024
Sherman	Eric	Manager of Web Development	\$66,604
Singh	Rikita	Director of Disabilities Serv	\$71,400
Skov	Annette	Assistant Director-Tutoring Ct	\$63,105
Smythe	Holly	Instructional Designer	\$71,958
Stafford	Inieka	College Site Coordin NJ Prep	\$57,529
Stolzer	Donna	Director of Media Relations	\$81,110
Stollo	Philip	Helpdesk Coordinator	\$72,246
Sullivan	Elizabeth	Coord, Intl & Veteran Services	\$63,957
Travaglini	Joanne	Acad Adv & HS Outreach Coordin	\$57,684
Van Der Veen	Wilhelmus	Dir of Science Ed Institute	\$84,636
Van Doren	Mary	Coord Academic Services-Prison	\$63,210
Vaughan	Karen	Director of Conference Service	\$70,050
Wadher	Sital	Coordinator of Acad Success	\$62,781
Walker	Alaysha	Assist Director Student Life	\$72,364

Walters	Anne	Academic Advisor	\$66,365
Wang	Qianqian	Web Programmer	\$64,113
Weaver	Philip	Assist Dir Compliance & Fac	\$92,007
Wheeler	John	Academic Advisor	\$70,603
White	Carolyn	Director of Admission & Recrui	\$72,420
Wiedemann	John	Production Coordinator	\$59,179
Williams	Jache	Director First Year Experience	\$74,013
Zaborowski	Robert	Construction Project Manager	\$106,121

*salary based on 10 months

Resolution #97-2017 – Reappointments, Non-Unit Administrative Employees

BE IT RESOLVED that upon recommendation of the President, the following non-unit employees be reappointed for the 2017/2018 fiscal year. *Salaries include a 2% increase.

LAST_NAME	FIRST_NAME	Title	Salary
Belin	Jacki	VP Strategic Prog & Develop	\$155,328
Chulvick	Charles	VP-Tech, Assessment & Planning	\$169,793
Dashield	Richeleen	Dean of Multicultural Affairs	\$123,449
DePinto	Michael	Director of Purchasing	\$76,500
Donnelly	Sarah	Dir Inst Research & Assessment	\$96,900
Imbriglio	Sarah	Dean of STEM	\$130,000
Johnson	Mary Ann	Assistant Director Benefits & Payroll	\$84,169
Kelleher	Kelly	Human Resource Associate	\$59,744
Lemcoe	Diane	Dean of Students Services	\$142,837
Lestrange	Nancy	Director of Information System	\$124,841
Lindstrom	Kelly	Business Systems Analyst	\$88,053
Loera	Audrey	Dean-Academic Support&Educ Part	\$130,000
Marks	Patrice	Dean of Liberal Arts, ALO	\$146,054
McAllister	Theresa	Assistant Controller	\$101,712
Moore	Nancy	VP of HR & Labor Relations	\$137,169
O'Rourke	Brian	Exec Dir, Facilities & Grounds	\$145,087
Pescinski	Robert	Executive Director of Tech Service	\$120,689
Szkodny	Robert	Directory of Security	\$87,146
Thompson	Janet	Executive Dir of Marketing	\$114,453
Todd	Catherine	Payroll Manager	\$68,902
Trojan	John	VP of Finance and Facilities	\$181,364
Wallace	Cheryl	Exec Director of HR & Labor Relations	\$115,000
Weyl	Ronnie	Exec Director of Foundation	\$122,161
Willensky	Violet	Controller & Exe Dir of Finance	\$128,950

Resolution #98-2017 – Reappointments, Support Staff Employees

BE IT RESOLVED, that upon recommendation of the President, the following employees be reappointed for the 2017/2018 fiscal year.

Last Name	First Name	Title	*Salary
Alcazar	Nini	Finance Assistant A/R	\$39,574
Beatty	Ruth	Department Assist-Tutoring	\$51,931
Bedoya	Jose	Custodian	\$31,541
Bogda	Carolyn	Laboratory Assistant II	\$46,266
Burdett	Letitia	Senior Graphics Designer	\$51,474
Caceres De Rosales	Nuria	Custodian	\$31,541
Callejas	Santos	Custodian	\$31,541
Carter	Remond	Financial Aid Specialist	\$42,656
Carty	Evelyn	Administrative Assistant	\$48,675
Castillo Torres	Maria	Custodian	\$31,541
Ciecwisz	Debra	Testing Specialist Temp	\$45,024
Cizmar	Alice	Chemistry Lab Assist I	\$48,856
Crimmins	Ann	Testing Specialist	\$53,417
Decker	Sharon	Administrative Assistant	\$45,117
Denton	Yshanda	Allied HI Practicum Specialist	\$45,859
Diaz	Alfredo	Maintenance Worker/Painter	\$36,333
Diaz	Rosa	Custodian	\$31,541
*Dubon	Pedro	Maintenance Worker-Shift Lead	\$32,764
Fania	Valerie	Grants Specialist	\$52,729
Farischon	Justin	Laboratory Assist-Physics	\$35,969
Frank	Glenn	Lead Plant Oper/Electrician	\$85,813
Galeano	Maria	Custodian	\$31,541
Gero	Donna	Laboratory Assistant	\$64,366
Gill	Allison	Admin Asst - CCE SBDC	\$47,315
Giraldo	Jose	Grounds Worker	\$35,179
Goralczyk	Ewa	Custodian	\$30,922
Guardado	Maria	Custodian	\$31,541
Hansen	Janice	Dept Assistant- Bus Adm	\$47,250
Harmon	Roberta	Dept Asst English Hum&Soc Sci	\$46,587
Harrigan	Corinna	Administrative Assistant	\$42,656
Hartzell	Sandra	Dept Asst, VAPA	\$47,352
Hsu	Grace	Library Assistant	\$48,942
Hyland	Jamie	Facility & Ground Service Rep	\$52,852
Kassim	Jamal	Admissions Coordinator	\$46,518
Khan	Kiswah	Admissions Specialist	\$44,930
Lopez Recinos	David	Custodian	\$31,541
Marhevka	Donna Marie	Admin Asst- Counseling	\$60,644
Mason	Jennifer	Finance Specialist	\$45,022
Matias	Johnny	Maintenance Worker	\$37,591
Mejia Fuentes	Erika	Custodian	\$31,541
Molina	Ingrid	Custodian-Shift Lead	\$33,109

Morales	Maria	Custodian	\$31,541
Mulroy	Abbe	Public Service Assoc-Tech	\$42,101
Murphy	Terence	Chem Lab Prep/Lab Asst II	\$49,901
Oleradzki	Slawomir	Grounds Worker	\$33,679
Petrillo	Kathleen	Enrollment Services Specialist	\$46,008
Pyzik	Christopher	Finance Specialist AP	\$44,397
Pyzik	Ann	Dept Assistant, Computer Sci	\$62,265
Ramos Hernandez	Jorge	Custodian-Shift Lead	\$33,109
Raphel	Michael	Accounts Receivable Specialist	\$45,922
Rodriguez	Ana	Custodian	\$31,541
Romero Marquez	Sintia	Custodian	\$31,541
Rosales Samper	Galileo	Custodian	\$31,541
Ryan	Kenneth	Technology Service Tech-JR	\$41,491
Salas	Martha	Biology/Biotech Lab Prep Asst	\$51,806
Seas	Javier	General Service Worker	\$35,179
Sefack	Robert	Service Desk Technician-JR	\$39,736
Siefring	Georgi	Dept Assist-Health Sci Ed	\$42,522
Simoncelli	Angelo	Lead Maintenance Mechanic	\$64,271
Snook	Judith	Enrollment Services Specialist	\$46,883
Strozeski	Charles	Internal Services Aide	\$55,126
Supe Andrade	Susana	Custodian	\$31,541
Tenzer	Kathy	Technical Svcs Associate	\$43,509
Torlish	Helena	Dept Assist- Math & Comm/Lang	\$47,046
Truszkowski	Margaret	Department Assistant	\$53,377
Trybulski	Diana	Dept Asst - Sci & Eng Tech	\$47,171
Vroom	Walter	Media Aide I	\$49,193
Wells	Marve Luz	Finance Assistant- Student A/R	\$41,133
*Wicklund	Marie	Admin Assistant-Student Life	\$45,114
Williams	Rodney	Shipping And Receiving Clerk	\$48,251
Zarate	Bonnie	Enrollment Services Specialist	\$45,035
Zuniga	Maria	Custodian	\$31,541

*10 Months

Resolution #99-2017 – Reappointments, Non-Unit Support Staff Employees

BE IT RESOLVED, that upon recommendation of the President, the following non-unit employees be reappointed for the 2017/2018 fiscal year. *Salaries include a 2% increase.

Last Name	First Name	Title	Salary
Arroyo	Rosemarie	Executive Assistant	\$80,070
Cicero	Jessica	Workforce Educator-Cosmetology	\$52,000
Lopez	Yolanda	Payroll Specialist	\$52,637

Mango	Laurie	Workforce Educator-Cosmetology	\$56,244
McCarthy	Lynnette	Executive Asst- Exec Offices	\$61,470
Pontarollo	Sheri	Office Manager - Exec Offices	\$89,735
Rogers	Chandra	Admin Asst II-Student Service	\$49,514
Seibert	Caroline	Benefits\HR Specialist	\$47,213
Snarkey Machnik	Elaine	Admin Assist II Academic Affairs	\$53,625
Walkoviak	Richard	Workforce Educator-Automotive	\$53,581

Resolution #100-2017 – Nomenclature Change – Computer Networking and Security Certificate

WHEREAS, the Interim Senior Vice President for Academic Affairs and the Curriculum Committee have approved a nomenclature change for the Computer Networking and Security Certificate-Traditional Emphasis to Computer Networking and Security Certificate;

NOW, THEREFORE, BE IT RESOLVED, that Raritan Valley Community College’s Board of Trustees approves the nomenclature change for Computer Networking and Security Certificate-Traditional Emphasis to Computer Networking and Security Certificate.

Resolution #101-2017 – Nomenclature Change – A.S. in Web Developer

WHEREAS, the Interim Senior Vice President for Academic Affairs and the Curriculum Committee have approved a nomenclature change for the A.S. in Web Page Development to A.S. in Web Developer;

NOW, THEREFORE, BE IT RESOLVED, that Raritan Valley Community College’s Board of Trustees approves the nomenclature change for the A.S. in Web Page Development to A.S. in Web Developer.

Resolution #102-2017 – Faculty Promotions

WHEREAS, the Board of Trustees by Resolution #3-2017 dated January 31, 2017 did reappoint the following faculty members for the 2017-2018 academic year; and

WHEREAS, the President of the College has received recommendations for promotion from the Professional Standards Committee; and

WHEREAS, the President has reviewed these recommendations;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the President, the following faculty members be promoted to the academic rank as indicated, effective July 1, 2017:

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Pattiann Kletz	Business & Public Service	Associate Professor	Professor
William Klinger	Business & Public Service	Associate Professor	Professor
Dennis Russo	VAPA	Associate Professor	Professor
Steven Schwarz	Computer Science	Associate Professor	Professor
Beryl Stetson	Health Science	Associate Professor	Professor
Susan Arvay	English	Assistant Professor	Associate Professor
Marianne Baricevic	Science & Engineering	Assistant Professor	Associate Professor
Youngjun Choi	Mathematics	Assistant Professor	Associate Professor
Nader Copty	Science & Engineering	Assistant Professor	Associate Professor

Megan Dempsey	Library	Assistant Professor	Associate Professor
Linda Romaine	Health Science	Assistant Professor	Associate Professor
Darren McManus	VAPA	Instructor	Assistant Professor
Claudette Spencer	Health Science	Instructor	Assistant Professor

Resolution #103-2017 – Faculty Emeritus – Professor Barbara Bretcko

WHEREAS, the Board of Trustees of Raritan Valley Community College established the honorary title of “Professor Emeritus” (Resolution #96-86) to recognize distinguished service to the College on the part of faculty members at retirement, and

WHEREAS, as part of the procedure for awarding Emeritus rank at Raritan Valley Community College, a Professor Emeritus Selection Committee was formed to review eligibility requirements and to determine if meritorious performance has been met in teaching, contributions to the College, and to the professional and geographic community; and

WHEREAS, the Chairperson of the Professor Emeritus Selection Committee has notified the President in writing on the Committee’s affirmation; and

WHEREAS, Professor Barbara Bretcko, who retired June 30, 2017, has been recognized as an active contributor to the welfare of the students and to the College community;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the President, the Board of Trustees acknowledges the distinguished services of Professor Barbara Bretcko to Raritan Valley Community College by extending the honorary title of Professor Emeritus, effective July 1, 2017, with all of the rights and privileges associated with this honor.

Resolution #104-2017 – Faculty Emeritus – Professor Robert Egan

WHEREAS, the Board of Trustees of Raritan Valley Community College established the honorary title of “Professor Emeritus” (Resolution #96-86) to recognize distinguished service to the College on the part of faculty members at retirement, and

WHEREAS, as part of the procedure for awarding Emeritus rank at Raritan Valley Community College, a Professor Emeritus Selection Committee was formed to review eligibility requirements and to determine if meritorious performance has been met in teaching, contributions to the College, and to the professional and geographic community; and

WHEREAS, the Chairperson of the Professor Emeritus Selection Committee has notified the President in writing on the Committee’s affirmation; and

WHEREAS, Professor Robert Egan, who retired June 30, 2017, has been recognized as an active contributor to the welfare of the students and to the College community;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the President, the Board of Trustees acknowledges the distinguished services of Professor Robert Egan to Raritan Valley Community College by extending the honorary title of Professor Emeritus, effective July 1, 2017, with all of the rights and privileges associated with this honor.

Resolution #105-2017 – Faculty Emeritus – Professor Thomas Valasek

WHEREAS, the Board of Trustees of Raritan Valley Community College established the honorary title of “Professor Emeritus” (Resolution #96-86) to recognize distinguished service to the College on the part of faculty members at retirement, and

WHEREAS, as part of the procedure for awarding Emeritus rank at Raritan Valley Community College, a Professor Emeritus Selection Committee was formed to review eligibility requirements and to determine if meritorious performance has been met in teaching, contributions to the College, and to the professional and geographic community; and

WHEREAS, the Chairperson of the Professor Emeritus Selection Committee has notified the President in writing on the Committee's affirmation; and

WHEREAS, Professor Thomas Valasek, who retired June 30, 2017, has been recognized as an active contributor to the welfare of the students and to the College community;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the President, the Board of Trustees acknowledges the distinguished services of Professor Thomas Valasek to Raritan Valley Community College by extending the honorary title of Professor Emeritus, effective July 1, 2017, with all of the rights and privileges associated with this honor.

Resolution #106-2017 – Faculty Transition to Retirement Program (FTTRP)

BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College elects to adopt a voluntary Transition to Retirement Program provided to its faculty for the FY 2019 which would allow participants to collect retirement benefits in conjunction with continued active employment without penalty; and

WHEREAS, Faculty must apply to the President of Raritan Valley Community College by April 1, 2018 and meet the following eligibility criteria:

- Sign a contract with RVCC to participate in a FTTRP
- Be a full-time tenured faculty with a minimum age of 55 as of June 30, 2018
- Be a member of the Alternate Benefits Program (ABP) pension
- Have served a minimum of 10 years at the college as of June 30, 2018
- Submitted a request to retire effective July 1, 2018 under the terms of the FTTRP

If eligible to participate in the FTTRP, members must adhere to the following program requirements:

- Participating faculty must officially retire from the college, then seek reemployment under the terms of the program
- As retires, participating faculty have no claims of tenure or other rights and/or obligations of a tenured faculty member
- In no event shall the total assignment exceed 50% of a full time faculty load
- Participating faculty shall receive compensation proportional to the assignment approved by the college, which shall not exceed 50% of their final year's salary
- Under N.J.A.C. 17:7-8.11, members are limited to a maximum FTTRP period of one year after the retirement date.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President or his designee to provide approval to for this program.

C. Finance Committee

Chairman Robert Wise reported on the Treasurer's Report (Resolution #107-2017) for the period 05/01/17 to 05/31/17. On motion by Chairman Wise, seconded by Trustee Hirsch, the Treasurers' Report was approved unanimously by voice vote.

Chairman Wise further presented Consent Agenda Resolutions #108-2017 through #117-2017. On motion by Trustee Howes, seconded by Trustee Hirsch, the above stated Consent Agenda resolutions were approved unanimously by voice vote.

Resolution #108-2017 – Various Vouchers for Payment

BE IT RESOLVED, that the following May 2017 vouchers be approved for payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	277139-277942	
ACH#s	3	
	Total Checks	\$1,390,323.13
	Total ACH	12,943.15
	Total Vouchers	1,403,266.28
	Construction and Architect Vouchers	42,604.36
	Less Previously Approved	<u>(626,727.25)</u>
	Total	<u>\$ 819,143.39</u>

Resolution #109-2017 – Perkins Career and Technology Grant

WHEREAS, Raritan Valley Community College is committed to providing quality occupational programs and ensuring access to these programs for all students; and

WHEREAS, the purpose of the Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 is to develop more fully the academic and career and technical skills of postsecondary students enrolled in Perkins eligible CTE programs by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, linking secondary and postsecondary education, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep the U.S. competitive; and

WHEREAS, the Board of Trustees has determined that funding for these project activities will enhance the quality of the College's educational offerings; and

WHEREAS, a formal acceptance of the Perkins Grant application by Board Resolution is required;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College approves the application for Perkins Career and Technology Education grant funds of \$260,574 or current allocation to be determined and further authorizes Dr. Michael McDonough President of the College, to approve the Perkins Grant contract, general assurances, and certifications and any amendments thereto.

Resolution #110-2017 – Upgrade of the Audio Visual Equipment in the Grand Conference Room

WHEREAS, the purchase and installation of new audio visual equipment is needed to replace the twenty-year old equipment currently operating in the Grand Conference Room; and

WHEREAS, three (3) quotes were obtained with Avectus, LLC presenting the College with the most favorable proposal in the amount of \$132,704.50; and

WHEREAS, the proposal submitted by Tele-Measurements, who is a New Jersey state contract vendor, was for \$144,654.00; and

WHEREAS, the third proposal submitted by the Video Corporation of America, who is also a New Jersey state contract vendor, was deemed to be incomplete as it did not address all of the equipment requested; and

WHEREAS, by selecting the proposal submitted by Avectus, LLC, the College will save \$11,950.00 for this purchase; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.5(a)(24), a county college without advertising for bids, may purchase items available from vendors at costs below State contract pricing for the same product or service, which meets or exceeds the State contract terms or conditions; and

WHEREAS, a purchase order will be issued as follows:

<p>Avectus, LLC 1411 U.S. Highway 22 Lebanon, NJ 08833 <u>Amount:</u> \$132,704.50</p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Avectus, LLC.

Michael DePinto
Director of Purchasing

Resolution #111-2017 – Renewal of VMware Virtualization Server Software License and Support Agreement

WHEREAS, Raritan Valley Community College requires the renewal of the VMware Server Virtualization Software License and Support agreement for the period of June 30, 2017 through June 29, 2018; and

WHEREAS, this agreement provides virtual servers for College administrative and academic applications; and

WHEREAS, virtualization allows RVCC to reduce hardware costs while improving reliability, flexibility and redundancy; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the licensing and support of the VMware Virtualization Server Software is available through the NJEdge.net technology purchasing consortium administered by the Carahsoft Technology Corporation; and

WHEREAS, NJEdge.net is a non-profit technology consortium of academic and research institutions in New Jersey of which RVCC is a member; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as follows:

<p>Carahsoft Technology Corp. 1860 Michael Faraday Drive Suite 100 Reston, VA 20190</p>

Amount: \$22,548.00

Michael DePinto
Director of Purchasing

Resolution #112-2017 – Replacement of Personal Computer for the Center of Advanced Teaching and Technology Classrooms

WHEREAS, the purchase of sixty-two (62) new personal computers is needed for the Center of Advanced Teaching and Technology (CATT) classrooms; and

WHEREAS, the curricula in many academic departments rely on up-to-date, flexible computer equipment; and

WHEREAS, the appropriate equipment is required to provide instructors with access to multimedia and graphics software in classrooms; and

WHEREAS, this equipment must be fully compatible with the existing campus computer equipment; and

WHEREAS, Dell is under contract with the Western State Contracting Alliance (WSCA) of which the State of New Jersey is a part (Contract #89967); and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9 A county college without advertising for bids, may purchase any materials, supplies, good, services or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, a purchase order will be issued as follows:

Dell Marketing L.P.
1 Dell Way
Round Rock, TX 78682-0001
Amount: \$73,359.02

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director Purchasing to issue a purchase order as described hereinabove to Dell Marketing L.P.

Michael DePinto
Director of Purchasing

Resolution #113-2017 – Renewal of Maintenance and Support Agreement for Extreme Networks Equipment

WHEREAS, the renewal of the maintenance and support agreement for the Extreme Networks Data Networking Equipment is needed for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, this equipment constitutes our campus data network and is essential to all academic and administrative computing as well as internet access; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9, a county college without advertising for bids, may purchase any materials, supplies, goods, services or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Extreme Networks, Inc. is under contract with the Western State Contracting Alliance (WSCA) of which the State of New Jersey is a member (Contract #87722); and

WHEREAS, maintenance, support and service will be needed during this fiscal year and is only available from Extreme Networks through their authorized reseller PhillyCom, Inc; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to procure the required services from PhillyCom, Inc. and to issue all pertinent purchase orders not to exceed \$200,000.00.

PhillyCom, Inc.
3801 Germantown Pike
Suite 201F
Collegeville, PA 19426
Amount: Not to Exceed \$200,000.00

Michael DePinto
Director of Purchasing

Resolution #114-2017 – Renewal of WebStudy Software License and Maintenance Contract

WHEREAS, it is necessary to renew the Software License and Maintenance Contract with WebStudy, Inc. for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.5(19), a county college without advertising for bids, may purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, a purchase order will be issued as follows:

WebStudy, Inc.
333 East Lancaster Avenue
Wynnewood, PA 19096
Amount: \$85,000.00

Michael DePinto
Director of Purchasing

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described above to WebStudy, Inc.

Resolution #115-2017 - Fire Alarm Testing and Inspection Services 2017-2018

WHEREAS, Raritan Valley Community College requires Fire Alarm Testing and Inspection Services for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2017 through June 30, 2018, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Fire and Security Technologies
281 Potterstown Road
Lebanon, NJ 08833
Amount: \$21,290.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

Resolution #116-2017 – Refuse Collection 2017-2020

WHEREAS, Raritan Valley Community College advertised for bids for Refuse Collection Services for the period of July 1, 2017 through June 30, 2020; and

WHEREAS, four (4) bids were distributed to vendors and two (2) bids were received and opened on Wednesday, June 14, 2017; and

WHEREAS, the low bidder meeting all requirements and qualifications is:

Waste Management of New Jersey, Inc.
107 Silvia Street
Ewing, NJ 08628
Amount Year 1: \$22,440.00
Amount Year 2: \$23,113.00
Amount Year 3: \$23,807.00
Three-Year Total: \$69,360.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a three-year contract and issue a purchase order in the amount shown above to Waste Management of New Jersey, Inc.

Michael DePinto
Director of Purchasing

Resolution #117-2017 – Extension of the Security Services Agreement

WHEREAS, the contract with U.S. Security Associates, Inc. for Security Services is set to expire on July 31, 2017; and

WHEREAS, U.S. Security Associates have agreed to extend the contract for two months at the current rate of approximately \$68,000.00 per month; and

WHEREAS, during this time period the College will publicly advertise for bids and evaluate proposals for a new three-year Security Services contract; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to extend the current contract for the two-month period of August 1, 2017 through September 30, 2017 with:

Michael DePinto
Director of Purchasing

C. Governance, Policy, and Presidential Evaluation Committee

Trustee Paul Hirsch reported that the Committee had a brief meeting, and, as required by the State of New Jersey, reviewed the Campus Safety Report for the period May 16 through June 19, 2017. In addition, the Committee received the Department of Campus Safety's six month report for the period January 1 through June 19, 2017.

Trustee Hirsch reported that the Committee will review the proposed draft mission statement at the August meeting.

IV. Old Business

None

V. New Business

None

VI. Public Questions/Comments.

Chairman Wise read the following statement into record:

"The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes."

Pattiann Kletz (Professor and former long-time chair of the Business and Public Service Department) introduced herself to the members of the Board of Trustees in her new role as President of the Faculty Federation and further indicated that she looks forward to working with the Board in that capacity.

Khushwant Pall, former alumni representative to the Board of Trustees, reported that he attended the Kente ceremony held in May and reported that it had the largest attendance to date.

VII. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 5:54 p.m.

Respectfully submitted,
Sheri Lang Pontarollo
Manager, Executive Office and
Secretary to the RVCC Board of Trustees