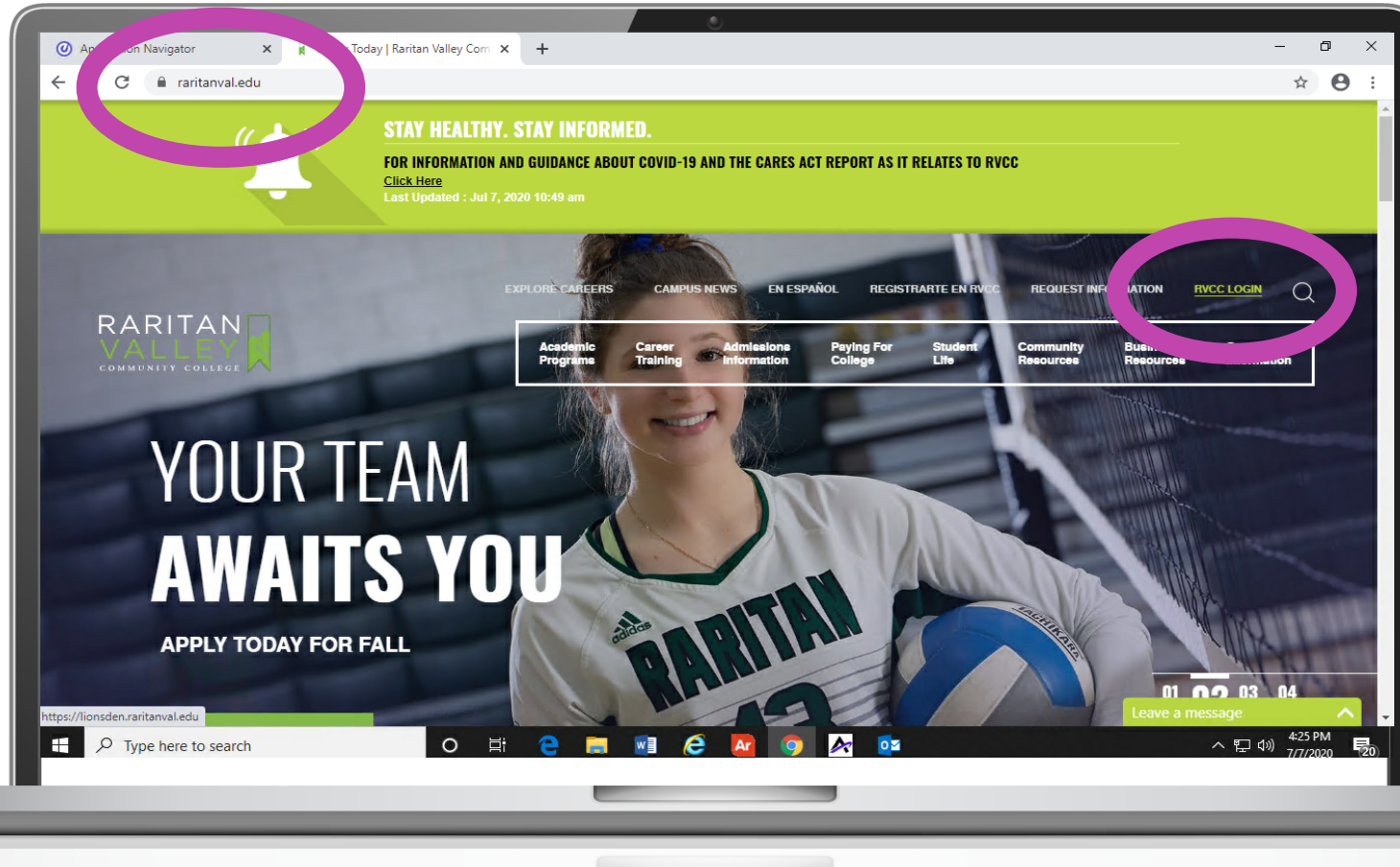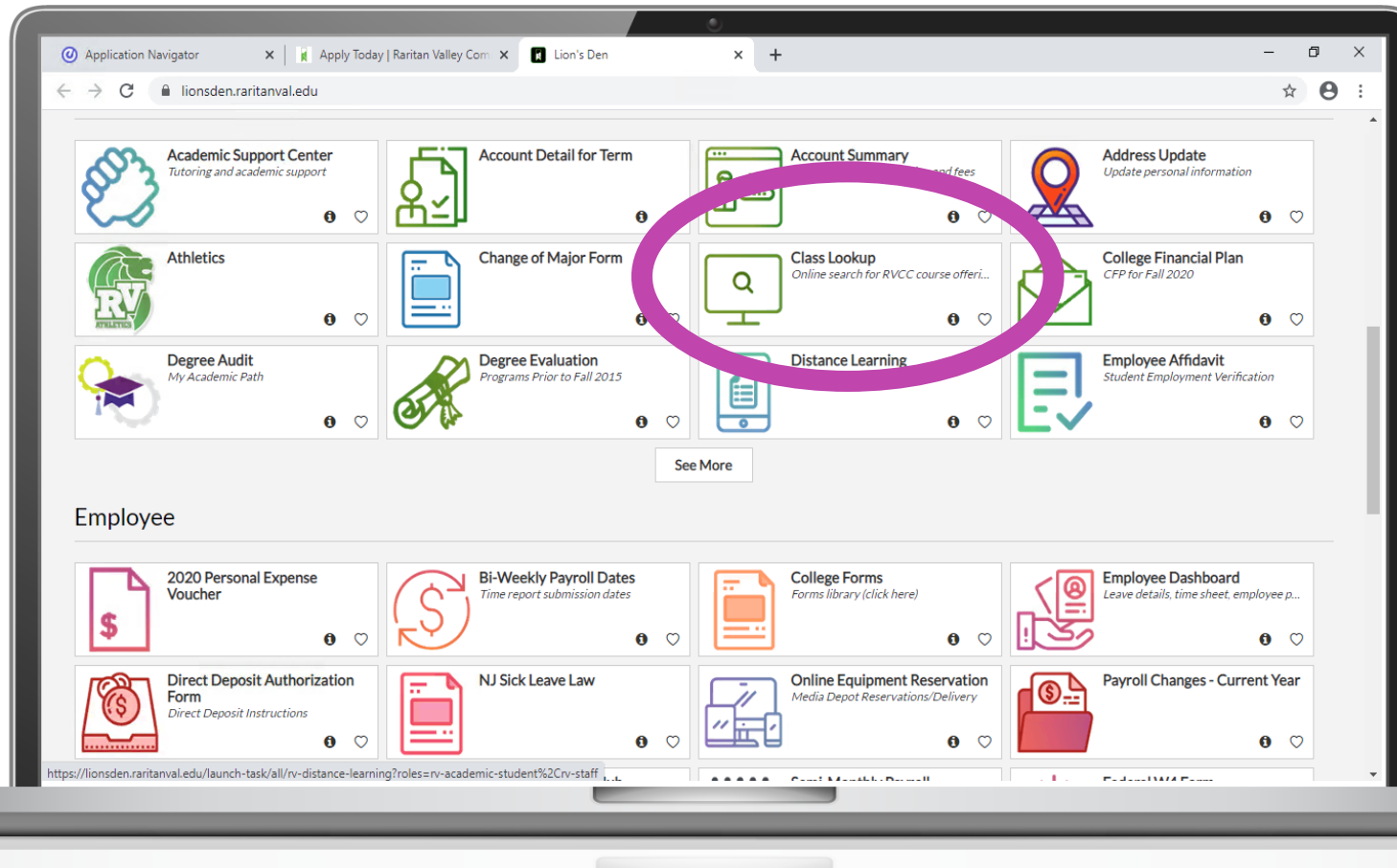# HOW TO REGISTER FOR CLASSES

- Go to **raritanval.edu**

- Login to **Lion's Den:**
  - G#@stu.raritanval.edu
  - Rv password (Case Sensitive)

- **Login issues?**

  Contact Tech Services at

  helpdesk@raritanval.edu **or**

  call 908-526-1200 x7887 for

  password reset

RARITAN
VALLEY
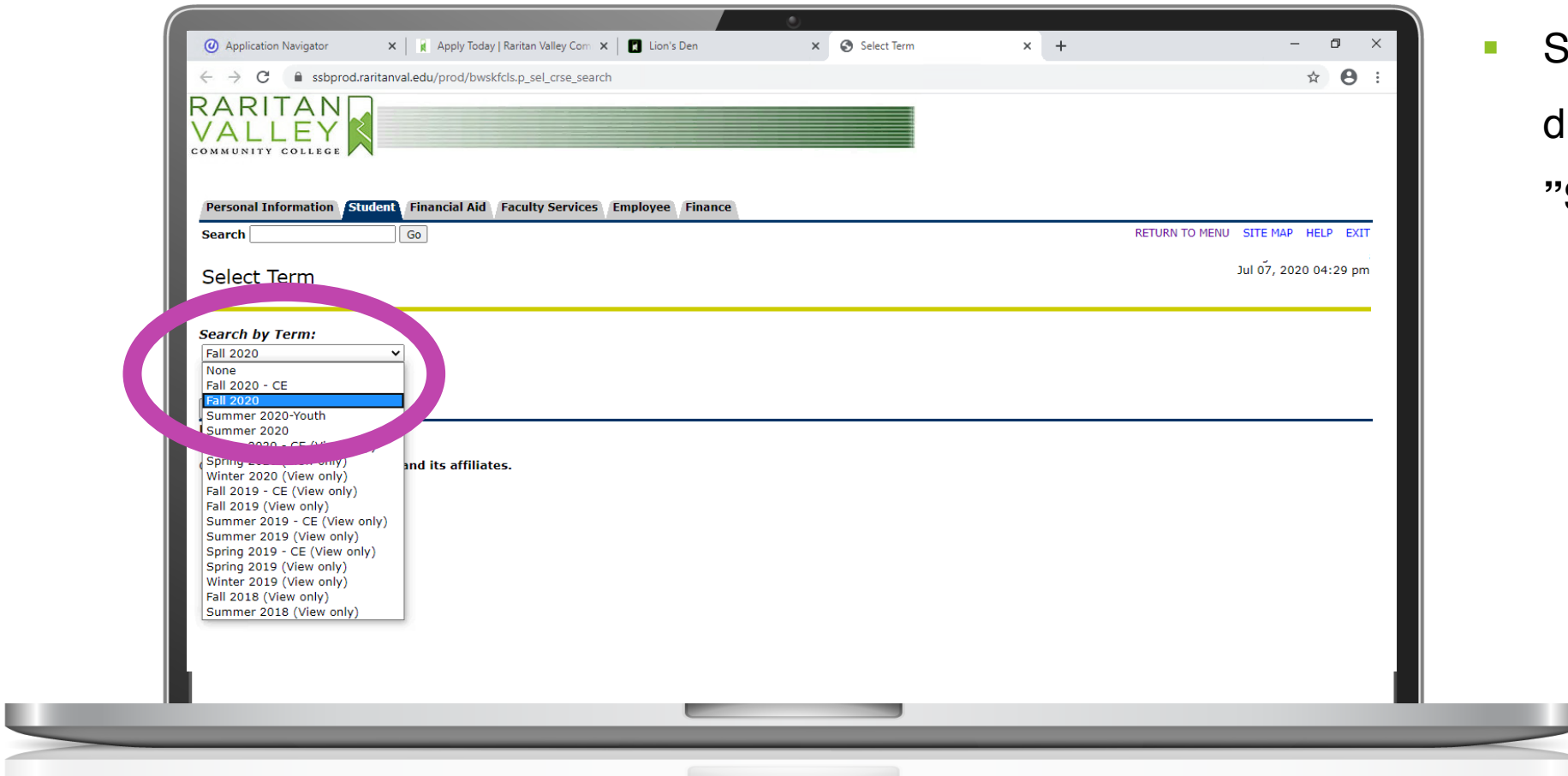COMMUNITY COLLEGE

QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

- In Lion's Den click on the box called **"Class Lookup"**

HOW TO REGISTER FOR CLASSES

- Select **"Fall 2020"** from the drop-down menu and click the **"Submit"** button

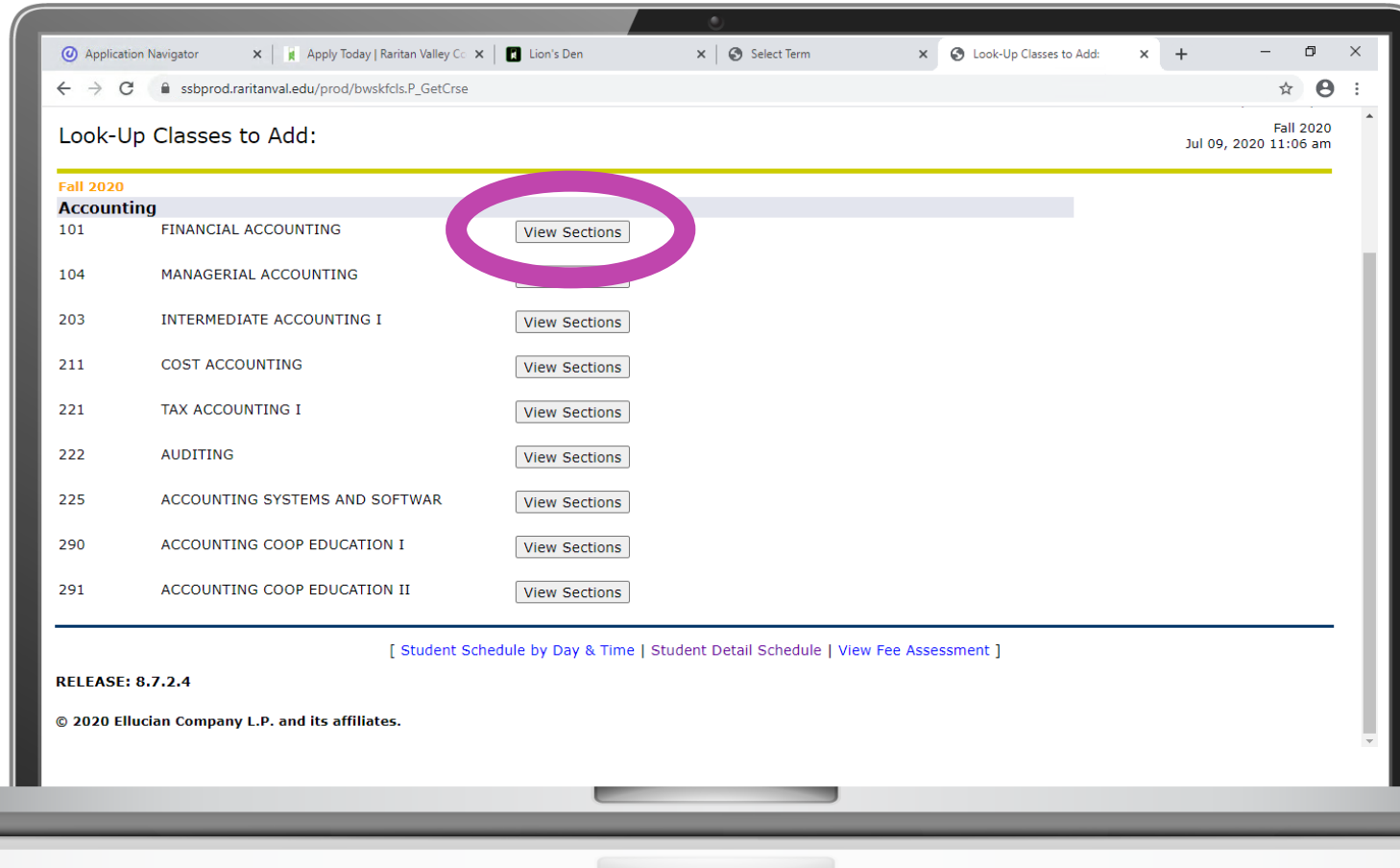QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

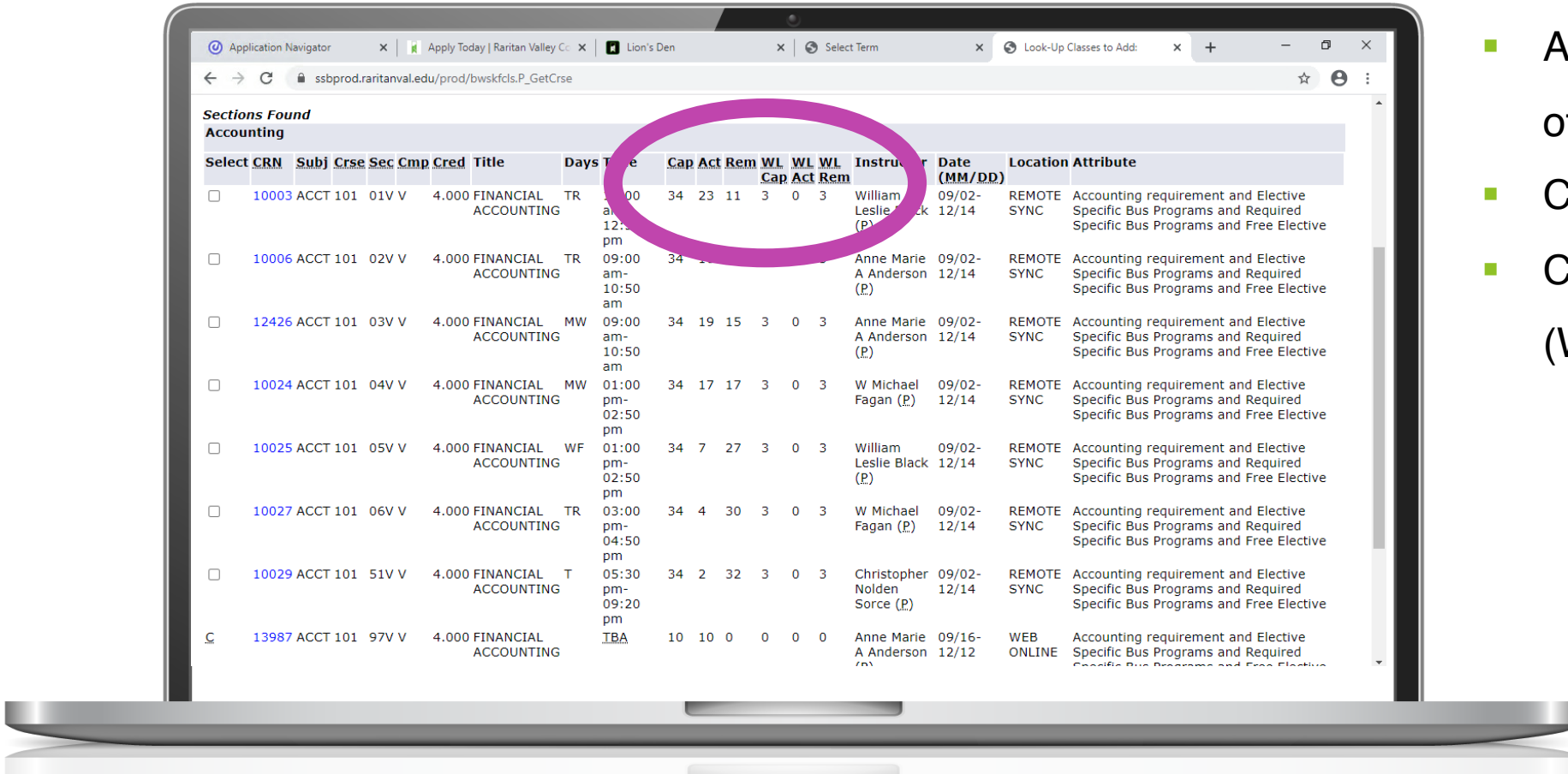

Select the course subject and click on **"Course Search"** at the bottom
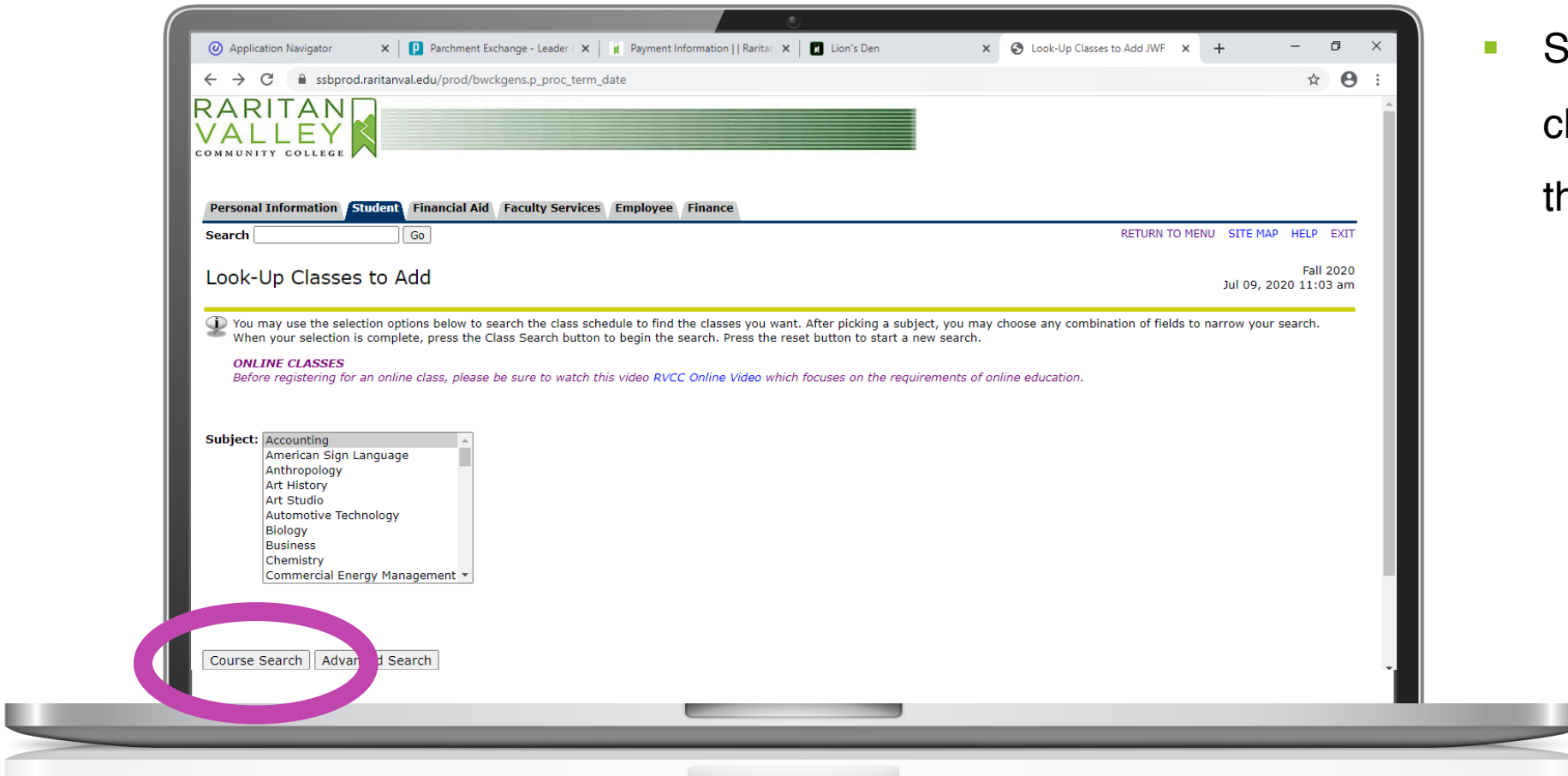
HOW TO REGISTER FOR CLASSES

- Click on **"View Sections"** next to the course you are looking to register for

HOW TO REGISTER FOR CLASSES

- A list of all sections being offered will appear

- Check Remaining seats (Rem)

- Check Wait List available seats (WL Rem)

QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

- Check **"Location"** for learning options
- **WEB ONLINE:** Study at home at your own schedule
- **REMOTE SYNC:** Learn online from home at a specific time. Interact with faculty and classmates
- **BUILDING/CLASSROOM #:** On-campus classroom instruction

Click HERE to watch a short video on learning options

RARITAN VALLEY COMMUNITY COLLEGE

QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

- Go to first column to select a section

- Click **"Add to Worksheet"**
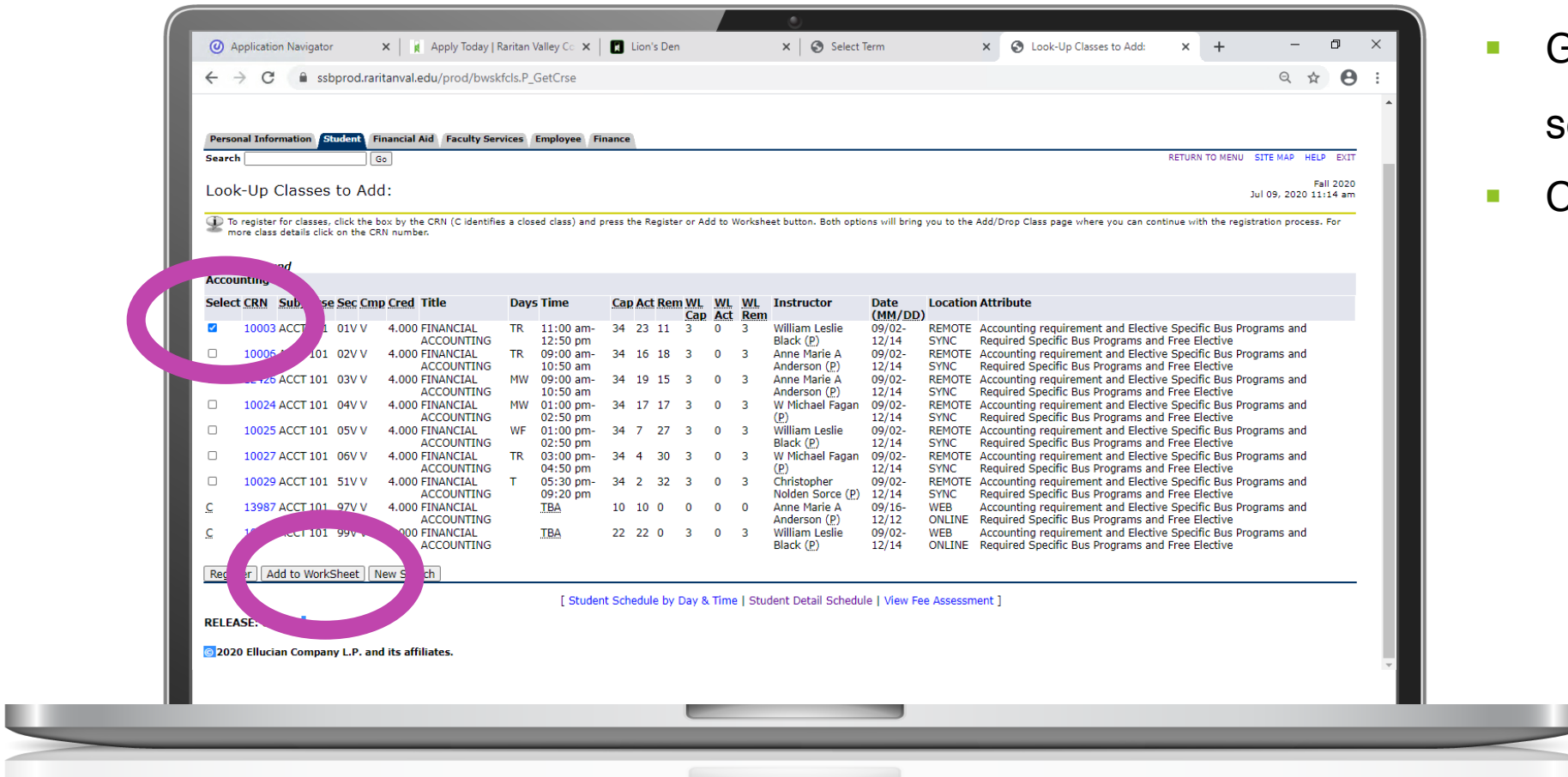
HOW TO REGISTER FOR CLASSES

- The course number was added in the box labeled **"CRNs"**
- To add more courses to your schedule, select **"Class Search"**
- **Adding courses to your worksheet does not mean you are registered yet**

QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

- **"Submit Changes"** once all courses are added to your worksheet

RARITAN VALLEY COMMUNITY COLLEGE

QUESTIONS? registrar@raritanval.edu

HOW TO REGISTER FOR CLASSES

- This screen confirms your registration

- You may experience some error messages: Pre-requisite Test Score, Time Conflict or Instructor Approval Required. **Contact the Enrollment Office** at registrar@raritanval.edu for questions regarding errors

HOW TO REGISTER FOR CLASSES

- View your tuition by selecting **"View Fee Assessment"** on bottom of the page

HOW TO REGISTER FOR CLASSES

- Your total **charges** are displayed for the semester
- At the bottom you can select information regarding **payment options** and **payment plans**
- You can also **view your schedule**

QUESTIONS? registrar@raritanval.edu